



REPORT

To: Chair and Directors

Report Number: ENV-BRD-218

From: Environmental Services

Date: January 9, 2025

Subject: Contract Extension – RFP 01-2020 Operation of PRRD Landfills

RECOMMENDATION: [Corporate Weighted]

That the Regional Board extend the contract titled “Operations of Peace River Regional District Landfills” RFP 01-2020 with Whissell Waste Solutions for an additional one-year term from August 1, 2025 to July 31, 2026 at a cost of \$3,297,767, bringing the total contract value to \$19,303,249; further, that the Chair and Chief Administrative Officer be authorized to sign the contract extension on behalf of the Peace River Regional District.

BACKGROUND/RATIONALE:

On April 23, 2020, the Regional Board passed the following resolution:

MOVED, SECONDED and CARRIED,

That the Regional Board award RFP 01-2020, “Operations of Peace River Regional District Landfills” to Whissell Waste Solutions BC Ltd. (Whissell) at a cost of \$16,005,482 (excluding GST) over a 5-year period, beginning August 1, 2020; further, that the Chair and Chief Administrative Officer be authorized to sign the agreement on behalf of the PRRD.

Since August 1, 2020, Whissell has been providing day-to-day operations of the three active Peace River Regional District (PRRD) landfills. Through this contract, Whissell provides the necessary staffing, and waste handling equipment required to manage the 75,000 tonnes of waste and recyclables that are received at the three landfills annually.

Within the contract, a provision of a one-year extension is included. Based on Whissell’s positive performance and existing contract rates, staff recommends that the additional one-year term beginning August 1, 2025 and expiring July 31, 2026 be utilized.

ALTERNATIVE OPTIONS:

1. That the Regional Board provide further direction.

STRATEGIC PLAN RELEVANCE:

- Asset and Infrastructure Management

FINANCIAL CONSIDERATION(S):

In 2020, the contract was awarded for a 5-year term at a cost of \$16,005,482. Table 1 below presents the contract value versus the actual cost for each year of the contract.

Table 1: Contract Value vs Actual Spend

	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	Totals
Contract Value	\$3,137,711	\$3,169,088	\$3,200,779	\$3,232,787	\$3,265,116	\$16,005,482
Actual Spend	\$2,988,977	\$2,942,597	\$3,004,086	\$3,035,005	\$3,067,482*	\$15,038,147

*Projected to end of July 2025, YTD August 1, 2024 to December 31, 2024 \$1,278,233.

The cost of the one-year extension is \$3,297,766, which represents a 1% increase from the previous year. This cost has been captured in the proposed 2025 Function 500 budget being presented to the Solid Waste Committee January 17, 2025.

COMMUNICATIONS CONSIDERATION(S):

None at this time.

OTHER CONSIDERATION(S):

None at this time.

External Links:

1. [April 2, 2020 Solid Waste Committee Meeting](#) – See Item 8.1 “Contract Award – RFP 01-2020 – Operations of PRRD Landfills”
2. [April 23, 2020 Regional Board Meeting](#) – See Item 10.1 “April 2, 2020 Solid Waste Committee Recommendations, ENV-BRD-005”