



REPORT

To: Rural Budgets Administration Committee

Report Number: ENV-RBAC-006

From: Kari Bondaroff, Environmental Services Manager

Date: November 2, 2020

Subject: Kelly Lake Sewer Condition Assessment Request for Funds

RECOMMENDATION:

That the Rural Budgets Administration Committee approve a funding commitment in the amount of \$100,000, payable from Electoral Area D Community Works Gas Tax, to be issued to the Kelly Lake sewer function – 606, for funding a 2021 condition assessment for the Kelly Lake Wastewater System infrastructure, including but not limited to the collection works, the lift station, and the treatment facility.

BACKGROUND/RATIONALE:

Within the 2019-2022 Strategic Plan of the Regional Board, the first priority is to develop a corporate asset management program which includes undertaking condition assessments for all PRRD owned assets. Through the proposed assessment for the Kelly Lake system:

- a. A detailed inspection will be conducted.
- b. The inspection will be used to determine estimated costs to conduct major repairs and parts replacements.
- c. Expected timelines for major repairs and parts replacements will be provided.

The results of the assessment will be used to inform budgeting for works on the Kelly Lake sewer system (see Financial Considerations for further details).

ALTERNATIVE OPTIONS:

1. That the Rural Budgets Administration Committee allocate \$100,000 of Area D Peace River Agreement funds towards a condition assessment for the entire Kelly Lake Wastewater system.
2. That the Rural Budgets Administration Committee recommend the funding of the 2021 condition assessment for the Kelly Lake wastewater system be done through parcel tax charges.
3. That the Rural Budgets Administration Committee provide further direction.

STRATEGIC PLAN RELEVANCE:

- ☒ Organizational Effectiveness
- ☒ Develop a Corporate Asset Management Program

FINANCIAL CONSIDERATION(S):

During the condition assessment there may be deficiencies found that require immediate attention. Additional funding will be required to conduct any repair work. The Kelly Lake sewer function has

current operational and capital reserve funds of \$21,711.04 and \$12,062.94, respectively. As such, should any large repairs and or replacements of infrastructure be recommended for the Kelly Lake sewer system, additional funding will be required through either grant funding allocations or parcel tax requisition of the residents within the service area.

As of October 31st, 2020, the balance available after remaining commitments in the Area D Community Works Gas Tax Reserve fund was \$1,623,381 and \$187,445 in Electoral Area D PRA Reserve fund.

COMMUNICATIONS CONSIDERATION(S):

None at this time.

OTHER CONSIDERATION(S):

None at this time.