



Date: January 2024

Society Number: S55066

Applicant Information

1. Name of Organization: Foothills Team Roping Club

Contact Person: Steve Dowling

Mailing Address: Box 2698 Chetwynd BC V0C 1J0

Phone: [Redacted] Fax: [Redacted]

Email: [Redacted]

Website: N/A

Please list our organization on the PRRD website as a "Local Community Group" [X] Yes [] No (please check one)

2. If applicable, does your organization own any facilities or properties? [] Yes [X] No (please check one)

Please give the 9-1-1 address and legal description of the property that your organization either leases or owns.

3. Organization Executives:

President

Name: Meghan Gayse Phone: [Redacted] Email: [Redacted]

Vice President

Name: Les Warncke Phone: [Redacted] Email: [Redacted]

Treasurer

Name: Steve Dowling Phone: [Redacted] Email: [Redacted]

Secretary

Name: Steve Dowling Phone: [Redacted] Email: [Redacted]

4. Purpose of Organization:

The purpose of organization is to promote and encourage participation in the sport of team roping and other horse and rider related activities.

5. Please describe the programs and activities that your organization sponsored in the last year:

Table with 3 columns: Qty per year, Activity/Program, Dates. Rows include Practise ropings, Jackpot ropings, and Benefit/fundraiser for a club member.



6. Please provide a 5 year action plan for your organization.

- Year 1:** Purchase Team Roping practise tool (mechanical cow) - Purchase 40 foot shipping container to store new ATV and mechanical cow
- Year 2:** Install cattle shelters/barns
- Year 3:** Assist with upgrades to PVEP outdoor facility
- Year 4:** Place cement and in ground heating for cattle return aley
- Year 5:** Building to house tractor and supplies

Project Information

7. Describe the Year 1 project or general operations for which your organization is requesting funding.

The project is to obtain a mechanical cow (\$7000) which is an aid to team roping practise. A valuable tool for all especially beginners. Also to obtain a 40 foot, secure shipping container (\$7000 plus \$1000 delivery). The container would house the new ATV, mechanical cow and other supplies. Unfortunately the clubs last ATV was stolen and secure storage is needed.

8. How essential is the project to the community?

The Foothills Team Roping Club (FTRC) has operated in Chetwynd for over 30 years and is an important source of recreation for many community residents. The proposed projects will help the FTRC to continue their mandate and contributions to the community at large.

9. What is the degree of support from the community at large?

There is a large amount of support for the FTRC and the services it provides throughout the community. The club typically has 25-35 active members and also provides other opportunities with varied amount of participation for club members and non-members alike.

10. Approximately how many volunteer hours does your membership contribute each year?

1000

11. How do you plan to maintain any future ongoing costs associated with this project?

The ongoing costs to operate and maintain the clubs proposed project will continue to be the responsibility of FTRC. It appears that the club is back operating at its "normal" capacity after some challenging years. Future fundraising is once again being planned.

12. What is the total cost of insurance(s) your organization pays each year? 1000

13. What is the total amount requested from the Regional District? \$15,000

Application Submission & Authorization:

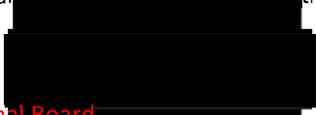
Please submit applications to prrd.dc@prrd.bc.ca on or before **January 31** and include the following:

- Year-end financial statements (Income statement and/or balance sheet).
- Detailed project and operations budget (list 'In-Kind' contributions).
- 1 quote for labour, equipment or material costs valued at over \$10,000
- Annual Report(s), Schedule C



I confirm that the information in this application is accurate and complete and that the project proposal, including plans and budgets, is fairly presented. I understand that the information provided in this application may be accessible under the Freedom of Information (FOI) Act and may be shared with the Board of Directors, Committee(s) and staff of the Regional District.

Signature of Applicant:



Amended by the Regional Board
May 28, 2020
RD/20/05/24 (28)



In accordance with Section 4.10 of the Recreational and Cultural Grants-in-Aid policy, all grant recipients are required to submit an Annual Report by January 31st of each year. This procedure has been implemented in an effort to ensure more accountability to tax payers and other organizations receiving Grant-in-Aid (GIA) funding. By doing so the Peace River Regional District will be following best practices employed by other municipalities and regional districts. This information will also assist the Rural Directors in making fair and equitable decisions on future Grant-in-Aid funding applications for all organizations. The report should include the following details:

- Progress made on all funded projects, activities, initiatives or events;
- Information on how grant funding was spent;
- Summary of capital costs and/or operational costs (include a copy of invoice to support the expense paid for insurance, if applicable); and
- Photos must be provided showing projects, including capital projects, completed with Grants-In-Aid funds.

Grant recipients should note that failure to provide this information could result in the following:

- Organizations being required to repay grant funds; and
- Not being considered for future grant funding.

Organization Name: Foothills Team Roping Club

Mailing Address: Box 2698 Chetwynd BC V0C 1J0

Year GIA funds received: 2023

Project Summary

1. Please list below the reason(s) your organization received GIA funds (this may include capital projects, activities, events or general operating costs).
The Foothills Team Roping Club (FTRC) received funds to purchase a newer ATV to aid in roping practise delivery and other associated activities.

2. Describe what was accomplished or completed on your capital projects, activities, and events for which you received GIA funds.

ATV purchased

3. Please provide in detail what was not completed and why?

All was completed

4. When do you expect to complete all outstanding projects, activities or events?

N/A



5. If your organization used GIA funds to support operational costs, please list the expenses below.

6. If GIA funds were used to support insurance expenses, please indicate below what type of insurance (liability, directors insurance, property, building, etc.). **Please attach insurance statement/policy that outlines the type of insurance and a breakdown of the cost.**

Summary of Financial Information

Please complete the following table.

Total GIA Contribution	\$10,00
Less Total Operational costs paid for by GIA	_____
Less Total Capital costs paid for by GIA	\$10,00
Total GIA funds unused	_____

If there is unused GIA funds please explain why and how your organization intends utilize them.

Signatories

We, the undersigned BOARD MEMBERS, certify on behalf of the organization that all of the information stated is correct.

Board Member (Treasurer)

Name (print): Steve Dowling

Position: Treasurer

Phone Number: _____

E-mail: _____

Date: January 29,24

Signature: _____

Board Member

Name (print): _____

Position: President

Phone Number: _____

E-mail: _____

Date: Jan 29,24

Signature: _____

THIS REPORT

Name (print): _____

Phone Num: _____

Signature: _____

E-mail: _____

Date: Jan 29/24

Retain a copy of this report for your records.

Financials

November 2022 – October 2023

Current Bank Account = \$2,211.57

Equity Shares = \$174.70

Savings Account = \$10,009.64 (PRRD Grant)

A

Revenue: \$17,550

Jackpots (2)	\$3549
Memberships	\$2850
Sale Granary	\$1500
Sale Panels	\$1800
Breakaway clinic donation	\$200
Practice Ropings	\$7651
Total	\$17,550

A

Expenses - \$16,530.29

Rent	\$3680	\$4580 Actual - \$900 credit
Hay and hauling	\$10,000	
Service Charges	\$135	
Quad Repairs	\$641.46	
Diesel/Salt/Oil	\$1041.63	
Tractor Expenses	\$722.52	
Misc (Concession Etc)	\$309.68	
Total	\$16,530.29	

Revenue A – Expenses A = \$17,550 - \$16,530.29 = \$1019.71

B

Revenue: \$18,741.86

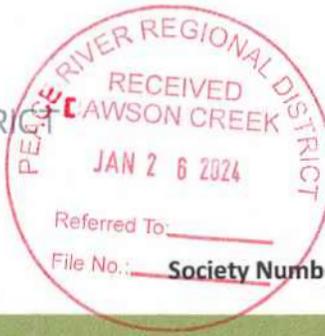
<i>Balance Forward</i>	<i>\$1191.86</i>
Jackpots (2)	\$3549
Memberships	\$2850
Sale Granary	\$1500
Sale Panels	\$1800
Breakaway clinic donation	\$200
Practice Ropings	\$7651
Total	\$18,741.86

B

Expenses - \$17,430.29

<i>Rent</i>	<i>\$4580</i>
Hay and hauling	\$10,000
Service Charges	\$135
Quad Repairs	\$641.46
Diesel/Salt/Oil	\$1041.63
Tractor Expenses	\$722.52
Misc (Concession Etc)	\$309.68
Total	\$17,430.29

Revenue B – Expenses B = \$18,741.86 - \$17,430.29 = \$1311.57



Date: January 22, 2024

Applicant Information

- 1. Name of Organization: Moberly Lake Community Association
- Contact Person: Linda Garland
- Mailing Address: PO Box 74, Moberly Lake, BC V0C 1X0
- Phone: [Redacted] Fax: [Redacted]
- Email: [Redacted]
- Website: [Redacted]

Please list our organization on the PRRD website as a "Local Community Group" Yes No (please check one)

- 2. If applicable, does your organization own any facilities or properties? Yes No (please check one)
- Please give the 9-1-1 address and legal description of the property that your organization either leases or owns.

The Moberly Lake Community Hall is PRRD owned. Located at 6494 Lakeshore Drive, Moberly Lake, BC

3. Organization Executives:

President

Name: Carson Newby Phone: [Redacted] Email: [Redacted]

Vice President

Name: Stu Garland Phone: [Redacted] Email: [Redacted]

Treasurer

Name: Linda Garland Phone: [Redacted] Email: [Redacted]

Secretary

Name: Linda Garland Phone: [Redacted] Email: [Redacted]

4. Purpose of Organization:

*As per our Society Constitution: community goals, lake pollution studies and education, Community Centre, and watchful and informed of land use, flood control, demographic studies and hazardous areas and/or materials, related lake issues.

5. Please describe the programs and activities that your organization sponsored in the last year:

Qty per year	Activity/Program	Dates
	Continued maintenance and support for the community Canada Post mail boxes	2023
	Advocacy for Lake Watershed Health was continued and local parks and initiatives	
	The Community Hall was maintained and upgraded with a focus on re0establishing	
	usage and increased bookings for local and community events. The local, historical	
	Cairn Site on Hwy 29 was supported for signage, local cleanup and maintenance and the	
	purchase and installation of new flag poles and flags.	



6. Please provide a 5 year action plan for your organization.

- Year 1: Continue on-going projects for the hall and increasing awareness and advocacy for ML watershed health and surrounding community
- Year 2: Mapping and Information Project - Near-shore Boating Hazards of Moberly Lake - finalize and advertize.
- Year 3: Support lake monitoring, Watershed Stewardship Programs, healthy lake initiatives and increased community awareness and access
- Year 4: Community Hall and community awareness, access and usage; and Canada Post Mail Box access and maintenance.
- Year 5: Year 1-4 as above.

