



REPORT

To: Electoral Area Directors Committee

Report Number: ADM-EADC-022

From: Crystal Brown, Electoral Area Manager

Date: October 22, 2020

Subject: Proposed 2021 Electoral Area Directors Committee Meeting Schedule

RECOMMENDATION #1:

That the Electoral Area Directors Committee approve the 2021 EADC Meeting Schedule as presented.

BACKGROUND/RATIONALE:

The attached 2021 Electoral Area Directors Committee (EADC) Meeting Schedule has been prepared to provide notice of EADC meetings in the coming year. Consideration was given to Board meetings and annual conferences such as UBCM, FCM, BC Natural Resources Forum, and others, though not all conflicts were avoided.

The EADC Terms of Reference states that the Committee will hold a meeting the third Thursday of each month, or at the call of the Chair. The proposed schedule adheres to the Terms of Reference when possible. The following dates are being presented for the Committee's consideration:

- April 22nd is being proposed instead of April 15th due to a conflict with a Regional Board Meeting.
- May 20th is being proposed based on the Terms of Reference, although it does conflict with the Minerals North Conference, as it is being held May 19th- 21st.
- July 15th is being proposed based on the Terms of Reference, but in former years (2019 and 2020) the July meetings were cancelled.
- September 30th is being proposed instead of September 16 due to the Union of BC Municipalities (UBCM) Conference being held September 13th -17th.
- October 28th is being proposed instead of October 21st due to a conflict with a Regional Board Meeting.
- November 25th is being proposed instead of November 18th due to a conflict with a Regional Board Meeting.

ALTERNATIVE OPTIONS:

1. That the Electoral Area Directors Committee provide further direction.

STRATEGIC PLAN RELEVANCE:

Not Applicable to Strategic Plan.

FINANCIAL CONSIDERATION(S):

None.

COMMUNICATIONS CONSIDERATION(S):

Meeting notifications will be sent to staff and Directors via Outlook Calendar invitation. Meeting dates will be posted on the PRRD’s website calendar for the public.

OTHER CONSIDERATION(S):

That the Rural Budgets Administration Committee will follow the same meeting schedule as EADC.

Attachments:

1. Draft 2021 Electoral Area Directors Committee Meeting Schedule