



REPORT

To: Chair and Directors

Report Number: ADM-BRD-539

From: Corporate Services

Date: October 17, 2024

Subject: Function 225 – Kelly Lake Community Centre Service Bylaw Amendment

RECOMMENDATION: [Corporate Unweighted]

That the Regional Board give Kelly Lake Community Centre Service Establishment Amendment Bylaw No. 2561, 2024, to expand the scope of the service to allow for operations and **maintenance** of the Kelly Lake Community Centre, and to provide for such operations directly or through indirect or contracted means, first three readings.

BACKGROUND/RATIONALE:

The Peace River Regional District Board commenced proceedings to acquire the Kelly Lake Community Centre from the Crown in 2007, with the eventual transfer of title to the Peace River Regional District completed in November 2010. The Province transferred the facility to the PRRD at the cost of \$1 with the proviso that the Peace River Regional District was granted title for *as long as the land was used for community recreation purposes*.

The Regional Board adopted Kelly Lake Community Centre Grant-in-Aid Service Area Establishment Bylaw in December of 2006. The bylaw established a service area within which taxes would be requisitioned to fund a grant to the Kelly Lake Community Centre Society to operate the facility on behalf of the Regional Board.

Preparation of the 2025 draft budget for the function has illuminated the need to amend the bylaw, which in its current form, is restrictive in that it authorized only the provision of a grant, to a specified group, to operate the facility. The Regional District has taken steps to improve its asset management and planning, and the facility is in need of some maintenance in the form of capital upgrades. The bylaw does not allow for funding of maintenance, nor does it speak to contracting with other third parties, other than the Kelly Lake Community Centre Society, to do the work.

The attached Kelly Lake Community Centre Service Establishment Amendment Bylaw, if approved, will give the Regional Board greater flexibility to operate AND MAINTAIN the facility, either by the Regional District directly, or through indirect or contracted means. The bylaw will no longer limit the authority to the provision of a grant in aid to a specific group (currently the Kelly Lake Community Centre Society is named as the only possible recipient of an operating grant) and will instead give the Regional Board the ability to operate and maintain the facility, to provide a grant to operate and maintain the facility and to enter contracts for the operation and maintenance of the facility.

Language has also been added to the bylaw that prohibits borrowing for the function. Any borrowing would need to be authorized by way of a loan authorization bylaw that would require elector approval.

ALTERNATIVE OPTIONS:

1. That the Regional Board provide further direction.

STRATEGIC PLAN RELEVANCE:

- Asset and Infrastructure Management
- Undertake Condition Assessments for all PRRD Owned Assets

FINANCIAL CONSIDERATION(S):

Approximately \$200,000 in capital projects for 2025 have been identified as necessary to maintain the facility to a standard expected for a public use and occupancy building and will be included in draft budgets presented to the Board in early 2025.

COMMUNICATIONS CONSIDERATION(S):

Upon approval of first three readings, the bylaw will be submitted to the Ministry of Municipal Affairs for approval.

OTHER CONSIDERATION(S):

The *Local Government Act*, s.349 (1) (b) authorizes the amendment of an establishing bylaw with the consent of at least 2/3 of the participants. The Minister may order that assent of the electors be obtained in the same manner as was received when the service establishment bylaw was adopted, or that approval of the electors be sought in the service area.

Attachments:

1. DRAFT Kelly Lake Community Centre Service Establishment Amendment Bylaw No. 2561, 2024
2. DRAFT Consolidated Kelly Lake Community Centre Service Establishment Bylaw No. 1673, 2006 (marked-up version)