Project Information

7. Describe the Year 1 project or general operations for which your organization is requesting funding.

COMMUNITY HALL: \$5000.00 / *Operational Utility assistance (propane, hydro, water) \$4500.00; *Liability Insurance \$1300; *Parking lot and Canada Post Mailboxes \$200.00. PROJECTS: \$7700.00 / *complete hall interior renovations of interior walls \$6000.00; *Community Outreach \$400.00; *Watershed-Lake Stewardship \$800.00; *Lake near-shore Hazards Mapping \$500.00.

8. How essential is the project to the community?

The Community Hall serve as a central location beside the community Fire Hall and can be utilized as an emergency location for both the local Elementary School and the community as a whole as it operates on the same generator system as the MLVFD, thus providing both heat and water during power emergencies. Health lake initiatives and awareness aspects are intended to be informative and develop community safety and education.

9. What is the degree of support from the community at large?

It is understood that both the local and holiday residents see the community hall and the work of the society as important relating to lake health and community activities, and a a venue to provide important directions and initiatives with the community.

10. Approximately how many volunteer hours does your membership contribute each year?

7 active executive members with approximately 250 hours in current year.

11. How do you plan to maintain any future ongoing costs associated with this project?

Further endeavors and initiatives are intended to raise our community profile and develop informational awareness of healthy watershed and lake systems. As such, we intend to promote the community hall usage to cover more expenditures and maintenance. We will hopefully be able to complete the remapping of the lake to create safety information regarding hazards and low areas for boaters and lake users. Initiatives will continue to increase membership and community involvement.

12. What is the total cost of insurance(s) your organization pays each year? Liability Insurance was \$1255.00 in 2023.

13. What is the total amount requested from the Regional District? \$12,700.00

Application Submission & Authorization:

Please submit applications to prrd.dc@prrd.bc.ca on or before **January 31** and include the following:

- Year-end financial statements (Income statement and/or balance sheet).
- Detailed project and operations budget (list 'In-Kind' contributions).
- 1 quote for labour, equipment or material costs valued at over \$3,000
- Annual Report(s), Schedule C



I confirm that the information in this application is accurate and complete and that the project proposal, including plans and budgets, is fairly presented. I understand that the information provided in this application may be accessible under the Freedom of Information (FOI) Act and may be shared with the Board of Directors, Committee(s) and staff of the Regional District.

Signature of Applicant

Amended by the Regional Board
May 28, 2020
RD/20/05/24 (28)



In accordance with Section 4.10 of the Recreational and Cultural Grants-in-Aid policy, all grant recipients are required to submit an Annual Report by January 31st of each year. This procedure has been implemented in an effort to ensure more accountability to tax payers and other organizations receiving Grant-in-Aid (GIA) funding. By doing so the Peace River Regional District will be following best practices employed by other municipalities and regional districts. This information will also assist the Rural Directors in making fair and equitable decisions on future Grant-in-Aid funding applications for all organizations. The report should include the following details:

- Progress made on all funded projects, activities, initiatives or events;
- Information on how grant funding was spent;
- Summary of capital costs and/or operational costs (include a copy of invoice to support the expense paid for insurance, if applicable); and
- Photos must be provided showing projects, including capital projects, completed with Grants-In-Aid funds.

Grant recipients should note that failure to provide this information could result in the following:

- Organizations being required to repay grant funds; and
- Not being considered for future grant funding.

Organization Name: Moberly Lake Community Association

Mailing Address: P.O. Box 74, Moberly Lake, B.C.

Year GIA funds received: 2023

Project Summary

1. Please list below the reason(s) your organization received GIA funds (this may include capital projects, activities, events or general operating costs).
General facility and Equipment, Community Hall Liability Insurance, Hall-community Canada Post Boxes, Watershed-Lake Stewardship programs, Initiate project to map near-shore lake hazardous areas, Community Hall building upgrade to stabilize the north wall.
* Additionally, MLCA did upkeep and replaced the flag poles and flags at the community Historical Cairn Site on Hwy 29.
2. Describe what was accomplished or completed on your capital projects, activities, and events for which you received GIA funds.
* Liability Insurance for 2023 for the Community Hall
* Maintained Canada Post Boxes
* some replacement for Equipment - tables
* North wall stabilization and insulation Project
3. Please provide in detail what was not completed and why?
*All work was completed but not reflected in the GIA usage as not all billings for the wall stabilization project were completed by the end of December. Final Cost is anticipated to be approx. \$5210.00 of which \$1800.00 GIA funds were used. *Mapping of near-shore lake hazards is pending and in process as are ongoing initiatives to be involved in watershed and lake stewardship.
4. When do you expect to complete all outstanding projects, activities or events?
Spring and summer, 2024. Outreach will continue to be ongoing and part of the promotion of the community hall usage.



- 5. If your organization used GIA funds to support operational costs, please list the expenses below.
* Propane (costs were less than anticipated), * Hydro (see below note) and * Liability Insurance (increase again in 2023) have been used from general operational costs. * General hall maintenance, Allocations to Projects (Community Outreach, Lake Stewardship, Lake Hazard Mapping), Canada Post Boxes, and equipment replacement costs.
- 6. If GIA funds were used to support insurance expenses, please indicate below what type of insurance (liability, directors insurance, property, building, etc.). **Please attach insurance statement/policy that outlines the type of insurance and a breakdown of the cost.**

Summary of Financial Information

Please complete the following table.

Total GIA Contribution	10,000.00
Less Total Operational costs paid for by GIA	4747.70
Less Total Capital costs paid for by GIA	3700.00
Total GIA funds unused	1552.30

If there is unused GIA funds please explain why and how your organization intends utilize them.

A BC Hydro billing is pending to Feb/24 due to a Hydro company error in billing so our records do not reflect the actual cost that should have been paid in 2023. The Hall wall stabilization project will be completed in March/24.

Signatories

We, the undersigned BOARD MEMBERS, certify on behalf of the organization that all of the information stated is correct.

Board Member (Treasurer)

Name (print): LINDA GARLAND
 Position: Treasurer
 Phone: [REDACTED]
 E-mail: [REDACTED]
 Date: January 21, 2024
 Signature: [REDACTED]

Board Member

Name (print): ALAN CARTWRIGHT
 Position: Director
 Phone N: [REDACTED]
 E-mail: [REDACTED]
 Date: January 21, 2024
 Signature: [REDACTED]

THIS REPORT WAS PREPARED BY:

Name (print): LINDA GARLAND
 Phone Number: [REDACTED]
 Signature: [REDACTED]

E-mail: [REDACTED]
 Date: January 21, 2024

Retain a copy of this report for your records.

Moberly Lake Community Association *Account Breakdown*
Statement of Income and Expenditures *Chequing,*
Fiscal Year, Jan1, 2023 to Dec31, 2023 *Savings, Plan 24*

Updated Jan 13/2024
 Reconciled to Dec 31/23

Reconcilled Chequing - January 1, 2023	1948.21		
Reconcilled Equity Shares -January 1, 2023	135.04		
Reconcilled Plan24Savings -January 1, 2023	12993.87		
TOTALS		15077.12	
INCOME - REVENUE	ACTUAL		15077.12
Memberships (2022)	420.00		
Plan-24 Credit Interest & Eq Sh Interest	15.17		
Hall Rental-Misc Bookings & Cleaning Fees	2779.00		
Hall Rental - 7 replacment table charge	587.93		
ProjMisc	0.00		
GIA-2023 - Operational Costs	10000.00		
WaterShedProgram-Shell Grant	0.00		
TOTAL REVENUE			13802.10
	TOTAL AvailableFunds		28879.22
EXPENSES: GENERAL OPERATIONS			
Administrative-AGM- Misc	117.55		
Administrative - Society Fee and changes	40.00		
Admin-Misc: Advertising	0.00		
Bank Charges & Serv Fees	163.26		
Admin-PublicMtngs/OCP/CommDialogueMtng	0.00		
Insurance-Liability-SportsBC (used 2020 GIA)	1255.00		
Promo-MLVFD&MLCA Comm. Dinner	0.00		
Cairn Site-Flags and poles	1884.96		
Project Miscellaneous	0.00		
MLCA-WaterShed Stewardship Program-committed	50.00		
TOTAL GENERAL OPERATIONS EXPENSES		3510.77	
EXPENSES: HALL OPERATIONS			
HALL Reno-Upgrade Project - GIA and Savings	4575.31		
Hall Insurance- Potential 2023 pd by PRRD	0.00		
Hall Utilities - Propane	2852.53		
Hall Utilities - Hydro	210.40		
Hall Telephone - Telus	0.00		
Hall Water - 2022	0.00		
Hall Rental Deposits - Cleaning Exp	1000.00		
Hall - Equipment - 7 replacemt Tables	470.33		
Hall Janitorial, Supplies, Equip & CONTINGENCY	516.89		
TOTAL Basic Hall Operating		9625.46	
TOTAL OPERATING-GENERAL & HALL			13136.23
BALANCE: INCOME OVER EXPENDITURES			15742.99
ACCOUNTS RECONCILIATION			
Bank Chequing Statement - Jan 1, 2023	1948.21		
Less o/s Cheques/fees/Tranfers	13210.83		
Plus Deposits/Transfers	19100.15	7837.53	
Reconcilled Equity Shares - Dec 31, 2023		145.83	
Reconcilled Plan 24 - Dec 31, 2023		7759.63	
TOTALS		15742.99	
Submitted: Jan 13, 2024 - L. Garland			

Moberly Lake Community Association
Statement of Income and Expenditures
Fiscal Year, Jan1, 2023 to Dec31, 2023

