



REPORT

To: Chair and Directors

Report Number: ADM-BRD-445

From: Tyra Henderson, Corporate Officer

Date: October 26, 2023

Subject: Proposed 2024 Board and Committee Meeting Schedule

RECOMMENDATION: [Corporate Unweighted]

That the Regional Board approve the 2024 Peace River Regional Board, Regional Hospital Board and Committee Meeting schedule, to set the 2024 meeting dates for Regular Board and Hospital Board meetings, Solid Waste Committee meetings, Electoral Area Directors Committee, Rural Budgets Administration Committee meetings, Health Care Scholarship Committee meetings, and Broadband Internet and Mobility Committee meetings, as presented.

BACKGROUND/RATIONALE:

Staff prepared the attached 2024 Meeting Schedule to provide the Regional Board and the public with advance notice of Board and Committee meetings for the upcoming year. Though not all conflicts were avoided, consideration was given to annual conferences such as UBCM, FCM, NCLGA, BC Natural Resources Forum, the LGLA Leadership Forum, and Council of Forest Industries (COFI). Alternate Directors may be called upon to attend meetings in place of Directors in the case of conflicting schedules. A few committees (Emergency Executive, Invasive Plants, Public and Technical Stakeholders) that meet very infrequently are not included in this comprehensive schedule. Those meetings will be slotted in as deemed necessary on an available date.

Board meetings are scheduled every third Thursday whenever possible, with more extended periods between some meetings due to statutory holidays and conferences. One monthly meeting is proposed for June to September and December; quarterly meetings are scheduled in Fort St. John.

Committee of the Whole meetings are typically held in conjunction with a Regional Board meeting, scheduled as and when required.

Interprovincial Meeting – June 29 Board resolution “that the 2023 Interprovincial Meeting that was tentatively scheduled for the fall of 2023 be deferred until 2024 to allow Clear Hills County, Saddle Hills County and the City of Grande Prairie to attend; further, that the meeting date is set in alignment with the 2024 annual meeting schedule.”

One additional meeting is proposed for February (Wednesday, February 21) as a Special Budget Meeting.

ALTERNATIVE OPTIONS:

1. That the Regional Board provide further direction.

STRATEGIC PLAN RELEVANCE:

- Partnerships
 - Inter-provincial collaboration with Alberta local governments

FINANCIAL CONSIDERATION(S):

Board meeting expenses are budgeted for in Function 110 – Legislative Regional.

COMMUNICATIONS CONSIDERATION(S):

In compliance with Board Procedure Bylaw No. 2490, 2022, the Board Meeting schedule will be posted on PRRD Notice Boards, advertised in local media, posted to the PRRD web page, and distributed to stakeholders as appropriate.

OTHER CONSIDERATION(S):

None at this time.

Attachments:

1. Draft 2024 Board and Committee Meeting Schedule