



REPORT

To: Chair and Directors

Report Number: ADM-BRD-562

From: Corporate Administration

Date: January 9, 2025

Subject: Board Appointments – Updates for 2025

RECOMMENDATION #1: *[Corporate Unweighted]*

That the Regional Board appoint Director Rose as the Peace River Regional District Member to the Municipal Finance Authority of British Columbia, and Director Hiebert as the Alternate Member.

RECOMMENDATION #2: *[Corporate Unweighted]*

That the Regional Board receive for information the Chair’s appointment of Director Sperling (Electoral Area C) in place of Alternate Director Graham as the North Peace Electoral Area Director to the Health Care Scholarship Committee.

RECOMMENDATION #3: *[Corporate Unweighted]*

That the Regional Board receive for information the Chair’s appointment of Director Sperling (Electoral Area C) in place of Alternate Director Graham as the North Peace Electoral Area Director to the Solid Waste Committee, and the appointment of Director Rose (Electoral Area E) in place of Director Hiebert as the South Peace Electoral Director to the Solid Waste Committee.

RECOMMENDATION #4: *[Corporate Unweighted]*

That the Regional Board appoint Director Hiebert as the Peace River Regional District representative to the Northern Medical Programs Trust of the University of Northern British Columbia.

RECOMMENDATION #5: *[Corporate Unweighted]*

That the Regional Board approve the appointment of Athar Sharma, Procurement Officer, as the alternate voting member to the Municipal Insurance Association of British Columbia for the Peace River Regional District.

RECOMMENDATION #6: *[Corporate Unweighted]*

That the Regional Board accept the District of Chetwynd appointments of Mayor Allen Courtoreille, Councillor Andrea Smith, and Councillor Janet Wark to the Civic Properties Commission for 2025.

RECOMMENDATION #7: *[Corporate Unweighted]*

That the Regional Board receive for information the removal of the Chetwynd Public Library Advisory Committee from the Board Appointments list.

BACKGROUND/RATIONALE:

The Regional Board has the ability under the *Local Government Act*, Section 218, to appoint a select committee to inquire into a matter and report its findings to the Board. The Chair may also establish standing committees for matters the Chair considers would be better dealt with by the committee and may appoint people to those committees. The Peace River Regional District has a number of both standing and select committees. Annually, a review of the appointments is necessary to update or renew appointments. In addition, there are several liaison appointments to various external agencies and organizations included on the overall Board Appointments List, which may no longer be necessary. Additional changes to the Board Appointments List can be made as the need arises throughout the year.

As stated in Board Procedure Bylaw No. 2490, 2022, the Board Chair is an ex-officio member of every Board committee and is entitled to vote.

Proposed updates are detailed below.

Recommendation #1 - Municipal Finance Authority

Director Rose has indicated his willingness to remain the Peace River Regional District's representative member of the Municipal Finance Authority (MFA). MFA requires that this appointment be renewed formally each year by way of resolution.

Recommendation #2 - Health Care Scholarship Committee

The Health Care Scholarship Committee Terms of Reference allows for six members with representation specified from Dawson Creek, Fort St. John, one small community in each of the North Peace and South Peace, and one Electoral Area Director from both the North Peace and the South Peace.

Recommendation #3 - Solid Waste Committee

The Solid Waste Committee Terms of Reference allows for six members with representation specified from Dawson Creek, Fort St. John, one small community in each of the North Peace and South Peace, and one Electoral Area Director from both the North Peace and the South Peace.

Recommendation #4 - Northern Medical Trust Program

The Northern Medical Programs Trust (NMPT) was established to connect students with Northern BC communities, and to grow the success of health care education programs at the University of Northern British Columbia (UNBC), including the Northern Medical Program, to help build stronger health care in the North.

NMPT is a partnership between northern communities and UNBC and was established in 2002. The Trust supports educational programs and experiences that provide students with exposure to northern communities and rural practice.

Recommendation #5 - Municipal Insurance Association of British Columbia

The Municipal Insurance Association of British Columbia (MIABC) provides dependable support that helps keep communities vibrant and alive through stable liability and property insurance, outreach programs and expert advice. The current voting member for the Regional Board is Director Hiebert. The previous alternate voting member was Leanne Milliken, the former Procurement Officer for the Peace River Regional District.

Recommendation #6 - Chetwynd Civic Properties

The District of Chetwynd has provided their recommended appointees for the Chetwynd Civic Properties Commission. There are no changes from last year, however the re-appointment letter has been included for clarity.

Recommendation #7 - Chetwynd Public Library Advisory Committee

The Chetwynd Public Library Advisory Committee (CPLC) was disbanded upon completion of the construction of the Chetwynd Public Library as per the Procedures section of the Terms of Reference for the CPLC.

ALTERNATIVE OPTIONS:

1. That the Regional Board provide further direction.

STRATEGIC PLAN RELEVANCE:

- Not Applicable to Strategic Plan

FINANCIAL CONSIDERATION(S):

Committee members appointed from within the Regional Board are provided with meeting fees and mileage for their committee work. As per the terms of Remuneration and Expense Bylaw No. 2354, Commissioners and Committee members are paid meeting fees and meals (or meal allowances) and are also able to claim reimbursement for mileage and any reasonable incidental expenses. Advisory Committees positions are generally on a volunteer basis.

COMMUNICATIONS CONSIDERATION(S):

New appointees will be provided with background information regarding the committees or groups they are appointed to.

OTHER CONSIDERATION(S):

None at this time.

Attachments:

1. MFA Appointment of Member(s) and Notice of 2025 Member Meetings
2. MFA 2025 Members and Voting Entitlement
3. Letter from District of Chetwynd Re: Civic Properties Commission Appointments
4. Draft 2025 Board Appointments List