Account Breakdown
Chequing,
Savings, Plan 24

Updated Jan 13/2024
Reconciled to Dec 31/23

FUND ACCOUNTS -Reconcilled to Dec 31, 2023		Balance		
ADMIN-GENERAL		2049.71		
Memberships		420.00		
PR & PUBLIC MTNGS		509.87		
2022 HALL OPERATIONS		5381.93		
2022 HALL Rentals		3441.60		
GRANTS-IN-AID-2022		0.09		
GRANTS-IN-AID-2023 (includes \$1776.75-2022 GIA)		3328.96		
Allocated: Roofing Project- ContingencyFund		0.00	*	
Bal: WATER SHED Initiative		1647.69		
OTHER & INT.		4.38		
ADJUSTMENTS- start of year		0.00		
		16784.23		
			GST - 2023	636.07
2023 GIA - Proposed Operational Facility Maintenance/PO Boxes				10600.00
Approved GIA 2023 Monies- Received June 19, 2023			10000	10000.00
Adjust Allocated Fund Accts-Propane		2852.53		7147.47
Adjust Allocated Fund Accts-Hydro		210.40		6937.07
Adjust Allocated Fund Accts-Insurance		1255.00		5682.07
Adjust Allocated Fund Accts-Equipment		250.45		5431.62
Adjust Allocated Fund Accts-HallOperating		179.32		5252.30
Adjust Allocated Fund Accts Outreach-Stewardship-Mapping		1900.00		3352.30
Comm.Hall Stabilization Project - GIA - 2024				3352.30
Hall Project-R.Tremblay-ReimbExp	108.53			3352.30
Hall Project-ChetwyndHmeHrdwr	3407.46			3352.30
Hall Project-Deck's Painting - #2023/076	573.30			3352.30
Hall Project-S.Garland-Reimb Exp.	135.79			3352.30
Hall Project-S.Garland-Reimb Exp.	67.70			3352.30
Hall Project-ChetwyndHmeHrdwr	282.53			3352.30
Hall Project-Mileage Reimbursement/HmHrdw	0.00			3352.30
GIA 2023 Project allotment amount		1800.00		1552.30 2023Bal
2022 GIA Balance - Project: N.Wall Reinforcement			1776.66	3328.96 * AcctTrsf
				3328.96
Balance-2022-2023				3328.96
	4575.31	8447.70		
Paid 2023 Comm Hall Project totals	4575.31			
To Be Paid 2024 - Hall Project totals	584.49			
Hall project total to date, Jan 12, 2024	5159.80			

Garland Charge Acct#1706 - HmeHrdw	Date	Invoice #	HmHrdw	Returns	Other	Balance
2833533, 2183862, 1850937, 1853328	Nov 4/23	#563110	239.87			239.87
2835988, 1214721, 2610763, 3614896	Nov6/23	#563177				239.87
3627917, 2611202, 3614814, 3705155	Nov6/23	#563177	119.71			359.58
2161403, 2833267, 2032892, 2034024, 2896671	Nov7/23	#563223	676.48			1036.06
2719239	Nov10/23	#563366	1410.81			2446.87
2709805, 2835989, 2610763, 1625888, 200744	Nov13/23	#563411	631.50			3078.37
Return #1 - 2034024 = \$16.99	Nov13/23	#563409				3078.37
Return #1 - 2032892 = \$7.99	Nov13/23	#563409				3078.37
Return #1 - 2161403 = \$74.99	Nov13/23	#563409				3078.37
Return #2 - 2719239 = \$143.96	Nov10/23	#563412				3078.37
Return #2 - 2833267 = \$19.98	Nov13/23	#563223				3078.37
Return #2 - 2833533 = 7.99	Nov13/23	#563110				3078.37
Reimb-R.Tremblay - Cheque #403	Nov15/23	2 receipts			108.53	3186.90
2896670, 672, 2932611, 2896671, 2896671	Nov17/23	#563643	651.54			3838.44
Return#3 - 672, 65	Nov18/23	#563651		17.91		3820.53
RET#2 - 2719239, 2833267, 2388533	Nov13/23	#563100		192.57		3627.96
RET#1-2034024, 2032892, 2161403	Nov13/23	563409		111.97		3515.99
1627710, 2031699, 3661095-DrywallSupp-wall plate	24-Nov	563922	30.99			3546.98
5548311, 8615372, EHF, 2835940, 2835942, 283594	Nov28/23	564034	216.83			3763.81
1886620, EHF	Nov30/23	564124	34.71			3798.52
5640058 / EHF Light Set - Fixtures	Dec 6/23	564356	84.49			3883.01
Deck's Painting - Primer and finish coat.	Nov26/23	#2023/076			573.30	4456.31
S.Garland-Coop DC -Boards-paint	Nov25/23	#10014190			135.79	4592.10
S.Garland-HmDepot -Filter	Dec10/23	#76308873806			67.70	4659.80
4663055 - paper Towel -non Project expense	Dec19/23	#564802	49.27		-49.27	4659.80
						4659.80
Anticipated: Travel - gas Reimbursements \$500.00					500.00	5159.80
						5159.80
						5159.80
						5159.80
Garland Account - Home Hardware - Charge #1706		HmHrdw	4146.20	322.45	1336.05	5159.80
Balance- Charges less Returns		HmHrdw		3823.75		
MLCA Chq #403 paid on Nov 21/23 to Account #1706				3407.46		Yr 2023
MLCA Chq #408 paid on Dec 19/23 to Account #1706				282.53		Yr 2023
MLCA Chq #412 paid on Jan 5/24 to Account 1706 (\$84.49)				133.76		Yr 2024
				3823.75		
		HmHrd Acct Deficit		0.00		
Potential Fund Accts - Project Payment						
Fund - Roofing Project Balance	1234.07	v				
Fund - 2023 GIA	1800.00	v				
Fund - 2022 GIA Balance	1776.66	v				
Hall Rental - 2023	1200.00	1200.00				
Total Funds Available.	6010.73					
Total costs of Project	5159.80					
Difference	850.93	850.93				
to be paid from Hall Rentals		349.07				

Moberly Lake Community Association
Fiscal Year - January 1, 2024 to Dec 31, 2024
PROPOSED OPERATIONAL BUDGET - 2024

POTENTIAL REVENUE				
POTENTIAL HALL RENTALS -			500.00	
MEMBERSHIPS			200.00	
Equity Shares-Plan24 - Credit Interest			50.00	
GIA - 2024 - Operational / Equipment	Anticipated		6000.00	
GIA - 2023 - Operational / Equipment	GIA Balance		5200.00	
			11950.00	11950.00
EXPENSES				
GENERAL OPERATIONS				
ADMINISTRATIVE	AGM & Misc		200.00	
	SOCIETY FEE FILING		50.00	
ADVERTISING			200.00	
BANK CHARGES & MISC. CHQ.			200.00	
PR & PUBLIC MEETINGS			400.00	
INSURANCE - LIABILITY - SPORTS BC (GIA)			1300.00	
PROJECT MISCELLANEOUS			500.00	
WATER SHED-OTHER COMMUNITY PROJECT			800.00	
	TOTAL-GENERAL OPERATI		3650.00	3650.00
HALL OPERATIONS				
PROPERTY INSURANCE (GIA - PRRD)			0.00	
UTILITIES - PROPANE (GIA)			3500.00	
UTILITIES - HYDRO (GIA)			1200.00	
TELEPHONE - cancelled after Jan/22			0.00	
WATER			600.00	
HALL JANITORIAL / OPERATIONAL (GIA)			1300.00	
HALL JANITORIAL / OPERATIONAL / CONTINGENCY			1700.00	
Basic Hall Operations			8300.00	8300.00
	TOTAL-HALL OPERATIONS		11950.00	11950.00
	TOTAL INCOME LESS EXPENSES			0.00



Date: January 11, 2024

Society Number: S-07829

Applicant Information

1. Name of Organization: Sagitawa Christian Camping Society
Contact Person:
Mailing Address: Box 61, Moberly Lake, BC V0C 1X0
Phone:
Fax: 250-788-2391
Email: office@campstigitawa.ca
Website: campstigitawa.ca

Please list our organization on the PRRD website as a "Local Community Group" [X] Yes [] No (please check one)

2. If applicable, does your organization own any facilities or properties? [X] Yes [] No (please check one)
Please give the 9-1-1 address and legal description of the property that your organization either leases or owns.

5915 Centennial Rd E, Moberly Lake, BC. Lot A, Plan17620, District Lot 486, Peace River Land District.

3. Organization Executives:

President

Name: Steve Erickson Phone: Email: president@campstigitawa.ca

Vice President

Name: Open Phone: Email:

Treasurer

Name: Melanie Harmon Phone: Email: treasurer@campstigitwa.ca

Secretary

Name: Gwen Koop Phone: Email: secretary@campstigitawa.ca

4. Purpose of Organization:

To facilitate cooperative Christian fellowship, and to provide a program designed for evangelism in a recreative setting. We accomplish this by using camp activities that encourage good mentoring relationships and holistic wellness

5. Please describe the programs and activities that your organization sponsored in the last year:

Table with 3 columns: Qty per year, Activity/Program, Dates. Rows include Overnight camps for children, families, youth, and camp work days.



6. Please provide a 5 year action plan for your organization.

- Year 1: Completion of Boys SEED/Wash house, Sidewalks - Phase 1, Staff housing addition (with electrical upgrade)
- Year 2: Cabin Replacement - Girls L4
- Year 3: Cabin Replacement - Girls L5
- Year 4: Cabin Replacement - Girls L6, complete Landscaping and Sidewalks Phase 2
- Year 5: Maintenance and storage building, staff housing

Project Information

7. Describe the Year 1 project or general operations for which your organization is requesting funding.

The completion of the Boys SEED/Wash house building from 'lock-up' to completion is the project for which this application is requesting funding.

8. How essential is the project to the community?

As outlined in the grant application for construction to lock-up, the SEED program provides a venue for youth leadership development in service. The SEED program ran at capacity in 2023 and applications for 2024 are already being processed. By completing the building, we will not need to house SEED participants in a cabin normally used for summer camp participants, and will have an improved wash house facility for all users of the nearby cabins. A good user experience ensures the long-term viability of the facility.

9. What is the degree of support from the community at large?

Camp Sagitawa typically hosts more than 600 children and youth campers from the whole Peace River Region annually. 15 member churches, spread throughout the Peace River region help provide funding, volunteers, and staff to operate the camp programs. In 2023, 130 people participated as team members in running our programs. Many local businesses also provide support through donations of goods and services, as well as preferential pricing. They also sponsor opportunities to interact with the public away from our site (mobile climbing wall events).

10. Approximately how many volunteer hours does your membership contribute each year?

25-35,000hrs (this is down from previous years as a number of previously volunteer positions have now become paid positions)

11. How do you plan to maintain any future ongoing costs associated with this project?

The new facilities are a replacement for existing structures the camp has been using for our ongoing operations. The new facility will be an incremental cost - larger facility, but more efficient structure. As a winter usable structure, increased opportunity for rental or program revenue may also offset incremental costs. Costs will continue to be funded through the Utility Cost, Heating Fuel, and Building Maintenance budget lines.

12. What is the total cost of insurance(s) your organization pays each year? \$33,450

13. What is the total amount requested from the Regional District? \$39,500

Application Submission & Authorization:

Please submit applications to prrd.dc@prrd.bc.ca on or before **January 31** and include the following:

- Year-end financial statements (Income statement and/or balance sheet).
- Detailed project and operations budget (list 'In-Kind' contributions).
- 1 quote for labour, equipment or material costs valued at over \$3,000
- Annual Report(s), Schedule C



I confirm that the information in this application is accurate and complete and that the project proposal, including plans and budgets, is fairly presented. I understand that the information provided in this application may be accessible under the Freedom of Information (FOI) Act and may be shared with the Board of Directors, Committee(s) and staff of the Regional District.

