



**SOLID WASTE COMMITTEE MEETING MINUTES**

**April 5, 2024, 10:00 a.m.**

**1981 Alaska Avenue, Dawson Creek, BC**

- Directors Present: Director Hiebert, Electoral Area D, Committee Chair  
Director Dober, City of Dawson Creek  
Director Kealy, Electoral Area B (Via Zoom)  
Director Quibell, District of Hudson's Hope (Via Zoom)  
Director Zabinsky, City of Fort St. John (Via Zoom)
- Directors Absent: Director Krakowka, District of Tumbler Ridge  
Director Sperling, Board Chair (Ex Officio)
- Staff Present: Shawn Dahlen, Chief Administrative Officer  
Joanne Caldecott, Deputy Corporate Officer  
Kari Bondaroff, General Manager of Environmental Services  
Gerritt Lacey, Solid Waste Manager  
Colin Bates, Solid Waste Foreman  
Loryn Day, Solid Waste Coordinator  
Anndrea Kellestine, Solid Waste Coordinator  
Suzanne Garrett, Recorder
- Others Present: 2 members of the public

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- 1. CALL TO ORDER**  
The Chair called the meeting to order at 10:00 a.m.
  - 2. DIRECTORS' NOTICE OF NEW BUSINESS**
  - 3. ADOPTION OF AGENDA**  
MOVED Director Dober  
SECONDED Director Zabinsky  
That the Solid Waste Committee adopt the April 5, 2024, meeting agenda:
    - 1. Call to Order**
    - 2. Directors' Notice of New Business**
    - 3. Adoption of Agenda**
    - 4. Gallery Comments or Questions**
    - 5. Adoption of Minutes**  
5.1 Solid Waste Committee Meeting Minutes of January 19, 2024
    - 6. Business Arising from the Minutes**
    - 7. Delegations**
    - 8. Correspondence**

(Cont'd on next page)



**9. Reports**

- 9.1 24 Hour Pilot Expansion Update at Rolla and Cecil Lake Transfer Stations, ENV-SWC-149
- 9.2 Solid Waste Sites Property Update, ENV-SWC-150
- 9.3 Partnership with Interchange Recycling at Chetwynd Landfill, ENV-SWC-151
- 9.4 Kelly Lake Transfer Station Break-in Events and Generator Replacement, ENV-SWC-153
- 9.5 Contract 40-2022 PRRD Landfill Environmental Monitoring and Reporting – Cost Increase, ENV-SWC-154
- 9.6 Dawson Creek Closed Landfill Impact Assessment & Conceptual Regrading Plan Update, ENV-SWC-155
- 9.7 Chetwynd Landfill Replacement Project Update, ENV-SWC-156
- 9.8 RFP Award 23-20224 Hudson’s Hope Transfer Station Operations, ENV-SWC-157

**10. New Business**

**11. Diary**

**12. Item(s) for Information**

- 12.1 Terms of Reference

**13. Adjournment**

**CARRIED**

**4. GALLERY COMMENTS OR QUESTIONS**

**5. ADOPTION OF MINUTES**

**5.1 Solid Waste Committee Draft Meeting Minutes of January 19, 2024**

MOVED Director Dober

SECONDED Director Zabinsky

That the Solid Waste Committee Meeting minutes of January 19, 2024, be adopted.

**CARRIED**

**6. BUSINESS ARISING FROM THE MINUTES**

**7. DELEGATIONS**

**8. CORRESPONDENCE**

**9. REPORTS**

**9.1 24 Hour Pilot Expansion Update at Rolla and Cecil Lake Transfer Stations, ENV-SWC-143**

MOVED Director Zabinsky

SECONDED Director Kealy

That the Solid Waste Committee recommend that the Regional Board develop an “Illegal Dumping Policy” to inform decision making objectives around re-occurring illegal dumping at Peace River Regional District solid waste sites.

**CARRIED**

Staff noted that with the development of an illegal dumping policy, the Regional District will be better equipped to make operational decisions on how to respond to occurrences of re-occurring misuse of services through illegal dumping activities at attended and unattended sites.

**9.2 Solid Waste Sites Property Update, ENV-SWC-150**

MOVED Director Dober

SECONDED Director Zabinsky

That the Solid Waste Committee receive the report titled “Solid Waste Sites Property Update, ENV-SWC-150” which updates committee members on the compliance of properties within the Solid Waste function, for information.

**CARRIED**

**9.3 Partnership with Interchange Recycling at Chetwynd Landfill, ENV-SWC-151**

MOVED Director Dober

SECONDED Director Quibell

That the Solid Waste Committee recommend that the Regional Board enter into a partnership with Interchange Recycling to offer residential waste oil and antifreeze collection at the Chetwynd Landfill.

**CARRIED**

**9.4 Kelly Lake Transfer Station Break-in Events and Generator Replacement, ENV-SWC-153**

MOVED Director Dober

SECONDED Director Zabinsky

That the Solid Waste Committee receive the report titled “Kelly Lake Transfer Station Break-in Events and Generator Replacement, ENV-SWC-153” that updates committee members on break-in events that have occurred at the Kelly Lake Transfer Station from fall 2022 to March 2024 for discussion.

