



REPORT

To: Chair and Directors

Report Number: DS-BRD-436

From: Development Services

Date: November 7, 2024

Subject: Contract Extension – RFP 57-2023 Regional Climate Resiliency Plan

RECOMMENDATION: [Corporate Weighted]

That the Regional Board extend the Regional Climate Resiliency Plan Contract RFP 57-2023 with Pinna Sustainability Inc. for an additional year from February 1, 2025 to February 1, 2026, at no additional cost, in order to complete the project; further, that the Chair and Chief Administrative Officer be authorized to sign the contract extension on behalf of the Peace River Regional District.

BACKGROUND/RATIONALE:

On March 21, 2024 the Regional Board passed the following resolution:

MOVED, SECONDED and CARRIED,

That the Regional Board authorize the Chair and Chief Administrative Officer to sign the amended Climate Action Plan Contract on behalf of the Peace River Regional District for a total increase of \$22,150 (excluding taxes).

At the time the contract was amended staff believed that the project would be completed within the one-year term, however recent discussions with the consultant regarding the remaining deliverables has indicated that the project will likely not be completed until the Spring of 2025. This will allow the following outstanding deliverables to be completed:

- 1) Final staff workshop scheduled for November 27;
- 2) Finalize the draft plan based on all feedback received;
- 3) Board update and presentation of draft plan in the new year;
- 4) Final round of public consultation – input on draft plan; and
- 5) Creation and sharing of public information materials.

There are no additional costs anticipated at this time.

ALTERNATIVE OPTIONS:

1. That the Regional Board provide further direction.

STRATEGIC PLAN RELEVANCE:

- Asset and Infrastructure Management
- Emergency Management

FINANCIAL CONSIDERATION(S):

The total contract value is \$96,600.00 and no increases to the contract budget are anticipated at this time.

This project is funded entirely through the Green “Carbon” Project Reserve through provincial Local Government Climate Action Program funding.

COMMUNICATIONS CONSIDERATION(S):

The Climate Resiliency Plan [Have Your Say Page](#) will continue to be updated as the project progresses. Information regarding the final round of public consultation will be shared when available.

OTHER CONSIDERATION(S):

None at this time.

External Links:

1. [March 21, 2024 Regional Board Meeting](#) - See Item 8.16 titled “Climate Action Plan – Contract Amendment – DS-BRD-389”