Signature of Applicant: _____

Amended by the Regional Board

Amended by the Regional Board

RD/20/05/24 (28)

RD/20/05/24 (28)

Sagitawa Christian Camping Society

Budget vs. Actuals: Budget 2023 - FY23 P&L

November 2022 - October 2023

	Total			%
	Actual	Budget	over Budget	of Budget
Income				
4200 Donations	0.00	0.00	0.00	
4205 General Donations	182,343.53	113,000.00	69,343.53	161.37%
4220 Camper Sponsorship Donations	4,889.86	4,000.00	889.86	122.25%
4225 Fundraising Donations	149.00	15,000.00	-14,851.00	0.99%
4230 In Kind Donations	6,095.01	0.00	6,095.01	
4232 Staff Fund	9,731.65	80,000.00	-70,268.35	12.16%
4235 Church Memberships	29,485.00	35,000.00	-5,515.00	84.24%
Total 4200 Donations	\$ 232,694.05	\$ 247,000.00	-\$ 14,305.95	94.21%
4240 Off Season Camp Revenue	12,239.02	10,000.00	2,239.02	122.39%
4245 Summer Camp Revenue	148,195.84	190,000.00	-41,804.16	78.00%
4250 Rental Revenue	91,997.55	55,000.00	36,997.55	167.27%
4255 Camp Store Sales	15,973.88	14,900.00	1,073.88	107.21%
4260 Fundraising Sales	266.07	5,600.00	-5,333.93	4.75%
4265 Other Sales & Revenue	3,305.53	1,000.00	2,305.53	330.55%
4275 Housing Income	23,400.00	14,400.00	9,000.00	162.50%
4280 Grants - Salary	11,422.00	37,500.00	-26,078.00	30.46%
Total Income	\$ 539,493.94	\$ 575,400.00	-\$ 35,906.06	93.76%
Gross Profit	\$ 539,493.94	\$ 575,400.00	-\$ 35,906.06	93.76%
Expenses				
5200 Accounting & Legal	4,302.44	4,500.00	-197.56	95.61%
5205 Advertising & Promotion	7,924.84	5,000.00	2,924.84	158.50%
5215 Building & General Maintenance	27,994.98	30,000.00	-2,005.02	93.32%
5220 Business Fees, Licenses, Memberships	1,790.00	2,400.00	-610.00	74.58%
5221 Camp Store Purchases	15,707.29	8,500.00	7,207.29	184.79%
5290 Education & Conventions	1,883.06	6,000.00	-4,116.94	31.38%
5292 Honorarium	2,350.00	3,000.00	-650.00	78.33%
5296 In-Kind Donations Expense	2,095.01	0.00	2,095.01	
5330 Insurance	28,341.00	28,500.00	-159.00	99.44%
5335 Interest Charges	0.00	0.00	0.00	
5340 Bank Charges & Interest	136.58	300.00	-163.42	45.53%
5360 Merchant Fees	2,347.73	2,500.00	-152.27	93.91%
Total 5335 Interest Charges	\$ 2,484.31	\$ 2,800.00	-\$ 315.69	88.73%
5413 Kitchen & Janitorial Purchases	102,114.06	95,000.00	7,114.06	107.49%
5420 Office Expenses	15,894.57	19,000.00	-3,105.43	83.66%
5423 Skills & General Program	7,986.42	10,000.00	-2,013.58	79.86%
5470 Utilities	0.00	0.00	0.00	

5475 Communications	5,047.91	5,000.00	47.91	100.96%
5480 Electricity	13,156.34	15,000.00	-1,843.66	87.71%
5485 Heating Fuel	19,282.62	25,000.00	-5,717.38	77.13%
Total 5470 Utilities	\$ 37,486.87	\$ 45,000.00	-\$ 7,513.13	83.30%
5486 Vehicle Expenses	10,813.30	10,000.00	813.30	108.13%
5600 Payroll Expenses	0.00	0.00	0.00	
5610 Wages & Salary	261,661.00	290,000.00	-28,339.00	90.23%
5620 Payroll Taxes	21,251.29	23,000.00	-1,748.71	92.40%
5635 Contractors	2,400.00	0.00	2,400.00	
5640 WCB Expense	0.00	2,600.00	-2,600.00	0.00%
Total 5600 Payroll Expenses	\$ 285,312.29	\$ 315,600.00	-\$ 30,287.71	90.40%
Total Expenses	\$ 554,480.44	\$ 585,300.00	-\$ 30,819.56	94.73%
Net Operating Income	-\$ 14,986.50	-\$ 9,900.00	-\$ 5,086.50	151.38%
Net Income	-\$ 14,986.50	-\$ 9,900.00	-\$ 5,086.50	151.38%

Tuesday, Jan. 02, 2024 02:57:49 p.m. GMT-8 - Accrual Basis

M Ross Construction Quote

Michael Ross
 13400 Torvan Subdivision
 Peace River Regional District, B.C.
 V1G 0C2
 (250) 219-9247
 mrossconstructiondc@gmail.com

Quote No. 2109
 Quote Date: January 28, 2022
 To: Camp Sagitawa
 Address: Moberly Lake, BC
 Phone:
 E-mail:

LABOUR:

Description	Units	Cost Per Unit	Amount
Labour on Seed/Wash House	312	\$ 55.00	\$ 17,160.00
Log Placement			\$ 12,000.00
Labour Subtotal			\$ 17,160.00
GST			\$ 858.00
Labour Total			\$ 30,018.00

MATERIALS/SERVICES:

Description	Units	Cost Per Unit	Amount
Logs			\$ 4,500.00
24 yards gravel			\$ 820.00
Cement 21 yards			\$ 5,200.00
Rebar - 85 pcs			\$ 1,275.00
1/2" heating Pex			\$ 700.00
Plumbing rough in			\$ 2,200.00
Framing Lumber			\$ 6,400.00
Exterior Windows/Doors			\$ 7,000.00
Tin Roof			\$ 2,720.00
Materials Subtotal			\$ 30,815.00
Overhead and Profit			-
Materials Total			\$ 30,815.00
Payment Received			

GST # 79988 9480 RT0001 **GRAND TOTAL** \$ **60,833.00**

This quote is for a 42x30 log frame building on cement foundation with framed interior walls. Includes material and labour for a Seed Cabin/Wash House for Camp Sagitawa finished to lock up stage.

* If Logs and Placement are Donated, Subtract \$16 500.00

Thank you for your business!



In accordance with Section 4.10 of the Recreational and Cultural Grants-in-Aid policy, all grant recipients are required to submit an Annual Report by January 31st of each year. This procedure has been implemented in an effort to ensure more accountability to tax payers and other organizations receiving Grant-in-Aid (GIA) funding. By doing so the Peace River Regional District will be following best practices employed by other municipalities and regional districts. This information will also assist the Rural Directors in making fair and equitable decisions on future Grant-in-Aid funding applications for all organizations. The report should include the following details:

- Progress made on all funded projects, activities, initiatives or events;
- Information on how grant funding was spent;
- Summary of capital costs and/or operational costs (include a copy of invoice to support the expense paid for insurance, if applicable); and
- Photos must be provided showing projects, including capital projects, completed with Grants-In-Aid funds.

Grant recipients should note that failure to provide this information could result in the following:

- Organizations being required to repay grant funds; and
- Not being considered for future grant funding.

Organization Name: ___ Sagitawa Christian Camping Society _____

Mailing Address: ___ Box 61, Moberly Lake, BC V0C 1X0 _____

Year GIA funds received: _ 2022, 2023

Project Summary

1. Please list below the reason(s) your organization received GIA funds (this may include capital projects, activities, events or general operating costs).

Sagitawa received funding from the PRRD in 2022 for the initial construction costs of a new Boys SEED cabin and Wash House combination facility. The approved project was for construction costs through to the Lock-up phase. We also recieved funding in 2023 for the addition of concrete sidewalks around the main building area.

2. Describe what was accomplished or completed on your capital projects, activities, and events for which you received GIA funds.

Sagitawa completed the below grade works, poured the foundation, and completed the structure to near-lock-up for the Boys SEED/Wash House project.

No additional work was completed on the concrete sidewalks.

3. Please provide in detail what was not completed and why?

Sagitawa did not complete any work on the concrete sidewalks - [volunteer] labour requirements for the Boys SEED/Wash House were higher than anticipated as Poplar logs were used rather than Pine. With limited labour and supervision, timing from the provision of the grant to heavy site use, and from heavy site use to frost, was too tight to coordinate sidewalk activities in an appropriate manner.

4. When do you expect to complete all outstanding projects, activities or events?

Work is ongoing on the Boys SEED / Wash house.

We anticipate that forming and pouring of the sidewalks will proceed in the spring.



5. If your organization used GIA funds to support operational costs, please list the expenses below.

N/A

6. If GIA funds were used to support insurance expenses, please indicate below what type of insurance (liability, directors insurance, property, building, etc.). Please attach insurance statement/policy that outlines the type of insurance and a breakdown of the cost.

Summary of Financial Information

Please complete the following table.

Table with 3 columns: Description, 2022, 2023. Rows include Total GIA Contribution, Less Total Operational costs paid for by GIA, Less Total Capital costs paid for by GIA, and Total GIA funds unused.

If there is unused GIA funds please explain why and how your organization intends utilize them. Unused funds from the 2022 grant will be used to complete the Lock-up phase - exterior windows and doors in log walls.

Unused funds from 2023 will be used to form and pour the sidewalks as outlined in the original grant application.

Signatories

We, the undersigned BOARD MEMBERS, certify on behalf of the organization that all of the information stated is correct.

Board Member (Treasurer)

Name (print): Melanie Horner
Position: Treasurer
Phone Number:
E-mail: Treasurer@campssagitawa.ca
Date: Jan 20/24
Signature: [Redacted]

Board Member

Name (print): STEPHEN ERICKSON
Position: President
Phone Number: [Redacted]
E-mail: President@campssagitawa.ca
Date: JAN 20, 2024
Signature: [Redacted]

THIS REPORT WAS PREPARED BY:

Name (print): Chad Wilson, P.Eng
Phone Number: [Redacted]
Signature: [Redacted]

E-mail: office@campssagitawa.ca
Date: JAN 5/2024

Retain a copy of this report for your records.



Final log courses set.
Awning support over
main cabin entrance (R)

All logs harvested from
site, Jan 2023



Foundation, plumbing
rough-in, first course set.



Center roof support beam – dressed.

Little Prairie Heritage Society

PO Box 1777
5633 Westgate Road
Chetwynd, BC
V0C 1J0



January 20, 2024

To Peace River Regional District

We would like to thank you for taking the time to look at our GIA proposal. We would like to give you 2023 updates on our Society as well.

