



# REPORT

To: Chair and Directors

Report Number: ADM-BRD-036

From: Trevor Ouellette, IT Manager

Date: June 16, 2020

**Subject: RFQ Award 28-2020 'PRRD Internet Provider'****RECOMMENDATION: [Corporate Weighted]**

That the Regional Board award RFQ 28-2020, 'PRRD Internet Provider', to TELUS Communications Inc., at a cost of \$69,876 (excluding taxes) over a 3 year period starting July 1, 2020; further, that the Chair and the Chief Administrative Officer be authorized to sign the agreement on behalf of the PRRD.

**BACKGROUND/RATIONALE:**

On May 11, 2020, the Peace River Regional District issued an RFQ for qualified Internet companies to provide managed Internet service for the Dawson Creek office and the Fort St. John office. They were also asked to provide unmanaged Internet service for the Charlie Lake Fire Hall, Charlie Lake Wastewater Plant and the Dawson Creek warehouse.

The PRRD received two proposals from Shaw Communications and TELUS Communications.

TELUS Communications provided the lowest bid.

	Shaw	TELUS
<b>Mandatory Requirements</b>		
Submission Form (Appendix B)	✓	✓
Pricing (Appendix C)	✓	✓
Service Area Coverage 100% (Appendix D)	✓	✓
Total Score	69.00	100.00
<b>PROPOSAL COST (Excluding Tax)</b>	<b>\$307,800.00</b>	<b>\$69,876.00</b>

The new contract will provide PRRD with an approximate 5-time increase in bandwidth capacity. As more cloud-based services and reliance on video streaming increases, this increase in capacity is required.

**ALTERNATIVE OPTIONS:**

1. That the Regional Board provide further direction.

**STRATEGIC PLAN RELEVANCE:**

- ☒ Organizational Effectiveness

☒ Responsive Service Delivery

**FINANCIAL CONSIDERATION(S):**

The cost for providing internet to the PRRD over the past three years (2017-2020) was \$148,536. The new contract will result in savings of \$78,660 (53% cost reduction).

The Charlie Lake Fire Department will see substantial cost reduction because PureFibre “unmanaged” internet is now available in the Charlie Lake area.

**COMMUNICATIONS CONSIDERATION(S):**

Procurement will advise the successful and unsuccessful proponents of the outcome.