

North Peace Rural Roads Committee
2020 Workplan

Priority	Consulting Fees	Timing				
			JK	BM	SN	Admin
Mandatory	Lobby Provincial Government	Ad Hoc				
	MoTI continue to seek resolutions/progress on project objectives		20			
	relationship building/meetings with Fort St. John District MoTI staff (2)		12			
	seasonal road ban issues	Nov-Dec	20			
Mandatory	Director Meetings (monthly)	Monthly				
	Prep of agenda/material and followup/minutes		10			
Mandatory	Communications	Ad Hoc				
	consult with task force on individual issues		2			
	conference call(s) with task force in lieu of face-to-face meetings		5			
	develop and distribute newsletters (1)		20			
	develop communications, briefing notes, presentations		25			
	maintain lobby registry/reports (new for 2020)		8			
Mandatory	Rural Roads Task Force Meetings (2)	June/Dec				
	Meeting prep/followup		12	2		
	Meeting		8	6		
	Travel (JK to/from Edmonton/Bruce to/from DC)		28	4		
Mandatory	Research	2020				
	maintain current regular research/stats (O&G - load restrictions, land sales, wells drilled, et		12			
Mandatory	PRRD Reporting Requirements					
	Report 1 - final summary report of successes, road improvements		4			
	Report 2 - road priorities		4			
Recommended	2017 Report Update	Nov-Dec				
	"Refresh" 2017 NPRR Report		70			
Recommended	Road Evaluation	June				
	Annual road evaluation (4 days)		35			
	Ground truth/refine pullout recommendations		16			
Recommended	Research	Nov-Dec				
	research/report and abandoned orphan wells by NPRR priority roads		10	0		
	gravel depletion paper		20	10		
	economic stimulus/revitalization opportunities		10			
Recommended	Stakeholder Meetings	Summer-Fall				
	Upper Halfway residents and Halfway River First Nation		0			
	meeting prep work and post meeting communication		0			
Recommended	Federal Meetings	Sept				
	Meeting(s) with MP's Zimmer and Doherty (prep/travel/followup)		5			

North Peace Rural Roads Committee
2020 Workplan

**Note: the following contingency items are not budgeted for 2020. They would require reprioritization of tasks or additional funding if required.							
Contingency	Lobby Provincial Government (Victoria)			?			
	1 meeting in Victoria (prep, travel, followup)					30	
Contingency	Ministers Tour			July-August			
	communications, organization					16	
	Meeting with Task Force (prep- pre-meeting - meeting)					4 4	
	tour					10 8	
	Travel (JK from Edmonton/Bruce to FSJ)					14 2	
	Total Hours (excluding discretionary)					356 22 0 0	
	Rate					\$100 \$205 \$160 \$75	
	Budget					\$35,600 \$4,510 \$0 \$0	
Mandatory	Hr			190		12 0 0	
	\$			\$19,000		\$2,460 \$0 \$0	
Recommended	Hr			166		10 0 0	
	\$			\$16,600		\$2,050 \$0 \$0	
Contingency	Hr			74		14 0 0	
	\$			\$7,400		\$2,870 \$0 \$0	
	MILEAGE/TRAVEL/EXPENSES			Timing		North Peace OPTION	
						JK BM SN Admin	
	Mandatory	Mileage	Travel to FSJ (2)	2020		2380 170	
	Mandatory	Travel	Hotels, working meals, meeting rooms etc over the year (estimate)	2020		520	
	Recommended	Mileage	Annual road evaluation/pullout refinement	June		900	
Recommended	Travel	MP meeting in Prince George (mileage, flight, parking)	Sept		0		
Contingency	Travel	Meeting in Victoria (mileage, flight, parking, hotel)	?		0		
Mandatory	Mileage			\$ 3,280		\$ 170	
	Travel/Expenses			\$ 520			
Recommended	Mileage			\$ 900			
	Travel/Expenses			\$ -			
Contingency	Mileage			\$ -			
	Travel/Expenses						
	Consulting Fees (excludes contingency)			\$ 35,600		\$ 4,510	
	Mileage/Travel Expenses (excludes contingency)			\$ 4,700		\$ 170	
				\$ 40,300		\$ 4,680 \$ 44,980	

North Peace Rural Roads Committee
2020 Workplan

Contingency	Ministers Tour (outside of JK Solutions Ltd contract)	
	Helicopter (A Star - 5 Passenger) \$1900 hr (incl fuel) - est 5 hrs	9500
	Helicopter (206 - 3 Passenger) \$1150 hr (incl fuel)	1150
	Hosting costs - suburban rental, breakfast, lunch etc???	1000
		\$11,650.00

JK - Jackie Kjos - JK Solutions Ltd.

BM - Bruce MacKay - B MacKay Consulting

SN - Steve Nicol - Lions gate Consulting Inc.

Admin - Administration support