Our board members and positions are almost completely the same as the previous year. Our board members are President Rebekah Hallaert, Vice President Kelsey Hallaert, Treasurer Jody Watson, Secretary Reagan Neuls, Director Donna Deck, Director Fran Neuls, and with the addition of Director Lori Michelson.

We are very excited about all the progress we made from last year. The main building was completely cleaned, and we were starting to go through the other buildings. We had a spring work bee to get things cleaned up before opening for the summer. We had the Chetwynd Fire Chief do a fire safety inspection and we have completed all the items recommended, including purchasing fire extinguishers. Our water heater was replaced and the roof leak was fixed. We were able to finally open the museum to the public for the first time since Covid in the summer and hosted a surprise pop up event in the fall.

However some of the action items for last year did not get completed. We have to finish arranging the artifacts, so we can install the cataloguing program to get started creating an inventory. The trapper cabin is on hold, due to availability of contractors, but we still intend on following through this summer. New locks and keys are ordered, and will be installed in the next few months.

Our goals for this year and years to follow are new and exciting! Some of the goals we have for this year is to organise donations, catalogue items, purchase banners for community events, display in order of Chetwynd's historical events, and educate the youth on the history.

We look forward to another year of progress to getting our site clean and repaired for the community's future use.

Thank you for your time. We look forward to hearing from you.

Little Prairie Heritage Society



Date: January 8, 2024

Society Number: S-0016223

Applicant Information

1. Name of Organization: Little Prairie Heritage Society
Contact Person: Reagan Neuls
Mailing Address: P.O. Box 1777, Chetwynd, B.C., V0C 1J0
Phone: [Redacted] Fax:
Email: [Redacted]
Website:

Please list our organization on the PRRD website as a "Local Community Group" [X] Yes [] No (please check one)

2. If applicable, does your organization own any facilities or properties? [] Yes [X] No (please check one)
Please give the 9-1-1 address and legal description of the property that your organization either leases or owns.

3. Organization Executives:

President

Name: Rebekah Hallaert Phone: [Redacted] Email: [Redacted]

Vice President

Name: Kelsey Hallaert Phone: [Redacted] Email: [Redacted]

Treasurer

Name: Jody Watson Phone: [Redacted] Email: [Redacted]

Secretary

Name: Reagan Neuls Phone: [Redacted] Email: [Redacted]

4. Purpose of Organization:

To preserve the artifacts, history and heritage of our area by displaying local and regional historical items.

5. Please describe the programs and activities that your organization sponsored in the last year:

Table with 3 columns: Qty per year, Activity/Program, Dates. Rows include: Spring start up work bee and monthly cleaning (Spring 2023), Open to public (Summer 2023), Fire safety inspection and fire program updates (Summer 2023), Roof leak fixed (Fall 2023), Pop up surprise event (Fall 2023), Hot water heater replaced (Winter 2023).



6. Please provide a 5 year action plan for your organization.

- Year 1:** Purge, set up building spaces, and catalog items in designated areas. Install new locks (already ordered) and create story about museum.
- Year 2:** Hang museum story throughout museum (in and outside). Upgrade signs, purchase tv and inquire of film of Chetwynd to play on repeat.
- Year 3:** Open museum full time in summer with students. Upgrade bathrooms for guests. Playground and community garden in summers.
- Year 4:** Upgrading staff area (lunch/ meeting room) and upstairs in the main building museum. Arrange for all chainsaw carvings up at museum.
- Year 5:** Host several events for seniors and youth in community year around, as well as open to public all summer.

Project Information

7. Describe the Year 1 project or general operations for which your organization is requesting funding.

Purchase insurance for site. Install new locks (which are already ordered). Clean, purge, set up and catalog items in the museum. Then create a story/ history events of Chetwynd for the museum. Purchase banners for community events (ex trade show and parade floats).

8. How essential is the project to the community?

We are the only keepers of our local history in our community and surrounding area. We also have a large space to accommodate community events such as outside classes (ex yoga, zumba, community runs), inside classes (ex sewing, knitting, trapping course) and private events such as weddings.

9. What is the degree of support from the community at large?

With raising awareness of our museum, we have had a high level of support from all ages within the community and the District of Chetwynd, Chamber of Commerce, Library and so on. Our new board was elected a year ago, we already have done so much and are excited to continue upgrading the museum to become even better.

10. Approximately how many volunteer hours does your membership contribute each year?

500 hours

11. How do you plan to maintain any future ongoing costs associated with this project?

We have been able to meet our main costs like utilities, insurance, general maintenance and upkeep with the PRRD grants, partnerships with the District of Chetwynd, memberships, contributions, and rentals.

12. What is the total cost of insurance(s) your organization pays each year? \$3,524.00

13. What is the total amount requested from the Regional District? \$10,000

Application Submission & Authorization:

Please submit applications to prrd.dc@prrd.bc.ca on or before **January 31** and include the following:

- Year-end financial statements (Income statement and/or balance sheet).
- Detailed project and operations budget (list 'In-Kind' contributions).
- 1 quote for labour, equipment or material costs valued at over \$3,000
- Annual Report(s), Schedule C



I confirm that the information in this application is accurate and complete and that the project proposal, including plans and budgets, is fairly presented. I understand that the information provided in this application may be accessible under the Freedom of Information (FOI) Act and may be shared with the Board of Directors, Committee(s) and staff of the Regional District.

Signature of Applicant: RNeuls

Amended by the Regional Board
May 28, 2020
RD/20/05/24 (28)



In accordance with Section 4.10 of the Recreational and Cultural Grants-in-Aid policy, all grant recipients are required to submit an Annual Report by January 31st of each year. This procedure has been implemented in an effort to ensure more accountability to tax payers and other organizations receiving Grant-in-Aid (GIA) funding. By doing so the Peace River Regional District will be following best practices employed by other municipalities and regional districts. This information will also assist the Rural Directors in making fair and equitable decisions on future Grant-in-Aid funding applications for all organizations. The report should include the following details:

- Progress made on all funded projects, activities, initiatives or events;
- Information on how grant funding was spent;
- Summary of capital costs and/or operational costs (include a copy of invoice to support the expense paid for insurance, if applicable); and
- Photos must be provided showing projects, including capital projects, completed with Grants-In-Aid funds.

Grant recipients should note that failure to provide this information could result in the following:

- Organizations being required to repay grant funds; and
- Not being considered for future grant funding.

Organization Name: Little Prairie Heritage Society

Mailing Address: PO Box 1777, Chetwynd, BC, V0C 1J0

Year GIA funds received: \$5,000

Project Summary

1. Please list below the reason(s) your organization received GIA funds (this may include capital projects, activities, events or general operating costs).

In 2023, we recieved GIA funds for upgrades to entrance room of museum building which include: new flooring, lighting and paint, upgrades to locks for the site, purchase insurance and wifi for museum operation, and rental of dumpster for a big site clean up project.

2. Describe what was accomplished or completed on your capital projects, activities, and events for which you received GIA funds.

In 2023, we accomplished purchasing of insurance for museum operation and paid for our gas bill. We also completed the big site clean up and was able to get the dumpster rental donated.

3. Please provide in detail what was not completed and why?

The projects that were not completed in 2023 that were part of our application were: new flooring, lighting, and paint upgrades to the entrance room, upgrades to locks for the site, and purchasing wifi. These items were not completed in 2023 due to not getting enough funding for our 2023 goals, we used our full GIA funds on the operational costs.

4. When do you expect to complete all outstanding projects, activities or events?

We have ordered new locks for the site and are expecting to have them installed before the spring of 2024. The other projects that we had listed will get completed when other funding opportunities arise.



- 5. If your organization used GIA funds to support operational costs, please list the expenses below.
Insurance = \$3,327.00 Utilities = \$ 1,850.06 Bank Charges = 18.75
Advertising AGM/ filing/ membership Chamber = \$ 247.00
Basic repair/ maintenance = \$1,574.55
- 6. If GIA funds were used to support insurance expenses, please indicate below what type of insurance (liability, directors insurance, property, building, etc.). **Please attach insurance statement/policy that outlines the type of insurance and a breakdown of the cost.**

Summary of Financial Information

Please complete the following table.

Total GIA Contribution	\$5,000.00
Less Total Operational costs paid for by GIA	<\$7,017.36>
Less Total Capital costs paid for by GIA	\$0.00
Total GIA funds unused	\$0.00

If there is unused GIA funds please explain why and how your organization intends utilize them.

Signatories

We, the undersigned BOARD MEMBERS, certify on behalf of the organization that all of the information stated is correct.

Board Member (Treasurer)

Name (print): Jody Watson
 Position: Treasurer
 Phone: [REDACTED]
 E-mail: [REDACTED]
 Date: Jan 15, 2024

Signature: _____

Board Member

Name (print): Reagan Neuls
 Position: Secretary
 Phone N: [REDACTED]
 E-mail: [REDACTED]
 Date: Jan 15, 2024

Signature: [REDACTED]

THIS REPORT WAS PREPARED BY:

Name (print): _____
 Phone Number: [REDACTED]
 Signature: [REDACTED]

E-mail: [REDACTED]
 Date: Jan 15, 2024

Retain a copy of this report for your records.

Little Prairie Heritage Society

Account Summary - Jan 2023-Current

Issued Date 2024-01-18

Opening (Jan 1 2023) 13,779.04

	IN	OUT
Inflow		
Donations	18550.83	
Membership Dues	350	
Rentals	2209.5	
TOTAL	21110.33	

Outflow		
Utilities		1850.06
Service Charges		18.75
Insurance		3327
Legal		80
Maintenance		1574.55
Other		148.5
Northern Trails Membership		25
Chamber of Commerce Membership		73.5
TOTAL		-7096.36

Bank Balance \$ 27,890.51

Little Prairie Heritage Society
PO Box 1777
5633 Westgate Road
Chetwynd, BC
V0C 1J0



Jan 15, 2024

2024 Proposed Budget

General Expenses

Insurance \$3,524.00
Utilities \$1850.00
Bank Charges \$50.00
Advertising AGM/ AGM filing/ Chamber membership \$350.00
Basic repair/ maintenance/ cleaning \$2000.00

Total \$7,774.00

Proposed Expenses

Museum Banners - parade floats x2 \$339.14
Museum Retractable Banners \$328.13
Museum Stickers \$115.49
Educational Brochures \$220.49
Office printer \$111.99
TV 50" Display \$445.76
Telus Smart Hub Business Internet \$873.60 per year
Leather sofa seating \$1,171.70
Electrical box cover estimate \$2,000.00
Catalogue It App \$504.00 per year

Total \$5,236.70

Grand TOTAL \$13,010.70

Proposed Revenue 2024

Membership Sales \$350.00
Other/ Sani Dump \$600.00
Rentals \$2,000.00

<Total \$2,950.00>

GRAND TOTAL FOR 2024 BUDGET \$10,060.70

Delivery date: Jan. 30 2024
 Items shipped from Amazon



Z-hom 70" Top-Grain Leather Sofa, 2-Seat Upholstered Loveseat Sofa Modern Couch, Luxury Classic for Living Room Bedroom Apartment Office (Brown)

\$955.40 FREE delivery for Prime members

Qty: 1

Sold by: [z-hom furniture](#)

[Add gift options](#)

Choose your Prime delivery option:
 Tuesday, Jan. 30
 FREE Standard International Shipping

Order Summary

Items:	\$955.40
Shipping & Handling:	\$0.00
Total before tax:	\$955.40
Estimated GST/HST:	\$0.00
Estimated PST/RST/QST:	\$0.00
Import Fees Deposit	\$216.30
Order Total:	\$1,171.70

Pay a total amount of **\$1,171.70** (inclusive of all applicable fees and/or plan interest charges), that is **\$195.28/month for 6 months** at 0% APR on your eligible Scotiabank Visa credit card. Terms Apply.

