



REPORT

To: Solid Waste Committee

Report Number: ENV-SWC-162

From: Environmental Services

Date: July 4, 2024

Subject: Solid Waste Agreement with the District of Tumbler Ridge

RECOMMENDATION:

That the Solid Waste Committee receive the report titled “Solid Waste Agreement with the District of Tumbler Ridge, ENV-SWC-162”, which provides committee members with an update on drafting a Solid Waste Agreement between the Peace River Regional District and District of Tumbler Ridge to clarify each member’s responsibilities for the delivery of solid waste services within the community, for information.

BACKGROUND/RATIONALE:

The Tumbler Ridge Transfer Station is located on lands owned by the Peace River Regional District (PRRD) and lands owned by the District of Tumbler Ridge (DTR). The PRRD manages waste and recyclables collected on PRRD lands and the DTR manages waste and recyclables located on DTR owned lands. The PRRD had a Municipal Solid Waste Management Services Agreement with the DTR for services at the Tumbler Ridge Transfer Station located on the PRRD owned lands in 2003 for a 5-year term expiring in 2008. Through the agreement, the PRRD contracted the DTR to provide an attendant to manage waste acceptance at the Transtor bins, and the DTR staff also provided any maintenance of the transfer station infrastructure on behalf of the PRRD on a cost recovery basis. No formal renewal document has been found, although the services have continued.

The PRRD and DTR also share responsibilities for the collection, storage, removal, disposal and management of municipal solid waste and recyclable materials within the community and on DTR owned lands at the transfer station. In order to formalize each member’s respective responsibilities, an agreement is currently being drafted which touches on the following items:

1. Transfer Station Operations
 - a. PRRD is responsible for collection, transportation and disposal of materials collected on the lands owned by the PRRD. Currently that is household bagged waste.
 - b. DTR provides a staff member to act as an attendant for the transfer station located on PRRD lands on a cost recovery basis.
 - c. DTR provides maintenance support to the transfer station located on PRRD lands when requested on a cost recovery basis.
 - d. DTR is responsible for collection, transportation and disposal of any materials collected on the lands owned by the DTR, which include but are not limited to bulky waste, wood, metal, appliances, propane tanks, share shed items, tires, and used oil.
 - e. DTR accesses the transfer station outside of the hours of operation of the site for the disposal of household bagged waste collected in the municipal curbside trucks.

2. Tipping Fees
 - a. No tipping fees are charged to customers as they use the transfer station. Instead, the DTR is charged for all materials collected at the transfer station once received at the landfill.
3. Closed Landfill
 - a. The permit for the closed landfill is held by the DTR. The PRRD provided a letter of support to the DTR to retain the landfill permit in 2022.
 - b. The DTR is responsible for the requirements of the landfill permit and abandonment letter.
4. DTR Recycling Depot
 - a. PRRD holds the contract with Recycle BC for the collection and processing of recyclables collected at the DTR Recycling Depot.
 - b. PRRD provides the DTR all revenue generated from the materials collected at the Depot.
 - c. DTR is responsible for the management, operation, repair and maintenance of the Depot.
 - d. DTR is responsible for following the requirements of the RBC Contract for all materials collected at the depot.
 - e. DTR is responsible for the cost of any fines the PRRD may receive as a result of the RBC Contract not being followed by DTR.
5. DTR Curbside Recycling Collection
 - a. PRRD supports the processing and marketing costs of commingled curbside recycling collected by the DTR.
 - b. DTR is responsible for the collection, storage and transportation of commingled curbside from residential sources within the community to a PRRD Recycling Depot.
 - c. DTR is responsible for the collection, storage and transportation of cardboard collected from ICI sources within the community to a PRRD Recycling Depot.
 - d. DTR has partnered with the PRRD's contractor Recycle-It Resource Recovery to act as a PRRD Recycling Depot for the processing of commingled curbside and ICI cardboard.

The agreement is in the final stages of drafting and will be shared with DTR staff for review. The agreement will receive a final legal review, prior to presentation to the Regional Board for approval.

ALTERNATIVE OPTIONS:

1. That the Solid Waste Committee provide further direction.

STRATEGIC PLAN RELEVANCE:

- Asset and Infrastructure Management

FINANCIAL CONSIDERATION(S):

The PRRD contracts the DTR to provide a staff member to operate the portion of the transfer station located on PRRD owned lands. The annual costs have been included in Table 1 below:

Table 1: Annual Cost DTR Transfer Station Services

	2020 Actual Cost	2021 Actual Cost	2022 Actual Cost	2023 Actual Cost	2024 Budgeted
Tumbler Ridge	\$140,967	\$126,493	\$109,117	\$128,491	\$140,000

COMMUNICATIONS CONSIDERATION(S):

None at this time.

OTHER CONSIDERATION(S):

None at this time.

External Links:

1. [October 12, 2023 Solid Waste Committee Meeting](#) – See Item 9.3 “Solid Waste Agreements with Member Municipalities, ENV-SWC-139”
2. [September 1, 2022 Solid Waste Committee Meeting](#) – See Item 9.4 “Tumbler Ridge Closed Landfill Permit Ownership, ENV-SWC-108”