



# REPORT

To: Chair and Directors

Report Number: ENV-BRD-213

From: Environmental Services

Date: November 7, 2024

**Subject: Contract Award – ITT 14-2024 Charlie Lake Lift Station Repairs**

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## **RECOMMENDATION: [Corporate Weighted]**

That the Regional Board award Invitation to Tender 14-2024, “Lakeshore Drive and Alaska Highway System Redundancy”, to Big League Utilities Ltd. at a cost of \$938,000 (excluding taxes) to utilize previously committed Area C Community Gas Works funds; further, that the Chair and Chief Administration Officer be authorized to sign the contract on behalf of the Peace River Regional District.

## **BACKGROUND/RATIONALE:**

On November 16, 2023, the Regional Board passed the following resolution:

*MOVED, SECONDED and CARRIED,*

*That the Regional Board approve the ‘Charlie Lake Sewer - Capital Improvement Plan’ completed by McElhanney Ltd (October 10, 2023) for use in operational and capital 2024-2034 financial planning for Function 601 - Charlie Lake Sewer.*

McElhanney Ltd. developed the Capital Improvement Plan (CIP) for the Charlie Lake sewer collection system, trucked waste facility, and sewer treatment facility. The CIP identified corrosion and integrity issues with the lift station components and piping that need repair. The lift station is integral to the functionality of the sewer collection system in Charlie Lake.

Based on these recommendations from McElhanney and an approved business case which was presented to the Regional Board on December 8, 2023 (see external link provided), an Invitation to Tender (ITT) was issued in May 2024. No tenders were received. The ITT was reissued in October 2024. One bid was received in response to the ITT; Big League Utilities submitted a bid within the allotted project budget. Staff is recommending the contract be awarded to Big League Utilities based on their favorable schedule and budget. Due to the delayed contract award, construction will start in early 2025 and is estimated to take a month.

## **ALTERNATIVE OPTIONS:**

1. That the Regional Board provide further direction.

## **STRATEGIC PLAN RELEVANCE:**

- Asset and Infrastructure Management

**FINANCIAL CONSIDERATION(S):**

On December 8, 2023, the Regional Board passed the following resolution:

*MOVED, SECONDED and CARRIED,*

*That the Regional Board approve the ‘2024 Charlie Lake Sewer Capital Improvements’ works totaling \$2,718,900, including lagoon optimization, treatment cell optimization, rehabilitation plan for asset management, valve replacements, flow monitoring station improvements, pipe redundancy, Geotubes, Complete Mix Tank covers, addition of blower variable frequency drives, backup power, cell desludging, and lift station upgrades by utilizing previously committed Area C Peace River Agreement Funds and Area C Community Gas Works Funds for Function 601 Charlie Lake Sewer, in the 2024 Financial Plan.*

Pre-budget approval for funding for these projects was obtained in December 2023 and is included as part of the 2024 Financial for Function 601 – Charlie Lake Sewer.

<b>Capital Funding Revenue</b>	<b>2024 Budget</b>	<b>Balance as of October 28, 2024</b>
Community Gas Works Fund	\$ 1,666,185	\$ 1,212,747
Peace River Agreement Funds	\$ 1,292,470	\$ 996,100

**COMMUNICATIONS CONSIDERATION(S):**

Notifications will be published on the PRRD website and social channels notifying residents of construction and potential traffic impacts. Adjacent properties will be notified of the project schedule and any impacts in advance of the project starting. The project is anticipated to start in early 2025 depending on weather and is estimated to take a month to complete. To comply with the Community Gas Works Funding Agreement, project funding signage will be purchased and displayed at the lift station site.

**OTHER CONSIDERATION(S):**

The Ministry of Transportation and Infrastructure has approved a permit for this project. The permit will be extended to complete the work in 2025.

External Links:

1. [December 8, 2023 Regional Board Meeting](#) – See Agenda Item 8.13 “2024 Charlie Lake Sewer Capital Improvements & RFP 54-2022 Contract Amounts, ENV-BRD-159”