Order Summary

Subtotal	\$209.99
Shipping (estimated)	FREE
GST (5%)	\$10.50
Total	\$220.49

Have a code? [v](#)

Your order qualifies for free Standard delivery (\$75.00 minimum, ex. tax)

Items [Edit cart](#)

	Custom Brochures Quantity: 250	\$209.99
---	-----------------------------------	----------

Order Summary

Subtotal	\$745.48
Shipping (estimated)	FREE
GST (5%)	\$37.28
Total	\$782.76

Have a code? 

Your order qualifies for free Standard delivery (\$75.00 minimum, ex. tax)

Items

[Edit cart](#)

	Vinyl Banners Quantity: 2	\$322.99
	Retractable Banners Quantity: 1	\$312.50
	Roll Labels Quantity: 500	\$109.99

In the box

HP ENVY 6055e All-in-One



Power cord



Original HP 67 Ink Cartridges
Black, Tri-color

Roll over image to zoom in

HP Envy 6055e All-in-One Wireless Color Printer, with Bonus 3 Months Free Instant Ink with HP+ (223N1A)

Visit the HP Store

4.0 ★★★★★ 8,982 ratings

Amazon's Choice for "hp + envy printer"

100+ bought in past month

\$99.99

prime

\$5.50/ucc (see rights apply)

Get a \$15 Amazon.ca Gift Card instantly, plus up to 5% back for 6 months after approval.

Purchase options and add-ons

Payment plans

\$18.16/mo (5 mo) at example APR of 30% (rates from 10-30% APR)

Brand HP

Connectivity Bluetooth, Wi-Fi, USB

Printing technology Thermal

Special Feature

Auto-Duplex, Network-Ready, Energy Star Certified, Dual-Printing, Cloud Print Enabled

Colour white

See more



+ Add

\$398

TCL

TCL 50" Class 4-Series 4K UHD HDR Smart Roku TV - 50S451-CA, 4 HDMI, 1 USB



Date: January 31, 2024

Society Number: S0036875

Applicant Information

1. Name of Organization: PVEP - Pine Valley Exhibition Park

Contact Person: Lisa Johnson

Mailing Address: Box 641, Chetwynd, BC V0C 1J0

Phone: [redacted] Fax: n/a

Email: [redacted]

Website: n/a

Please list our organization on the PRRD website as a "Local Community Group" [checked] Yes [] No (please check one)

2. If applicable, does your organization own any facilities or properties? [] Yes [checked] No (please check one)

Please give the 9-1-1 address and legal description of the property that your organization either leases or owns.

3900 Pine Valley Way - Chetwynd BC

3. Organization Executives:

President

Name: Niki Ghostkeeper Phone: [redacted] Email: [redacted]

Vice President

Name: Don McKee Phone: [redacted] Email: [redacted]

Treasurer

Name: Lisa Johnson Phone: [redacted] Email: [redacted]

Secretary

Name: Rhianen Warrington Phone: [redacted] Email: [redacted]

4. Purpose of Organization:

Maintain and promote the facility known as the PVEP for the community of Chetwynd and surrounding areas for all equine disciplines.

5. Please describe the programs and activities that your organization sponsored in the last year:

Table with 3 columns: Qty per year, Activity/Program, Dates. Rows include Group and Private counselling, Team Roping, Barrel Racing, Reiners, Chetwynd Horse Club, and Gymkhanas.



6. Please provide a 5 year action plan for your organization.

- Year 1:** Pen Expansion
- Year 2:** Update/Renovate Lobby Area
- Year 3:** Update Stall Barn
- Year 4:** Update Plumbing & Electrical
- Year 5:** Buildings Updates

Project Information

7. Describe the Year 1 project or general operations for which your organization is requesting funding.

The PVEP currently has 44 outdoor pens and 64 horses boarded at our facility year around. The waitlist is very long to get a pen. Our year 2 request is to continue to build pens for 6 more horses/4 new pens. We were able to get a great start on the project last year with plans to complete the Summer of 2024.

8. How essential is the project to the community?

There are many new users and our current wait list for our facility is long. The PVEP is trying to accomodate the growing demand for pen rentals at our facility.

9. What is the degree of support from the community at large?

Chetwynd is extremely supportive. PVEP users and their families are very generous, donating and volunteering throughout the year to complete projects and maintain our aging facility. Me rely greatly on our users and members of this community.

10. Approximately how many volunteer hours does your membership contribute each year?

1000 + Volunteer Hours. We rely greatly on our volunteers.

11. How do you plan to maintain any future ongoing costs associated with this project?

The PVEP will supply all future maintenance and upkeep for all the new pens. Future costs will be included in any budgeting and any financial decisions will be organized by the board.

12. What is the total cost of insurance(s) your organization pays each year? 3500.00

13. What is the total amount requested from the Regional District? 80,000.00

Application Submission & Authorization:

Please submit applications to prrd.dc@prrd.bc.ca on or before **January 31** and include the following:

- Year-end financial statements (Income statement and/or balance sheet).
- Detailed project and operations budget (list 'In-Kind' contributions).
- 1 quote for labour, equipment or material costs valued at over \$10,000
- Annual Report(s), Schedule C



I confirm that the information in this application is accurate and complete and that the project proposal, including plans and budgets, is fairly presented. I understand that the information provided in this application may be accessible under the Freedom of Information (FOI) Act and may be shared with the Board of Directors, Committee(s) and staff of the Regional District.

Signature of Applicant: Lisa Johnson

Amended by the Regional Board
May 28, 2020
RD/20/05/24 (28)



In accordance with Section 4.10 of the Recreational and Cultural Grants-in-Aid policy, all grant recipients are required to submit an Annual Report by January 31st of each year. This procedure has been implemented in an effort to ensure more accountability to tax payers and other organizations receiving Grant-in-Aid (GIA) funding. By doing so the Peace River Regional District will be following best practices employed by other municipalities and regional districts. This information will also assist the Rural Directors in making fair and equitable decisions on future Grant-in-Aid funding applications for all organizations. The report should include the following details:

- Progress made on all funded projects, activities, initiatives or events;
- Information on how grant funding was spent;
- Summary of capital costs and/or operational costs (include a copy of invoice to support the expense paid for insurance, if applicable); and
- Photos must be provided showing projects, including capital projects, completed with Grants-In-Aid funds.

Grant recipients should note that failure to provide this information could result in the following:

- Organizations being required to repay grant funds; and
- Not being considered for future grant funding.

Organization Name: PVEP - Pine Valley Exhibition Park

Mailing Address: Box 641, Chetwynd BC V0C 1J0

Year GIA funds received: 2023

Project Summary

1. Please list below the reason(s) your organization received GIA funds (this may include capital projects, activities, events or general operating costs).

Pen Pen Expansion Project

We have a very long waitlist to board at and use the facility. We would like to expand to make the facility available for more users.

2. Describe what was accomplished or completed on your capital projects, activities, and events for which you received GIA funds.

The funds that were received were used to start the pen expansion project. The land required was selected, cleared, leveled, and the pad was prepped for future development.

3. Please provide in detail what was not completed and why?

The Pen Expansion Project will take a few years to complete, in recognition of funding. This summer we are slated to have water pipes, and electrical access to the selected spots. We will then need to purchase the fencing and shelters.

4. When do you expect to complete all outstanding projects, activities or events?

We are optimistic to have the project completed the summer of 2024



- 5. If your organization used GIA funds to support operational costs, please list the expenses below. The funds were used to pay for a contractor to clear, level and prep a pad for future development. (Equipment/Operators/Foreman)
- 6. If GIA funds were used to support insurance expenses, please indicate below what type of insurance (liability, directors insurance, property, building, etc.). **Please attach insurance statement/policy that outlines the type of insurance and a breakdown of the cost.**

Summary of Financial Information

Please complete the following table.

Total GIA Contribution	14,000.00
Less Total Operational costs paid for by GIA	_____
Less Total Capital costs paid for by GIA	_____
Total GIA funds unused	0

If there is unused GIA funds please explain why and how your organization intends utilize them.
The whole amount was used to start the project :-)

Signatories

We, the undersigned BOARD MEMBERS, certify on behalf of the organization that all of the information stated is correct.

Board Member (Treasurer)

Name (print): Lisa Johnson
 Position: Treasurer
 Phone N: [REDACTED]
 E-mail: [REDACTED]
 Date: January 29, 2024
 Signature: [REDACTED]

Board Member

Name (print): Don McKee
 Position: Vice President
 Phone N: [REDACTED]
 E-mail: [REDACTED]
 Date: January 29, 2024
 Signature: [REDACTED]

THIS REPORT WAS PREPARED BY:

Name (print): _____
 Phone Number: [REDACTED]
 Signature: _____

E-mail: [REDACTED]
 Date: January 29, 2024

Retain a copy of this report for your records.

Pine Valley Exhibition Park

Box 641
Chetwynd, BC V0C 1J0

January 31, 2024

To Peace River Regional District

re: Recreational & Cultural Grants-in-Aid

Please see our Operating Budget for the continuation of our 2024 project to expand our pens for horse boarding at the property of the Pine Valley Exhibition Park in Chetwynd. We are asking for a total of \$80,000.00 to complete our project. Last year we were able to use PRRD GIA funds to start the large project by selecting the area, clearing it, and having a pad build. This summer of 2024 we would like to complete the project which includes plumbing, electrical and the construction of equine shelters and fencing. We have attached 2 quotes that we got. The PVEP board will be responsible for all future maintenance and repairs for the 4 new pens. The PVEP would like to complete this project by the Fall of 2024.

