



# REPORT

To: Rural Budgets Administration Committee

Report Number: FN-RBAC-355

From: Financial Administration

Date: February 13, 2025

**Subject: Community Works Gas Tax, Fair Share, and Peace River Agreement Unspent Allocations**

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## **RECOMMENDATION #1:**

That the Rural Budgets Administration Committee authorize that the unused funding commitment in the amount of \$2,953.46 from the original \$200,000 allocation, approved at the June 30, 2023 Special Rural Budgets Administration Committee meeting and payable from Function 200 – Regional Parks Electoral Area B Peace River Agreement Funds Spending Item #3 Halls, Trails and Walking Paths for funding the necessary health and safety upgrades to the North Peace Fall Fair Grounds to support the 2023 North Peace Fall Fair, be returned as the necessary upgrades are now complete.

## **RECOMMENDATION #2:**

That the Rural Budgets Administration Committee authorize that the unused funding commitment in the amount of \$6,206.50 from the original \$85,000 allocation, approved at the May 9, 2024 Rural Budgets Administration Committee meeting, payable from Function 200 – Regional Parks Electoral Area B Peace River Agreement Funds Spending Item #8 Year-Round Recreation Facility Upgrades for repairs to 8 sets of bleachers at the North Peace Regional Park, be returned as the bleacher repairs are now complete.

## **RECOMMENDATION #3:**

That the Rural Budgets Administration Committee authorize that the unused funding commitment in the amount of \$6,260 from the original \$281,250 allocation, approved at the December 14, 2023 Rural Budgets Administration Committee meeting, payable from Function 315 – Charlie Lake Fire Protection Electoral Area C Peace River Agreement Funds Spending Item #6 – Fire Protection for the purchase of a dedicated Structure Protection Unit Trailer for Charlie Lake Fire Department, be returned as the purchase is now complete.

## **RECOMMENDATION #4:**

That the Rural Budgets Administration Committee authorize that the unused funding commitment in the amount of \$3,000 from the original \$15,000 allocation, approved at the December 1, 2016 Rural Budgets Administration Committee meeting, payable from Function 701 – Fort St John Airport Subdivision Water Electoral Area C Peace River Agreement Funds Spending Item #1 – Potable Water and Water Security/Studies for a water distribution and maintenance initiative, be returned as the project is now complete.

**RECOMMENDATION #5:**

That the Rural Budgets Administration Committee authorize that the unused funding commitment in the amount of \$2,490.05 from the original \$35,000 allocation, approved at the January 31, 2023 Rural Budgets Administration Committee meeting, payable from Function 607 – Rolla Sewer Electoral Area D Peace River Agreement Funds Spending Item #9 – PRRD Sewer Services Assistance for Engineering and Professional consulting costs for capital and regulatory compliance works, be returned as the project is complete.

**RECOMMENDATION #6:**

That the Rural Budgets Administration Committee authorize that the unused funding commitment in the amount of \$121,814.87 from the original \$1,430,092 allocation, approved at the August 18, 2022 Rural Budgets Administration Committee meeting, payable from Function 290 – Chetwynd Public Library Electoral Area E Peace River Agreement Funds Spending Item #7 – Libraries, Museums and Art Galleries for the construction of the new Chetwynd Public Library, be returned as the remaining construction of the operable walls will be paid for with surplus from 2024.

**RECOMMENDATION #7:**

That the Rural Budgets Administration Committee authorize that the unused funding commitment in the amount of \$14,883.95 from the original \$15,000 allocation, approved at the January 21, 2021 Rural Budgets Administration Committee meeting, payable from Function 320 – Chetwynd Rural Fire Electoral Area E Peace River Agreement Funds Spending Item #6 – PRRD Fire Protection to conduct public engagement and an elector approval process to expand the boundaries of the Chetwynd Rural Fire Protection Area, be returned as the project did not proceed.

**RECOMMENDATION #8:**

That the Rural Budgets Administration Committee authorize that the unused funding commitment in the amount of \$6,730.32 from the original \$23,093 allocation, approved at the August 3, 2023 Rural Budgets Administration Committee meeting, payable from Function 120 – Legislative – Electoral Areas Electoral Area E Peace River Agreement Funds Spending Item #3 – Halls, Trails and Walking Paths to complete critical repairs and safety upgrades to the Moberly Lake Community Hall, be returned as the repairs and upgrades are complete.

