



## ELECTORAL AREA DIRECTORS COMMITTEE MEETING MINUTES

THURSDAY, OCTOBER 15, 2020

**LOCATION** Peace River Regional District Office, Dawson Creek, BC

**ATTENDANCE** **Directors**

Chair Sperling, Electoral Area 'C'  
Vice-Chair Rose, Electoral Area 'E'  
Director Goodings, Electoral Area 'B', Meeting Chair  
Director Hiebert, Electoral Area 'D'

**Staff**

Tyra Henderson, Corporate Officer  
Shawn Dahlen, Chief Administrative Officer  
Crystal Brown, Electoral Area Manager  
Trish Morgan, GM of Community Services  
Teri Vetter, Chief Financial Officer  
Paulo Eichelberger, GM of Environmental Services  
Kari Bondaroff, Environmental Services Manager  
Jeff McDonald, Communications Manager  
Hunter Rainwater, Recorder

**Others**

Katrin Saxty, Urban Systems Ltd.

**1. CALL TO ORDER** The Chair called the meeting to order at 10:16 am.

**2. DIRECTORS' NOTICE OF NEW BUSINESS**

**3. ADOPTION OF AGENDA**

MOVED Director Rose, SECONDED Director Sperling,  
That the Electoral Area Directors Committee adopt the October 15, 2020 Meeting Agenda

**1. Call to Order**

1.1. Meeting Chair - Director Goodings

**2. Directors' Notice of New Business**

**3. Adoption of Agenda**

**4. Gallery Comments or Questions**

**5. Adoption of Minutes**

5.1. Electoral Area Directors Committee Draft Meeting Minutes of September 17, 2020

**6. Business Arising from the Minutes**

**7. Delegations**

**8. Correspondence**

**9. Reports**

9.1. Notice of Closed Session – October 15, 2020, ADM-EADC-020

9.2. Potable Water Stations Operational Update, ENV-EADC-005

9.3. Zoning Bylaw No. 1343, 2001 Housekeeping Amendment, DS-EADC-004

9.4. Bylaw Enforcement File Quarterly Update, DS-EADC-006

**10. Discussion Item(s)**

10.1. Health Care Assistant Course

**11. New Business**

**12. Diary**

12.1. Diary Items

*(Continued on next page)*



Adoption of Agenda  
(continued)

**13. Item(s) for Information**  
13.1. EADC TOR  
**14. Adjournment**

**CARRIED**

**4. GALLERY COMMENTS OR QUESTIONS**

**5. ADOPTION OF MINUTES**

5.1  
Sept. 17/20 EADC Minutes

MOVED Director Rose, SECONDED Director Hiebert,  
That the Electoral Area Directors Committee adopt the September 17, 2020 Meeting Minutes.

**CARRIED**

**6. BUSINESS ARISING FROM THE MINUTES**

**7. DELEGATIONS**

**8. CORRESPONDENCE**

**9. REPORTS**

Vary Agenda

MOVED Director Sperling, SECONDED Director Rose,  
That the Electoral Area Directors Committee vary the agenda to move report number 9.1 (Notice of Closed Session – October 15, 2020, ADM-EADC-202) to the end of the meeting.

**CARRIED**

9.2  
Potable Water Stations  
Operational Update – ENV-  
EADC-005

MOVED Director Sperling, SECONDED Director Rose,  
That the Electoral Area Directors Committee recommend that the Regional Board authorize the amendment of the Electoral Area B Potable Water Fees and Charges Bylaw 2409, 2020 to include a bottle fill water rate charge of \$3 per 18 Liter Bottle.

**CARRIED**

9.3  
Zoning Bylaw No. 1343,  
2001 Housekeeping  
Amendment – DS-EADC-  
004

MOVED Director Rose, SECONDED Director Sperling,  
That the Electoral Area Directors Committee receive the report titled “Zoning Bylaw No. 1343, 2001 Housekeeping Amendment DS-EADC-004”, which explains a number of proposed minor amendments to Zoning Bylaw 1343, for the fringe areas around Dawson Creek, Chetwynd, and Fort St. John, for discussion.

**CARRIED**

MOVED Director Rose, SECONDED Director Sperling,  
That the Electoral Area Directors Committee recommend that the Regional Board refer the report titled “Zoning Bylaw No. 1343, 2001 Housekeeping Amendment – DS-EADC-004” back to staff for further consideration on proposed changes to Section 7 (Inspections) and Section 13 (accessory building floor area).

**CARRIED**

9.3  
Bylaw Enforcement File  
Quarterly Update – DS-  
EADC-006

MOVED Director Sperling, SECONDED Director Rose,  
That the Electoral Area Directors Committee receive the report titled “Bylaw Enforcement File Quarterly Update – DS-EADC-006”, for discussion.

**CARRIED**



**10. DISCUSSION ITEM(s)**

10.1 Health Care Assistant Course      The Committee discussed the response Director Sperling received regarding the Health Care Assistant Course offered at the Northern Lights College.

**11. NEW BUSINESS**

**12. DIARY**

12.1 Diary Items      MOVED Director Hiebert, SECONDED Director Sperling,  
That the Electoral Area Directors Committee update item number 2 (Electoral Area D Referendum) to reflect changing the year from 2020 to 2022 in the Diary.

**CARRIED**

**13. ITEMS FOR INFORMATION**

13.1 EADC TOR      The Committee's Terms of Reference was included for information.

**9. REPORTS**

9.1 Notice of Closed Session – October 15, 2020, ADM-EADC-020      MOVED Director Sperling, SECONDED Director Hiebert,  
That the Electoral Area Directors Committee recess to a Closed Meeting for the purpose of discussing the following items:

**Agenda Items 3.1, 3.2 and 3.3** – Closed Meeting Minutes (CC Section 97(1)(b))

**Agenda Item 6.1** – Negotiations (CC Section 90(1)(k))

**Agenda Item 7.1** – Negotiations (CC Section 90 (1)(c) and 90(1)(k))

**Agenda Item 7.2** – Negotiations (CC Section 90 (1)(j) and 90(2)(b))

**CARRIED**

**14. ADJOURNMENT**

The Chair adjourned the Meeting at 12:35 pm.

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Director Goodings, Meeting Chair

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Hunter Rainwater, Recorder