



PEACE RIVER REGIONAL DISTRICT

## GRANT APPLICATION FORM

Society #: S0017245

Name: Cutbank Community Club

Civic Address: 13514 Hwy 52N

Mailing Address: Box 157

City: Arras

Postal Code: V0C 1B0

Contact Person: Tracey Reynen

Alternate Person:

Tel:

Tel:

Email: cutbankhall@gmail.com

Email:

## SOCIETY EXECUTIVES

## PROJECT COSTS

President: Tracey Reynen

Total Cost of Project: \$63,806.87

Vice President: Tracey Dannish

Amount Requested per \$40,806.87

Treasurer: Tanya Jones

For how many years? 1 yr ☒ 2 yrs ☐ 3 yrs ☐Have you applied to a municipality for funding? Yes ☐ No ☒ If so, how much did you apply for?Was your application successful? Yes ☐ No ☐ If so, how much did you receive?

Describe the project for which your organization is requesting a grant and the reason for your request.  
 If more space is needed, please add it as an attachment to your application.

Please see attachment.

## ATTACHMENTS REQUIRED:

- Project budget, including all sources of funding
- Current financial statements showing expenses, revenues & savings

Signature of Applicant:

Date:

July 23/2020

## For Office Use Only

Fair Share: B C D E

Gas Tax:

PRA: B C D E

Other:

BCR/PRA: B C D E

## **Exterior Façade Improvements**

### **Cutbank Community Club**

We are requesting assistance with our Exterior Façade improvements, which include new siding, stonework, new soffit and fascia and downspouts, and improvements at our main public entry which include maintenance to the underside of the covered roof as well as the metal support posts.

We have experienced monetary setbacks in regards to the Covid virus. We will not be going forward with the "Addition Project" of which we were to receive \$50,000 from NDIT. The funds that we needed to generate for our portion of that project are now unattainable due to all hall revenue being eliminated. We are now focusing on the second grant that we were successful at receiving, which was \$23,000 from Farm Credit Canada in support of new siding for the hall. Grant conditions require this project to be completed by December 31, 2021.

While we do have money set aside for exterior renovations, we feel that the uncertainty of the duration of the Covid virus leaves us no choice but to also have this amount set aside as Emergency Funds. The shingles on the hall roof have a warranty period remaining of approximately 1 ½ years. We are also going to require new concrete work around the hall with



improved access points to the building in the near future as well. Our exterior renovation fund has several different avenues as to how it can be spent. But for now, it is only responsible to currently set it aside as Emergency Funds.

We feel that the Exterior Façade Improvements is the most attainable project, and the most beneficial to our hall. The exterior facade needs to be replaced and updated due to its poor condition...east side has siding missing due to high wind, and there are many holes in the siding around the building, it is faded and outdated. We received a grant to have sump pumps installed under the hall, but the raingutters and downspouts are currently failing us and are adding to the problem of water leaking under the hall.

The amount of bookings for this year were the highest amount that we have ever had, and this is because of all of the interior renovations and upgrades that we have completed. We feel that once the Covid restrictions are eliminated and we can proceed as normal, the combination of interior and exterior improvements will greatly increase our bookings and revenues year round, making our community hall the first choice for many venues.

## Budget Sheet – Cutbank Community Club

	<b>Budget Item</b>	<b>Amount</b>	<b>Sub-Total</b>
a.	Removal & disposal of existing siding, wall prep & new housewrap. Supply & install LP Smartsiding and trim around doors	\$38,913.00	
b.	Install new post coverings and new soffits at main entry.	\$2,100.00	
c.	Removal & disposal of existing soffit & fascia, and installation of new soffit & fascia	\$5,118.75	
d.	Installation of new eavestrough and downspouts	\$1,163.40	
e.	Supply & install 400sqft of fusion stone \$ 100ft of ledgestone	\$16,511.72	
	<b>Total expenses</b>		\$63,806.87
	<b>Grant rec'd..Farm Credit Canada</b>		- \$23,000.00
	<b>Total Request</b>		<b>\$40,806.87</b>

**Cutbank Community Club**  
**Current Income Statement**  
**January 1, 2020 – July 20, 2020**

**Revenue**

Hall Rental	\$ -680.00	
Misc. Revenue	263.00	
Grant money rec'd	60,723.78	
Donations	0	
Dance Revenue	0	
	<u>60,306.78</u>	
+ Accts. Receivable	0	
<b>Total Revenue</b>		<b>\$60,306.78</b>