**RECOMMENDATION #9:**

That the Rural Budgets Administration Committee authorize that the unused funding commitment in the amount of \$2,345.30 from the original \$12,000 allocation, approved at the December 15, 2022 Rural Budgets Administration Committee meeting, payable from Function 335 – Moberly Lake Fire Department Electoral Area E Peace River Agreement Funds Spending Item #6 – Fire Protection for two new portable pumps, be returned as the purchase is complete.

**RECOMMENDATION #10:**

That the Rural Budgets Administration Committee authorize that the unused funding commitment in the amount of \$214.20 from the original \$16,380.00 allocation, approved at the June 23, 2023 and April 25, 2024 Rural Budgets Administration Committee meetings, payable from Function 120 – Electoral

Area B Community Works Gas Tax, issued to the Rose Prairie Curling Centre for the replacement of 2 metal doors, be returned as the door replacement is complete.

**RECOMMENDATION #11:**

That the Rural Budgets Administration Committee authorize that the unused funding commitment in the amount of \$105.08 from the original \$17,000 allocation, approved at the April 25, 2024 Rural Budgets Administration Committee meeting, payable from Function 120 – Legislative Electoral Area Electoral Area D Community Works Gas Tax, issued to the Farmington Community Association to assist with their floor replacement, be returned as the floor replacement is complete.

**RECOMMENDATION #12:**

That the Rural Budgets Administration Committee authorize that the unused funding commitment in the amount of \$19,879.33 from the original \$604,400 allocation, approved at the November 2, 2020 and September 27, 2021 Rural Budgets Administration Committee meetings, payable from Function 607 – Rolla Sewer Electoral Area D Community Works Gas Tax to complete a condition assessment of the sewer collection system and to fund a scope change requiring qualified professional documentation to be compiled for provincial compliance with the Municipal Wastewater Regulations, be returned as the projects are complete.

**RECOMMENDATION #13:**

That the Rural Budgets Administration Committee authorize that the unused funding commitment in the amount of \$12,732.55 from the original \$330,000 allocation, approved at the November 25, 2021 Rural Budgets Administration Committee meeting, payable from Function 607 – Rolla Sewer Electoral Area D Community Works Gas Tax to complete repairs and replacement outlined in the 2021 Rolla Sewer Condition Assessment, be returned as the replacement and repairs are complete.

**RECOMMENDATION #14:**

That the Rural Budgets Administration Committee authorize that the unused funding commitment in the amount of \$1,000 from the original \$1,000 allocation, approved at the January 31, 2023 Rural Budgets Administration Committee meetings, payable from Function 120 – Electoral Area B Fair Share for the purpose of providing a bursary for a graduating student at Prespatou Elementary School for award 2023, be returned as no bursary was provided from the commitment and bursaries are now included in Function 280 – Recreation & Cultural Facilities Grants-In-Aid, Rural Grants-in-Aid Area B budget.

**RECOMMENDATION #15:**

That the Rural Budgets Administration Committee authorize that the unused funding commitment in the amount of \$1,000 from the original \$1,000 allocation, approved at the January 31, 2023 Rural Budgets Administration Committee meetings, payable from Function 120 – Electoral Area B Fair Share for the purpose of providing assistance for youth associated with 4-H activities in 2023, be returned as no assistance for youth 4-H activities was provided from the commitment and youth 4-H activities are now included in Function 280 – Recreation & Cultural Facilities Grants-In-Aid, rural Grants-in-Aid Area B budget.

**RECOMMENDATION #16:**

That the Rural Budgets Administration Committee authorize that the unused funding commitment in the amount of \$1,500 from the original \$1,500 allocation, approved at the January 31, 2023 Rural Budgets Administration Committee meetings, payable from Function 120 – Electoral Area B Fair Share for the purpose of providing assistance for youth travel associated with provincial, national, or international sporting competitions in 2023, be returned as no youth travel assistance was provided from the commitment and youth travel is now included in Function 280 – Recreation & Cultural Facilities Grants-In-Aid, Rural Grants-in-Aid Area B budget.

**RECOMMENDATION #17:**

That the Rural Budgets Administration Committee authorize that the unused funding commitment in the amount of \$4,979.34 from the original \$15,730.78 allocation, approved at the February 15, 2024 Rural Budgets Administration Committee meeting, payable from Function 120 – Electoral Area C Fair Share, issued to the City of Fort St John for the Peace River Regional District Area C's share of the 2023 handyDART service, be returned as the PRRD's actual cost was less than originally invoiced and a refund was issued.

