

North Peace Rural Roads Committee  
2020 Workplan

Priority	Consulting Fees	Timing	JK	BM	SN	Admin
<b>Mandatory</b>	<b>Lobby Provincial Government</b>	<b>Ad Hoc</b>				
	MoTI continue to seek resolutions/progress on project objectives		20			
	relationship building/meetings with Fort St. John District MoTI staff (2)		12			
	seasonal road ban issues	<b>Nov-Dec</b>	20			
<b>Mandatory</b>	<b>Director Meetings (monthly)</b>	<b>Monthly</b>				
	Prep of agenda/material and followup/minutes		10			
<b>Mandatory</b>	<b>Communications</b>	<b>Ad Hoc</b>				
	consult with task force on individual issues		2			
	conference call(s) with task force in lieu of face-to-face meetings		5			
	develop and distribute newsletters (1)		20			
	develop communications, briefing notes, presentations		25			
	maintain lobby registry/reports (new for 2020)		8			
<b>Mandatory</b>	<b>Rural Roads Task Force Meetings (2)</b>	<b>June/Dec</b>				
	Meeting prep/followup		12	2		
	Meeting		8	6		
	Travel (JK to/from Edmonton/Bruce to/from DC)		28	4		
<b>Mandatory</b>	<b>Research</b>	<b>2020</b>				
	maintain current regular research/stats (O&G - load restrictions, land sales, wells drilled, e		12			
<b>Mandatory</b>	<b>PRRD Reporting Requirements</b>					
	Report 1 - final summary report of successes, road improvements		4			
	Report 2 - road priorities		4			
<b>Recommended</b>	<b>2017 Report Update</b>	<b>Nov-Dec</b>				
	"Refresh" 2017 NPRR Report		70			
<b>Recommended</b>	<b>Road Evaluation</b>	<b>June</b>				
	Annual road evaluation (4 days)		35			
	Ground truth/refine pullout recommendations		16			
<b>***NEW***</b>	O&G/LNG Pictures - JK in field 1 day before Christmas with Petronas and/or Cambrian		12			
<b>Recommended</b>	<b>Research</b>	<b>Nov-Dec</b>				
	research/report and abandoned orphan wells by NPRR priority roads		10	0		
<b>**REMOVED**</b>	gravel depletion paper		0	0		
	economic stimulus/revitalization opportunities		10			
<b>Recommended</b>	<b>Stakeholder Meetings</b>	<b>Summer-Fall</b>				
<b>***Revived***</b>	Upper Halfway residents and Halfway River First Nation		1			
<b>***Revived***</b>	meeting prep work and post meeting communication		3			
<b>Recommended</b>	<b>Federal Meetings</b>	<b>Sept</b>				
	Meeting(s) with MP's Zimmer and Doherty (prep/travel/followup)		5			
<b>**Note: the following contingency items are not budgeted for 2020. They would require reprioritization of tasks or additional funding if required.</b>						
<b>Contingency</b>	<b>Lobby Provincial Government (Victoria)</b>	<b>?</b>				
	1 meeting in Victoria (prep, travel, followup)		30			
<b>Contingency</b>	<b>Ministers Tour</b>	<b>July-August</b>				
	communications, organization		16			
	Meeting with Task Force (prep- pre-meeting - meeting)		4	4		
	tour		10	8		
	Travel (JK from Edmonton/Bruce to FSJ)		14	2		
	<b>Total Hours (excluding discretionary)</b>		352	12	0	0
	<b>Rate</b>		\$100	\$205	\$160	\$75
	<b>Budget</b>		\$35,200	\$2,460	\$0	\$0
<b>Mandatory</b>		<b>Hr</b>	190	12	0	0
		<b>\$</b>	\$19,000	\$2,460	\$0	\$0
<b>Recommended</b>		<b>Hr</b>	150	0	0	0
		<b>\$</b>	\$15,000	\$0	\$0	\$0
<b>Contingency</b>		<b>Hr</b>	74	14	0	0
		<b>\$</b>	\$7,400	\$2,870	\$0	\$0

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MILEAGE/TRAVEL/EXPENSES			Timing	North Peace OPTION			
				JK	BM	SN	Admin
Mandatory	Mileage	Travel to FSJ (2)	2020	2380	170		
Mandatory	Travel	Hotels, working meals, meeting rooms etc over the year (estimate)	2020	1240			
Recommended	Mileage	Annual road evaluation/pullout refinement	June	900			
***NEW***	Mileage	O&G Photo trip at Christmas	Dec	425			
Recommended	Travel	MP meeting in Prince George (mileage, flight, parking)	Sept	0			
***NEW***	Travel	Meeting in Victoria (mileage, flight, parking, hotel) - PRRD Director	Dec	800			
***NEW***	Travel	Meeting in Victoria (mileage, flight, parking, hotel) (Jackie)	Dec	975			
Mandatory		Mileage		\$ 3,280	\$ 170		
		Travel/Expenses		\$ 1,240			
Recommended		Mileage		\$ 1,775			
		Travel/Expenses		\$ -			
Contingency		Mileage					
		Travel/Expenses					
	Consulting Fees (excludes contingency)			\$ 35,200	\$ 2,460		
	Mileage/Travel Expenses (excludes contingency)			\$ 6,295	\$ 170		
				\$ 41,495	\$ 2,630		\$ 44,125
Contingency	Ministers Tour (outside of JK Solutions Ltd contract)						
	Helicopter (A Star - 5 Passenger) \$1900 hr (incl fuel) - est 5 hrs			9500			
	Helicopter (206 - 3 Passenger) \$1150 hr (incl fuel)			1150			
	Hosting costs - suburban rental, breakfast, lunch etc???			1000			
				\$ 11,650.00			

JK - Jackie Kjos - JK Solutions Ltd.  
BM - Bruce MacKay - B MacKay Consulting  
SN - Steve Nicol - Lions gate Consulting Inc.  
Admin - Administration support