**Expenses**

Dance Expenses	0	
Propane	4,878.68	
Hydro	728.91	
Water	195.00	
Supplies	335.33	
Janitorial	364.12	
Repairs & Maintenance	4,709.03	
Insurance	6,561.00	
Accounting & Legal	140.00	
Service Charges	21.00	
Miscellaneous	48.15	
Office Supplies	12.74	
Renovation Expenses	19,280.86	
Capital	<u>10,700.71</u>	
<b>Total Expenses</b>		<b><u>\$47,975.53</u></b>

**Net Income/Loss** **\$12,331.25**



**Cutbank Community Club**  
**Balance Sheet**  
**January 1, 2020 – July 20, 2020**

**Current Assets**

Cash	\$12,626.01
Exterior Renovations/Emerg. Funds	18,545.98
Farm Credit Canada Grant	23,000.00
Accounts Receivable	<u>0</u>
Total Current Assets	54,171.99

**Capital Assets**

Equipment	81,750.71
Land & Building (assessed value)	<u>464,800.00</u>
Total Capital Assets	546,550.71

**Total Assets** **600,722.70**

**Current Liabilities**

Accounts Payable	<u>0</u>
Total Liabilities	0

Equity **600,722.70**

**Total Liabilities & Equity** **600,722.70**

**Notes:**

Assessed value of land: \$80,200.00

Assessed value of building: \$389,000.00



# Estimate

1800 84 ave  
Dawson Creek  
BC V1G 0E2

Date  
2020-05-21

Estimate #  
1116

## Customer

Cutbank Hall  
Arras, BC  
Exterior Renovation

NOTE; THIS ESTIMATE MAY BE  
WITHDRAWN IF NOT ACCEPTED  
WITHIN 30 DAYS

Labour/ Material	Qty	Rate	Total
Remove, and dispose of existing vinyl siding. Prep walls, and install new housewrap. Supply, and install LP smartside on the walls, and a shake product on the gable ends. Install trim on exterior doors.		37,060.00	37,060.00
Install new post coverings on covered entry. Install new soffits to cover existing plywood.		2,000.00	2,000.00
Remove, and dispose of existing soffit, and fascia. Supply, and install new aluminum soffit, and fascia.		4,875.00	4,875.00
GST on sales		5.00%	2,196.75
Total			\$46,131.75

*Acceptance of proposal... the above prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above*

*Date of acceptance:*

Customers Signature:

Email: [northernedgeconstruction@hotmail.com](mailto:northernedgeconstruction@hotmail.com)

Contractors Signature:

Phone: 250-219-2237 250-219-0993



## Quotation

Cellular: 250-219-0287

Business: 250-782-7817

Business Number 08016

Date: JUNE 6, 2020

To: CUTBANK HALL  
ARRAS, B.C.

Description	Unit Price
Installation of Eavestroughing	\$ 700
Installation of Downspouts	\$ 328
<del>Installation of Corners</del> TRAVEL	\$ 80
Installation of Soffit	\$
Installation of Fascia	\$

Sub Total: \$ 1108  
G.S.T. @ 5%: \$ 55.40

Total Price this Quotation: \$ 1163.40

I/We acknowledge that all invoices not paid within 30 days of invoice date shall be subject due to an interest charge of 2% per month

**THIS QUOTATION IS AN ESTIMATE AND FINAL PRICE MAY CHANGE  
UPON COMPLETION OF JOB**



# Estimate



1800 84 ave  
Dawson Creek  
BC V1G 0E2

Date  
2020-06-17

Estimate #  
1119

NOTE: THIS ESTIMATE MAY BE  
WITHDRAWN IF NOT ACCEPTED  
WITHIN 30 DAYS

**Customer:**

Cutbank Hall  
Arras, BC  
Stone work

Labour/ Material	Qty	Rate	Total
		15,725.45	15,725.45
Supply, and install 400 sqft of fusion stone, and 100 ft of ledge stone on cutbank hall exterior. GST on sales		5.00%	786.27
Total			\$16,511.72

*Acceptance of proposal... the above prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above*

*Date of acceptance:*

Customers Signature:

Email: [northerndedgeconstruction@hotmail.com](mailto:northerndedgeconstruction@hotmail.com)

Contractors Signature:

Phone: 250-219-2237 250-219-0993