**RECOMMENDATION #18:**

That the Rural Budgets Administration Committee authorize that the unused funding commitment in the amount of \$1,000 from the original \$1,000 allocation, approved at the January 31, 2023 Rural Budgets Administration Committee meetings, payable from Function 120 – Electoral Area C Fair Share for the purpose of providing assistance for youth travel associated with provincial, national, or international sporting competitions in 2023, be returned as no youth travel assistance was provided from the commitment and youth travel is now included in Function 280 – Recreation & Cultural Facilities Grants-In-Aid, Rural Grants-in-Aid Area C budget.

**RECOMMENDATION #19:**

That the Rural Budgets Administration Committee authorize that the unused funding commitment in the amount of \$3,000 from the original \$3,000 allocation, approved at the January 31, 2023 Rural Budgets Administration Committee meetings, with \$2,250 payable from Function 120 – Electoral Area D Fair Share and \$750 payable from Function 120 – Electoral Area E Fair Share for the purpose of providing one scholarship award and one trades bursary award each with a value of \$1,500 in 2023 to graduating students who reside in the South Peace Sub-Regional area, be returned as no scholarships or bursaries were provided from the commitment and Electoral Area D and E scholarships and trades bursaries are now included in Function 221 – Sub-Regional Recreation, Sub-Regional Grants-in-Aid.

**RECOMMENDATION #20:**

That the Rural Budgets Administration Committee authorize that the unused funding commitment in the amount of \$1,500 from the original \$1,500 allocation, approved at the January 31, 2023 Rural Budgets Administration Committee meeting, with \$1,125 payable from Function 120 – Electoral Area D Fair Share and \$375 payable from Function 120 – Electoral Area E Fair Share for the purpose of providing assistance for youth travel associated with provincial, national, or international sporting competitions in 2023, be returned as no youth travel was provided from the commitment and Electoral Area D youth travel is now included in Function 221 – Sub-Regional Recreation, Sub-Regional Grants-in-Aid and

Electoral Area E youth travel is now included in Function 280 – Recreation & Cultural Facilities Grants-in-Aid, Grants-in-Aid Area E budgets.

**RECOMMENDATION #21:**

That the Rural Budgets Administration Committee authorize that the unused funding commitment in the amount of \$235,759 from the original \$235,759 allocation, approved at the October 20, 2022 Rural Budgets Administration Committee meeting, payable from Function 290 – Chetwynd Public Library Electoral Area E Fair Share for the construction of the new Chetwynd Public Library, be returned as the remaining construction of the operable walls will be paid for with surplus from 2024.

**RECOMMENDATION #22:**

That the Rural Budgets Administration Committee authorize that the unused funding commitment in the amount of \$1,500 from the original \$1,500 allocation, approved at the January 31, 2023 Rural Budgets Administration Committee meeting, payable from Function 120 – Electoral Area E Fair Share for the purpose of providing assistance for youth travel associated with provincial, national, or international sporting competitions in 2023, be returned as no youth travel was provided from the commitment and youth travel is now included in Function 280 – Recreation & Cultural Facilities Grants-in-Aid, Grants-in-Aid Area E budget.

**BACKGROUND/RATIONALE:**

As part of the 2025 budget process, staff has reviewed the outstanding Fair Share, Peace River Agreement, and Community Works Gas Tax commitments and identified commitments that are complete but still have available funds from the commitments that will not be used. Returning funds that will not be used to their respective commitments increases the balances that can be committed for future projects.

**ALTERNATIVE OPTIONS:**

1. That the Rural Budgets Administration Committee provide further direction.

**STRATEGIC PLAN RELEVANCE:**

Not Applicable to Strategic Plan

**FINANCIAL CONSIDERATION(S):**

If approved, the balance available after remaining commitments will be:

**Electoral Area B**

Fair Share - \$573,920.66

Peace River Agreement Funds - \$1,279,140.93

Community Works Gas Tax - \$321,750.89

**Electoral Area C**

Fair Share - \$1,013,143.83

Peace River Agreement Funds - \$897,056.30

Community Works Gas Tax - \$154,984.80

**Electoral Area D**

Fair Share - \$509,602.92

Peace River Agreement Funds - \$1,766,319.57

Community Works Gas Tax - \$317,835.53

**Electoral Area E**

Fair Share - \$2,851,914.60

Peace River Agreement Funds - \$1,780,495.55

Community Works Gas Tax - \$343,127.92

**COMMUNICATIONS CONSIDERATION(S):**

None at this time.

**OTHER CONSIDERATION(S):**

None at this time.