



REPORT

To: Solid Waste Committee

Report Number: ENV-SWC-161

From: Environmental Services

Date: July 4, 2024

Subject: Solid Waste Agreement with the District of Hudson’s Hope

RECOMMENDATION:

That the Solid Waste Committee receive the report titled “Solid Waste Agreement with the District of Hudson’s Hope, ENV-SWC-161”, which provides committee members with an update on the Hudson’s Hope Transfer Station operating agreement between the Peace River Regional District and District of Hudson’s Hope to clarify each members responsibilities for the delivery of solid waste services within the community, for information.

BACKGROUND/RATIONALE:

The Peace River Regional District (PRRD) and District of Hudson’s Hope (DHH) share responsibilities for the collection, storage, removal, disposal and management of municipal solid waste and recyclable materials within the DHH, however, there has never been a formal agreement put into place.

One of these shared responsibilities is the management of materials collected at the Hudson’s Hope Transfer Station. Currently the PRRD is responsible for the collection, transportation and disposal of Household bagged waste, used oil, and recycling of paper, plastic containers, flexible plastics, tin and glass and providing an attendant for the site. The DHH is responsible for the collection, transportation, and disposal of bulky waste, wood, metal, appliances, share shed items, tires, kitchen grease and the recycling of cardboard and providing snowplowing services.

On June 28, 2018 the Regional Board passed the following resolution:

MOVED, SECONDED, and CARRIED

That the Hudson’s Hope Transfer Station be Converted to a Tier 1 transfer station in 2019, pending budget implications.

Following the completion of the Hudson’s Hope Transfer Station Tier 1 Upgrade Project, the PRRD will be responsible for the management of all materials collected at the Transfer Station. Construction of the tier 1 upgrades is planned to start July 2, 2024 and is anticipated to be completed by August 10, 2024.

In order to formalize each members respective responsibilities, an agreement is currently being drafted which touches on the following items:

1. Transfer Station Operations
 - a. PRRD is responsible for the on-site attendant contractor.

- b. PRRD is responsible for collection, transportation and disposal of household bagged waste, used oil, and recycling of paper, plastic containers, flexible plastics, tin, and glass.
- c. PRRD is responsible for collection, transportation and disposal of all materials collected at the transfer station following the completion of the Hudson's Hope Tier 1 Upgrade Project.
- d. DHH is responsible for collection, transportation and disposal of bulky waste, wood, metal, appliances, share shed items, tires, kitchen grease and recycling of cardboard collected prior to the completion of the Hudson's Hope Tier 1 Upgrade Project.
- e. DHH accesses the transfer station outside of the hours of operation of the site for the disposal of household bagged waste collected in the municipal curbside trucks.
- f. DHH provides snowplowing services for the transfer station.

2. Tipping Fees

- a. No tipping fees are charged to customers as they use the transfer station. Instead, the DHH is charged for all materials collected at the transfer station once received at the landfill.

3. Closed Landfill

- a. The permit for the closed landfill was transferred from the DHH to the PRRD May 2, 2023.
- b. The PRRD is responsible for the requirements of the landfill permit and abandonment letter.

4. Cardboard Collection

- a. DHH is responsible for the collection, storage and transportation of cardboard collected from residential and ICI sources within the community to a recycling depot.

The agreement is in the final stages of drafting and will be shared with DHH staff for review. The agreement will receive a final legal review, prior to presentation to the Regional Board for approval.

ALTERNATIVE OPTIONS:

1. That the Solid Waste Committee provide further direction.

STRATEGIC PLAN RELEVANCE:

- Asset and Infrastructure Management

FINANCIAL CONSIDERATION(S):

None at this time.

COMMUNICATIONS CONSIDERATION(S):

None at this time.

OTHER CONSIDERATION(S):

None at this time.

External Links:

1. [October 12, 2023 Solid Waste Committee Meeting](#) – See Item 9.3 “Solid Waste Agreements with Member Municipalities, ENV-SWC-139”
2. [September 1, 2022 Solid Waste Committee Meeting](#) – See Item 9.2 “Hudson's Hope Closed Landfill Permit Ownership, ENV-SWC-106”