Sincerely,

Lisa Johnson
PVEP – Treasurer



CELTIC HOMES
 Box 507
 Dawson Creek BC V1G 4H4
 (250) 782-6109

Service Quote

Order # 86465

Date: 31/01/2023

Billed To: District of Chetwynd
 Box 357
 Chetwynd BC V0C 1J0

Location: Pine Valley Exhibition Park
 3900 51 Ave, Chetwynd
 Chetwynd BC V0C 1J0

This quote is valid for 15 days
A final invoice will be issued upon completion

Description	Quantity	Price	Ext Price
Pine Valley Exhibition Park Roads	1.00	230,000.00	230,000.00
1.0 Construct new 25' x 480' Roadway			
1.1 Excavate/Remove 300mm topsoil & overburden			
1.2 Install Geo-Textile fabric			
1.3 Supply, place and compact 1" minus gravel material 200mm deep			
1.4 Supply, place and compact ¾" minus gravel material 150mm deep			
1.4.1 Grade and sloping of roadway			
1.5 Gravels to be compacted in 150mm lifts			
2.0 Horse Corral Area Prep 70' x 140'			
2.1 Remove 150mm topsoil in area			
2.2 Install woven Geo-Textile fabric			
2.3 Supply, place 400mm Corse Sand			
3.0 3.0 Horse Waterer			
3.1 Supply and Install 1 – ½" poly 250' water line @ 10' deep			
3.1.1 Water point of connection with-in 250' of waterer			
3.2 Construct 5'x 5' concrete waterer base			
3.3 Supply and install heated waterer			
3.4 Install 120v 15A electrical circuit to waterer			
3.4.1 Power point of connection with-in 300' of waterer location			
3.5 Install heat trace on water lines under waterer base.			

BUDGETARY PRICING ONLY
 Final quote may vary

Exclusions:
 Building / Development permits if required
 Environmental assessments if require
 Removal / Disposal of contaminated soils if present

Electronic Payment:
 RBC Bank 003
 Transit 05949
 Account 1040070
 E-Transfer: admin@celticconstruction.ca

Credit Card Payments Accepted
 A service charge of 18.00 %
 per annum will be charged on all amounts
 over due on regular statement dates.

~~Amended by the Regional Rates~~
 May 28, 2020
 RD/20/05/24 (28)

Quote Amount:	230,000.00
GST:	11,500.00
PST:	0.00
Quote Total:	241,500.00

GST/HST Id#: 863551388RT0001
 Thank you for your prompt payment!

PINE VALLEY EXHIBITION PARK SOCIETY

**FINANCIAL STATEMENTS
AUGUST 31, 2023**

**BEELYNE
EXECUTIVE SERVICES LTD
BOX 275
CHETWYND, BC V0C 1J0**

Amended by the Regional Board
May 28, 2020
RD/20/05/24 (28)

NOTICE TO READER

BALANCE SHEET

PAGE 1

INCOME STATEMENT

PAGE 2

BEELYNE EXECUTIVE SERVICES LTD
RICHARD MARTIN
BOX 275
CHETWYND, BC V0C 1J0

January 29, 2024

NOTICE TO READER

We have reviewed the balance sheet for **PINE VALLEY EXHIBITION PARK SOCIETY** as at **AUGUST 31, 2023** and the statements of income, retained earnings and changes in financial position for the year then ended.

A review does not constitute an audit and consequently we do not express an opinion on these financial statements.

Based on our review, nothing has come to our attention that causes us to believe that these financial statements are not, in all material respects, in accordance with generally accepted accounting principles.

Respectfully,

Richard Martin
RM/tz
attached

**PINE VALLEY EXHIBITION PARK SOCIETY
BALANCE SHEET
AUGUST 31, 2023**

	2023	2022
ASSETS		
CURRENT ASSETS		
Bank	26,780.18	30,116.77
Bank-Savings Account	55,438.42	33,328.74
Petty Cash	500.00	0.00
Lakeview Shares	161.76	161.76
Term Deposits	1,461.01	1,459.74
TOTAL Current Assets	84,341.37	65,067.01
FIXED ASSETS		
Equipment - Auto	81,554.60	81,554.60
Equipment - Other	31,949.62	31,949.62
TOTAL Fixed Assets	113,504.22	113,504.22
 TOTAL ASSETS	 <u>197,845.59</u>	 <u>178,571.23</u>

**BEELYNE
EXECUTIVE SERVICES LTD
BOX 275
CHETWYND, BC V0C 1J0**

Amended by the Regional Board
May 28, 2020
RD/20/05/24 (28)

**PINE VALLEY EXHIBITION PARK SOCIETY
BALANCE SHEET
AUGUST 31, 2023**

PAGE 1

	<u>2023</u>	<u>2022</u>
LIABILITIES		
CURRENT LIABILITIES		
Accounts Payable	5,539.04	6,253.61
GST Payable	<u>14,439.37</u>	<u>15,466.20</u>
TOTAL Current Liabilities	<u>19,978.41</u>	<u>21,719.81</u>
TOTAL LIABILITIES	<u>19,978.41</u>	<u>21,719.81</u>
SURPLUS		
SURPLUS	156,851.42	116,809.04
CURRENT YEAR	<u>21,015.76</u>	<u>40,042.38</u>
TOTAL CAPITAL	177,867.18	156,851.42
TOTAL LIABILITIES & CAPITAL	<u><u>197,845.59</u></u>	<u><u>178,571.23</u></u>

**BEELYNE
EXECUTIVE SERVICES LTD
BOX 275
CHETWYND, BC V0C 1J0**

Amended by the Regional Board
May 28, 2020
RD/20/05/24 (28)

**PINE VALLEY EXHIBITION PARK SOCIETY
INCOME STATEMENT
AUGUST 31, 2023**

PAGE 2

	2023	2022
INCOME		
REGIONAL DISTRICT	14,000.00	23,000.00
MISC.	136,280.62	124,467.28
DISTRICT OF CHETWYND	12,398.33	0.00
DONATIONS	0.00	12,500.00
TOTAL INCOME	<u>162,678.95</u>	<u>159,967.28</u>
EXPENSES		
Accounting & Legal	12,097.98	12,705.91
Advertising	1,402.77	164.73
Entertainment	0.00	70.59
Equipment - Fuel	2,895.62	3,640.06
Equipment - Repairs, License & Insurance	4,797.90	347.26
Interest & Bank Charges	124.50	161.61
Office Expense	125.65	287.20
Repair & Maintenance - Buildings	13,248.33	537.75
Subcontracts	17,029.95	19,116.32
Supplies	4,793.93	5,783.99
Tax, Licence & Insurance	3,333.00	3,165.00
Telephone & Utilities	31,877.06	31,852.62
Wages & Benefits	49,936.50	42,091.86
TOTAL EXPENSES	<u>141,663.19</u>	<u>119,924.90</u>
SURPLUS	<u><u>21,015.76</u></u>	<u><u>40,042.38</u></u>

**BEELYNE
EXECUTIVE SERVICES LTD
BOX 275
CHETWYND, BC V0C 1J0**

Amended by the Regional Board
May 28, 2020
RD/20/05/24 (28)



Date: January 15, 2024

Society Number: S-0051654

Applicant Information

- 1. Name of Organization: Little Giants Figure Skating Club
Contact Person: Trisha MacTavish
Mailing Address: P.O Box 805, Chetwynd, BC, V0C 1J0
Phone: [Redacted] Fax: [Redacted]
Email: [Redacted]
Website: [Redacted]

Please list our organization on the PRRD website as a "Local Community Group" [X] Yes [] No (please check one)

- 2. If applicable, does your organization own any facilities or properties? [] Yes [X] No (please check one)
Please give the 9-1-1 address and legal description of the property that your organization either leases or owns.

3. Organization Executives:

President

Name: Trisha Mactavish Phone: [Redacted] Email: [Redacted]

Vice President

Name: Jenn Johnston Phone: [Redacted] Email: [Redacted]

Treasurer

Name: Nora Freeman Phone: [Redacted] Email: [Redacted]

Secretary

Name: Kayla Johnston Phone: [Redacted] Email: [Redacted]

4. Purpose of Organization:

Give the youth of our community access to a quality & fun skating program.

5. Please describe the programs and activities that your organization sponsored in the last year:

Table with 3 columns: Qty per year, Activity/Program, Dates. Rows include: Junior/Intermediate/Senior Skate Daily Program, PreCan Skate/CanSkate (Twice Weekly), Pre Junior Skate Program (Twice Weekly), Christmas Pop Concert (Food Bank Fundraiser), Carnival (Club Fundraiser).



6. Please provide a 5 year action plan for your organization.

- Year 1: Provide a quality and fun skating program with opportunities for creativeness and growth
- Year 2: Same as above
- Year 3: Same as above
- Year 4: Same as above
- Year 5: Same as above

Project Information

- 7. Describe the Year 1 project or general operations for which your organization is requesting funding.
Funding would be used to assist with the following costs: ice rental fees, coaching certifications, skating program supplies, and incentives/or carnival program supplies.
- 8. How essential is the project to the community?
LGFSC is the only club to provide skating instruction in the community of Chetwynd. Our activities promote healthy living, individual progress/growth, and a sense of community for Chetwynd youth.
- 9. What is the degree of support from the community at large?
Over approx 300 people attend our spring show, and approx 200 people attend our Christmas show. The community is engaging & supports our fundraising efforts.
- 10. Approximately how many volunteer hours does your membership contribute each year?
10-25 hrs min per parents (50-60 parents). Executives put in 50hrs+ each.
- 11. How do you plan to maintain any future ongoing costs associated with this project?
LGFSC does various monthly fundraisers throughout the season and apply annually for the BC Gaming Grant.
- 12. What is the total cost of insurance(s) your organization pays each year? 57 skaters = \$2035
- 13. What is the total amount requested from the Regional District? 15,000

Application Submission & Authorization:

- Please submit applications to prrd.dc@prrd.bc.ca on or before **January 31** and include the following:
- Year-end financial statements (Income statement and/or balance sheet).
 - Detailed project and operations budget (list 'In-Kind' contributions).
 - 1 quote for labour, equipment or material costs valued at over \$3,000
 - Annual Report(s), Schedule C

I confirm that the information in this application is accurate and complete and that the project proposal, including plans and budgets, is fairly presented. I understand that the information provided in this application may be accessible under the Freedom of Information (FOI) Act and may be shared with the Board of Directors, Committee(s) and staff of the Regional District.

Signature of Applicant [Redacted]

Amended by the Regional Board
 May 28, 2020
 RD/20/05/24 (28)



In accordance with Section 4.10 of the Recreational and Cultural Grants-in-Aid policy, all grant recipients are required to submit an Annual Report by January 31st of each year. This procedure has been implemented in an effort to ensure more accountability to tax payers and other organizations receiving Grant-in-Aid (GIA) funding. By doing so the Peace River Regional District will be following best practices employed by other municipalities and regional districts. This information will also assist the Rural Directors in making fair and equitable decisions on future Grant-in-Aid funding applications for all organizations. The report should include the following details:

- Progress made on all funded projects, activities, initiatives or events;
- Information on how grant funding was spent;
- Summary of capital costs and/or operational costs (include a copy of invoice to support the expense paid for insurance, if applicable); and
- Photos must be provided showing projects, including capital projects, completed with Grants-In-Aid funds.