Directors considered the financial impacts of the ongoing break-ins and thefts at the Kelly Lake Transfer Station and discussed the option of closing the station for a period of time to provide a ‘pause’ to investigate alternative solutions. Discussion included consideration of security cameras at the site and staff confirmed that in spite of ongoing consultation with RCMP, attempts to improve security had been countered at every turn. Staff advised there were three break ins/week with significant amounts of fuel stolen and explained that potential solutions explored would cost in the region of \$100,000 whereas the transfer station generated only \$1,500 in revenues per year meaning regional taxpayers were paying for this cost. The Committee discussed the potential of switching from fuel to solar power to operate the facility, however staff advised that the large compaction unit drew a significant amount of power and solar may not be a viable option. Further discussion included the need for communication with the Kelly Lake community and other potential options to be explored.

The Chair called the Question to the Motion.

**CARRIED**

MOVED Director Zabinsky

SECONDED Director Dober

That the Solid Waste Committee recommend that the Regional Board authorize staff to temporarily close the Kelly Lake Transfer Station due to the numerous break-ins, thefts and costs associated to provide staff time to explore options to mitigate ongoing issues at the

**9.4 Kelly Lake Transfer Station Break-in Events and Generator Replacement, ENV-SWC-153 (Cont'd)**

facility; further, that staff ensures that messaging regarding the closure is provided to the community.

**CARRIED**  
**OPPOSED – DIRECTOR DOBER**

**9.5 Contract 40-2022 PRRD Landfill Environmental Monitoring and Reporting – Cost Increase, ENV-SWC-154**

MOVED Director Zabinsky

SECONDED Director Kealy

That the Solid Waste Committee recommend that the Regional Board increase the total spend of Contract 40-2022 “PRRD Landfill Environmental Monitoring and Reporting” held by Matrix Solutions Inc. from the original value of \$467,985.75 to a new value of \$547,985.75 (excluding taxes) to accommodate the replacement and installation of monitoring wells at the Dawson Creek and Taylor Closed Landfills.

**CARRIED**

Director Quibell left the meeting at 10:36 a.m.

Director Quibell rejoined the meeting at 10:46 a.m.

**9.6 Dawson Creek Closed Landfill Impact Assessment & Conceptual Regrading Plan Update, ENV-SWC-155**

MOVED Director Dober

SECONDED Director Quibell

That the Solid Waste Committee receive the report titled “Dawson Creek Closed Landfill Impact Assessment Update ENV-SWC-155”, which provides committee members an update on works completed for the Dawson Creek Landfill since the completion of the 2021 Closure Plan prepared by GHD, for information.

**CARRIED**

Clarification was sought on the paving area and staff explained that should it be required, only the active area surrounding the transfer station would be paved.

**9.7 Chetwynd Landfill Replacement Project Update, ENV-SWC-156**

MOVED Director Dober

SECONDED Director Zabinsky

That the Solid Waste Committee recommend that the Regional Board share the report titled “Chetwynd Landfill Replacement Project Update, ENV-SWC-156” including the attached reported titled “New Landfill Feasibility – Site Selection – Landfill Siting Memo” and “New Landfill Feasibility – Chetwynd Area Stage 1: Site Selection – Site Reconnaissance” with the following government agencies and neighbouring communities:

- District of Chetwynd,
- BC Ministry of Environment and Climate Change Strategy,
- Blueberry River First Nations,
- Doig River First Nation,
- Halfway River First Nation,
- Kwadacha Nation,
- McLeod Lake Indian Band,

**9.7 Chetwynd Landfill Replacement Project Update, ENV-SWC-156 (Cont'd)**

- Saulteau First Nations,
- Tsay Keh Dene Band,
- West Moberly First Nations,
- Lheidli T'enneh First Nation,
- Horse Lake First Nation,
- Simpcw First Nation,
- Secwepemc LOC,
- Dene Tha First Nation,
- Prophet River First Nation,
- Ross River Dena Council,
- Kaska Dena Council,
- Liard First Nation,
- Carrier Sekani Tribal Council,
- Gitxsan Hereditary Chiefs,
- Takla Nation,
- Binche Whut'en,
- Tahltan Central Government, and
- Nak'azdli Band.

**CARRIED**

**9.8 RFP Award 23-2024 Hudson's Hope Transfer Station Operations, ENV-SWC-157**

MOVED Director Quibell  
SECONDED Director Zabinsky

That the Solid Waste Committee recommend that the Regional Board award Request for Proposal 23-2024 "Hudson's Hope Transfer Station Operations" to Secure Energy for a 41-month term ending October 31, 2027 at a total cost of \$917,760 (excluding taxes); further that the Chair and Chief Administrative Officer be authorized to sign the agreement on behalf of the Peace River Regional District.

**CARRIED**

**10. NEW BUSINESS**

**11. DIARY**

**12. ITEMS FOR INFORMATION**

12.1 Terms of Reference.

**13. ADJOURNMENT**

The Chair adjourned the meeting at 10:48 a.m.