

From: MFA <mfaemail@mfa.bc.ca>

Sent: November 5, 2024 11:10 AM

Subject: MFA Appointment of Member(s) and Notice of 2025 Member Meetings

Attention: Regional District, Chief Administrative Officer

Re: Municipal Finance Authority of BC Appointment of Member(s)

Good afternoon,

This is a reminder of the requirement to appoint a Member or Members to the Municipal Finance Authority of BC (MFA) **prior to February 28, 2025** for a period of approximately one year (*from date of appointment until a successor is appointed between November 2025 and February 2026*).

Under the *MFA Act*, all regional districts have at least one director appointed, based on population, with Fraser Valley and Capital having **two** and Metro Vancouver having **eleven** for a total of **40** Members of the Authority. The regional district may also appoint one alternate Member for each Member, to act in the case of necessary absence from a meeting of the Authority.

For your reference, please see attached the 2025 draft listing of Members of the Authority and alternates (including vote entitlement), as well as the MFA Governance Handbook.

Please complete the attached Member Appointment Record for your Member(s) and alternate(s) AND provide official appointment documentation on your regional district letterhead before February 28, 2025. Include full name, title, mailing address, telephone number and email address. Please send all correspondence by email to: mfa@mfa.bc.ca.

*****Appointed Members and alternates are requested to confirm acceptance of their appointment and preferred contact method by email to mfa@mfa.bc.ca by February 28, 2025.*****

Although our Act states that appointments are to be made no later than the last day of February, we strongly recommend this be completed at your earliest opportunity. This will ensure that Members can make their travel and accommodation arrangements for the MFA Financial Forum event and Annual General Meeting.

Notice of Annual General Meeting

Member representatives will attend the Annual General Meeting (April 23 & 24, 2025 Victoria) and the Semi-Annual Meeting (tentatively September 23, 2025, in conjunction with UBCM). Please reserve these dates in your calendars.

Event registration and accommodation details can be found here: www.civicinfo.bc.ca/event/2025/MFA

Financial Forum speakers and further event details will be shared in early 2025.

Please email any questions to mfa@mfa.bc.ca.

Kind regards on behalf of Peter Urbanc,



**Municipal Finance
Authority of BC**

Selina Pieczonka
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