



SOLID WASTE COMMITTEE MEETING MINUTES

October 24, 2024, 10:00 a.m.
1981 Alaska Avenue, Dawson Creek, BC

Directors Present: Director Hiebert, Electoral Area D, Committee Chair
Director Dober, City of Dawson Creek
Alternate Director Graham, Electoral Area B (Via Zoom)
Director Quibell, District of Hudson's Hope (Via Zoom)
Director Sperling, Board Chair (Ex Officio)
Director Zabinsky, City of Fort St. John

Staff Present: Shawn Dahlen, Chief Administrative Officer
Tyra Henderson, Corporate Officer
Kari Bondaroff, General Manager of Environmental Services
Gerritt Lacey, Solid Waste Manager
Trevor Ouellette, IT Manager
Roxanne Shepherd, Chief Financial Officer
Colin Bates, Solid Waste Foreman
Anndrea Kellestine, Solid Waste Coordinator
Suzanne Garrett, Corporate Services Coordinator, Recorder

1. CALL TO ORDER

The Chair called the meeting to order at 10:00 a.m.

2. ADOPTION OF AGENDA

MOVED Director Zabinsky

SECONDED Director Sperling

That the Solid Waste Committee adopt the October 24, 2024, meeting agenda:

1. Call to Order

2. Adoption of Agenda

3. Gallery Comments or Questions

4. Adoption of Minutes

4.1 Solid Waste Committee Meeting Minutes of July 4, 2024

5. Business Arising from the Minutes

6. Delegations

7. Correspondence

7.1 Response Letter from BC Hydro re: Construction Styrofoam

8. Reports

8.1 Public and Technical Stakeholder Committee Recommendations – October 4, 2024, ENV-SWC-167

8.2 2025 Environmental Services Staffing Considerations, ENV-SWC-168

8.3 Function 500 – 2025 Supplemental Requests, ENV-SWC-171

8.4 PRRD Solid Waste Coupon Program Update 2025, ENV-SWC-173



9. New Business

10. Consent Calendar

- 10.1 2024 Solid Waste Project Update 2, ENV-SWC-169
- 10.2 NPRLF Bio-Sul Agreement Update, ENV-SWC-172
- 10.3 SW Public and Technical Stakeholder Committee Draft Meeting Minutes of October 4, 2024
- 10.4 Solid Waste Committee Terms of Reference

11. Adjournment

CARRIED

3. GALLERY COMMENTS OR QUESTIONS

4. ADOPTION OF MINUTES

4.1 Solid Waste Committee Draft Meeting Minutes of July 4, 2024

MOVED Director Zabinsky

SECONDED Director Dober

That the Solid Waste Committee adopt the Solid Waste Committee Meeting minutes of July 4, 2024.

CARRIED

5. BUSINESS ARISING FROM THE MINUTES

6. DELEGATIONS

7. CORRESPONDENCE

7.1 Response Letter from BC Hydro Re: Construction Styrofoam

MOVED Director Zabinsky

SECONDED Director Sperling

That the Solid Waste Committee receive the letter from BC Hydro regarding construction styrofoam for discussion.

CARRIED

Comment:

- Committee members expressed their gratitude that BC Hydro was able to find an alternative reuse option for the Styrofoam coming from the Site C project instead of landfilling it.

8. REPORTS

8.1 Public and Technical Stakeholder Committee Recommendations – October 4, 2024, ENV-SWC-167

MOVED Director Zabinsky

SECONDED Director Dober

That the Solid Waste Committee recommend that the Regional Board accept the “2025 Solid Waste Department Strategic Plan”, which provides an overview of the services provided through the Solid Waste Function and the 2025 Work Plan, for implementation in 2025.

CARRIED

8.1 Public and Technical Stakeholder Committee Recommendations – October 4, 2024, ENV-SWC-167 (cont'd)

MOVED Director Zabinsky
SECONDED Alternate Director Graham

That the Solid Waste Committee recommend that the Regional Board primarily investigate the land adjacent to the existing Chetwynd Landfill (Area B), for the suitability of an expanded landfill location and in the event that the landfill expansion be undesirable, the secondary site (Area A) located 4 km north along Don Phillips Way, past the existing landfill be further investigated.

CARRIED

8.2 2025 Environmental Services Staffing Considerations, ENV-SWC-168

MOVED Director Zabinsky
SECONDED Alternate Director Graham

That the Solid Waste Committee recommend that the Regional Board approve the addition of a full-time unionized position, Environmental Services Clerk, allocated 100% to the Solid Waste Function within the 2025 Financial Plan; further, that the Regional Board give pre-budget approval for the position so that the position can be posted as soon as possible.

CARRIED

Comment:

- Committee members noted that the Solid Waste function is one of the biggest line items in the Regional District and based on work that comes out of the Environmental Services department, clerical support is required.

8.3 Function 500 – 2025 Supplemental Requests, ENV-SWC-171

MOVED Director Zabinsky
SECONDED Director Quibell

That the Solid Waste Committee recommend that the Regional Board provide capital budget pre-approval for the 2025 supplemental requests/business cases:

1. Construction of Attended Tier 1 Transfer Stations – Groundbirch and Lebell \$4,000,000
 2. Tumbler Ridge and Hudson's Hope Transtor Replacement \$1,125,000,
- and authorize the inclusion of the expenses in Function 500 - Regional Solid Waste Management draft 2025-2029 PRRD Financial Plan.

CARRIED

Comment:

- meet with Lebel area residents to provide an update on the Tier 1 Transfer Station.

MOVED Director Zabinsky
SECONDED Director Dober

That the Solid Waste Committee recommend that the Regional Board provide capital budget approval for the 2025 supplemental requests/business cases:

1. Dawson Creek Closed Landfill Cover Remediation - \$150,000,
 2. Starlink Internet Upgrade for Attended Solid Waste Collection Sites \$110,000,
- and authorize the inclusion of the expenses in Function 500 - Regional Solid Waste Management draft 2025-2029 PRRD Financial Plan.

CARRIED



8.3 Function 500 – 2025 Supplemental Requests, ENV-SWC-171 (cont'd)

Comment:

- purchase of Starlink to replace aging infrastructure and enhance internet services at remote attended solid waste collection sites (17 in total) with improved reliability, serviceability, speed and cybersecurity features.

8.4 PRRD Solid Waste Coupon Program Update 2025, ENV-SWC-173

MOVED Director Zabinsky

SECONDED Director Dober

That the Solid Waste Committee recommend that the Regional Board approve an update to the Solid Waste Coupon Program currently consisting of four coupons valued at \$13.75 each in waived fees per residential property to twelve coupons valued at \$3.75. Lowering the value of each coupon to the minimum fee charged at attended solid waste sites.

CARRIED

Comment:

- If a resident goes over the \$3.75 the next coupon can be used to cover the remaining balance.
- Based on use of current program, approach to lower coupon value makes sense to entice residents to use to program to full potential.

10. CONSENT CALENDAR

MOVED Director Dober

SECONDED Director Sperling

That the Solid Waste Committee receive the October 24, 2024 consent calendar.

CARRIED

Comment:

- Director Hiebert advised that during Area D Roundtable meetings held to date members of the public have spoken highly of the work being done at transfer stations and landfills.

11. ADJOURNMENT

The Chair adjourned the meeting at 10:22 a.m.

CERTIFIED a true and correct copy of the Minutes of the Solid Waste Committee from a meeting held on October 24, 2024 in the PRRD Board Room, 1981 Alaska Avenue, Dawson Creek, BC.

Leonard Hiebert, Committee Chair

Suzanne Garrett, Recorder