Grant recipients should note that failure to provide this information could result in the following:

- Organizations being required to repay grant funds; and
- Not being considered for future grant funding.

Organization Name: Little Giants Figure Skating Club

Mailing Address: P.O Box 805, Chetwynd, BC, V0C 1J0

Year GIA funds received: 2023

Project Summary

1. Please list below the reason(s) your organization received GIA funds (this may include capital projects, activities, events or general operating costs).
General Operating Costs, Ice Rental
2. Describe what was accomplished or completed on your capital projects, activities, and events for which you received GIA funds.
Monthly Ice Rental were paid
3. Please provide in detail what was not completed and why?
4. When do you expect to complete all outstanding projects, activities or events?



- 5. If your organization used GIA funds to support operational costs, please list the expenses below.
 GIA funds went towards monthly ice rental fees, amounting to \$24,584.43 for our 2023 season.
 Invoice 18793 / District of Chetwynd / \$4037.99 Invoice 27219 / District of Chetwynd / \$2005.73
 Invoice 18072 / District of Chetwynd / \$3655.98 Invoice 30678 / District of Chetwynd / \$3371.63
 Invoice 27917 / District of Chetwynd / \$4121.90 Invoice 29531 / District of Chetwynd / \$4271.59
 Invoice 19740 / District of Chetwynd / \$3119.61
- 6. If GIA funds were used to support insurance expenses, please indicate below what type of insurance (liability, directors insurance, property, building, etc.). **Please attach insurance statement/policy that outlines the type of insurance and a breakdown of the cost.**

Summary of Financial Information

Please complete the following table.

Total GIA Contribution	10,000
Less Total Operational costs paid for by GIA	\$10,000
Less Total Capital costs paid for by GIA	
Total GIA funds unused	\$0

If there is unused GIA funds please explain why and how your organization intends utilize them.

Signatories

We, the undersigned BOARD MEMBERS, certify on behalf of the organization that all of the information stated is correct.

Board Member (Treasurer)

Name (print): Nora Freeman
 Position: Treasurer
 Phone: [Redacted]
 E-mail: [Redacted]
 Date: 01/25/24
 Signature: [Redacted]

Board Member

Name (print): Trisha MacTavish
 Position: President
 Phone: [Redacted]
 E-mail: [Redacted]
 Date: 01/25/24
 Signature: [Redacted]

THIS REPORT WAS PREPARED BY:

Name (print): Nora Freeman
 Phone Number: [Redacted]
 Signature: [Redacted]

E-mail: [Redacted]
 Date: 01/25/24

Retain a copy of this report for your records.

INVOICE

DISTRICT OF CHETWYND
 5400 - HOSPITAL ROAD - - PO BOX 357
 CHETWYND, BC - V0C 1J0
 Phone: (250) 401-4100 Fax: (250) 401-4101



Customer Number : LITT01
 Invoice Number : 18793
 Invoice Date : 15-Feb-2023
 Customer P.O. No. :
 Due Date : 17-Mar-2023

LITTLE GIANT FIGURE SKATING CLUB
 BOX 805
 CHETWYND BC V0C 1J0

*PAID chav
1151*

Product	Description	Quantity	Unit Price	Amount
RC04	FIGURE SK ICE/RENTAL JANUARY 2023 - ICE RENTAL	1.0000	3,845.7000	\$3,845.70
Total Gross				\$3,845.70
GST				\$192.29
Total Invoice				\$4,037.99

GST Registration Number : 107021206 RT 0001

Please return this portion with your payment

Customer Number : LITT01
 Customer Name : LITTLE GIANT FIGURE SKATING CLUB
 BOX 805
 CHETWYND BC V0C 1J0

Invoice Number : 18793
 Invoice Date : 15-Feb-2023
 Invoice Amount : \$4,037.99
 Amount Paid :

DISTRICT OF CHETWYND
 5400 - HOSPITAL ROAD - - PO BOX 357
 CHETWYND, BC - V0C 1J0

INVOICE



DISTRICT OF CHETWYND
 5400 - HOSPITAL ROAD - - PO BOX 357
 CHETWYND, BC - V0C 1J0
 Phone: (250) 401-4100 Fax: (250) 401-4101

Customer Number : LITT01
 Invoice Number : 18072
 Invoice Date : 15-Mar-2023
 Customer P.O. No. :
 Due Date : 14-Apr-2023

LITTLE GIANT FIGURE SKATING CLUB
 BOX 805
 CHETWYND BC V0C 1J0

*PAID (from Gaming as per Trisha)
 chq 311*

Product	Description	Quantity	Unit Price	Amount
RC04	FIGURE SK ICE/RENTAL FEBRUARY 2023 - ICE RENTALS	1.0000	3,481.8900	\$3,481.89
Total Gross				\$3,481.89
GST				\$174.09
Total Invoice				\$3,655.98

GST Registration Number : 107021206 RT 0001

Please return this portion with your payment

Customer Number : LITT01
 Customer Name : LITTLE GIANT FIGURE SKATING CLUB
 BOX 805
 CHETWYND BC V0C 1J0

Invoice Number : 18072
 Invoice Date : 15-Mar-2023
 Invoice Amount : \$3,655.98
 Amount Paid :

DISTRICT OF CHETWYND
 5400 - HOSPITAL ROAD - - PO BOX 357
 CHETWYND, BC - V0C 1J0

INVOICE

DISTRICT OF CHETWYND

5400 - HOSPITAL ROAD - - PO BOX 357

CHETWYND, BC - V0C 1J0

Phone: (250) 401-4100 Fax: (250) 401-4101

Customer Number : LITT01

Invoice Number : 19740

Invoice Date : 15-Apr-2023

Customer P.O. No. :

Due Date : 15-May-2023

LITTLE GIANT FIGURE SKATING CLUB
BOX 805
CHETWYND BC V0C 1J0

Product	Description	Quantity	Unit Price	Amount
RC04	FIGURE SK ICE/RENTAL MARCH 2023 - ICE RENTAL	1.0000	2,971.0600	\$2,971.06
Total Gross				\$2,971.06
GST				\$148.55
Total Invoice				\$3,119.61

GST Registration Number : 107021206 RT 0001

Please return this portion with your payment

Customer Number : LITT01
Customer Name : LITTLE GIANT FIGURE SKATING CLUB
BOX 805
CHETWYND BC V0C 1J0

Invoice Number : 19740
Invoice Date : 15-Apr-2023
Invoice Amount : \$3,119.61
Amount Paid :

DISTRICT OF CHETWYND
5400 - HOSPITAL ROAD - - PO BOX 357
CHETWYND, BC - V0C 1J0

INVOICE

DISTRICT OF CHETWYND

5400 - HOSPITAL ROAD - - PO BOX 357

CHETWYND, BC - V0C 1J0

Phone: (250) 401-4100 Fax: (250) 401-4101



Customer Number : LITT01
Invoice Number : 27917
Invoice Date : 15-Nov-2023
Customer P.O. No. :
Due Date : 15-Dec-2023

LITTLE GIANT FIGURE SKATING CLUB
BOX 805
CHETWYND BC V0C 1J0

Product	Description	Quantity	Unit Price	Amount
RC04	FIGURE SK ICE/RENTAL OCTOBER 2023 - ICE RENTAL	1.0000	3,925.6200	\$3,925.62
Total Gross				\$3,925.62
GST				\$196.28
Total Invoice				\$4,121.90

GST Registration Number : 107021206 RT 0001

Please return this portion with your payment

Customer Number : LITT01
Customer Name : LITTLE GIANT FIGURE SKATING CLUB
BOX 805
CHETWYND BC V0C 1J0

Invoice Number : 27917
Invoice Date : 15-Nov-2023
Invoice Amount : \$4,121.90
Amount Paid :

DISTRICT OF CHETWYND
5400 - HOSPITAL ROAD - - PO BOX 357
CHETWYND, BC - V0C 1J0

INVOICE

DISTRICT OF CHETWYND

5400 - HOSPITAL ROAD - - PO BOX 357

CHETWYND, BC - V0C 1J0

Phone: (250) 401-4100 Fax: (250) 401-4101



Customer Number : LITT01
 Invoice Number : 29531
 Invoice Date : 15-Dec-2023
 Customer P.O. No. :
 Due Date : 14-Jan-2024

LITTLE GIANT FIGURE SKATING CLUB
 BOX 805
 CHETWYND BC V0C 1J0

Gaming

Product	Description	Quantity	Unit Price	Amount
RC04	FIGURE SK ICE/RENTAL NOVEMBER 2023 - ICE RENTAL	1.0000	4,068.1800	\$4,068.18
				Total Gross \$4,068.18
				GST \$203.41
				Total Invoice \$4,271.59

*PAID
Gaming che 316*

GST Registration Number : 107021206 RT 0001

Please return this portion with your payment

Customer Number : LITT01
 Customer Name : LITTLE GIANT FIGURE SKATING CLUB
 BOX 805
 CHETWYND BC V0C 1J0

Invoice Number : 29531
 Invoice Date : 15-Dec-2023
 Invoice Amount : \$4,271.59
 Amount Paid :

DISTRICT OF CHETWYND
 5400 - HOSPITAL ROAD - - PO BOX 357
 CHETWYND, BC - V0C 1J0

INVOICE

DISTRICT OF CHETWYND
 5400 - HOSPITAL ROAD - - PO BOX 357
 CHETWYND, BC - V0C 1J0
 Phone: (250) 401-4100 Fax: (250) 401-4101



Customer Number : LITT01
 Invoice Number : 30678
 Invoice Date : 31-Dec-2023
 Customer P.O. No. :
 Due Date : 30-Jan-2024

LITTLE GIANT FIGURE SKATING CLUB
 BOX 805
 CHETWYND BC V0C 1J0

Product	Description	Quantity	Unit Price	Amount
RC04	FIGURE SK ICE/RENTAL DECEMBER 2023 ICE RENTAL	1.0000	3,211.0800	\$3,211.08
Total Gross				\$3,211.08
GST				\$160.55
Total Invoice				\$3,371.63

GST Registration Number : 107021206 RT 0001

 Please return this portion with your payment

Customer Number : LITT01
 Customer Name : LITTLE GIANT FIGURE SKATING CLUB
 BOX 805
 CHETWYND BC V0C 1J0

Invoice Number : 30678
 Invoice Date : 31-Dec-2023
 Invoice Amount : \$3,371.63
 Amount Paid :

DISTRICT OF CHETWYND
 5400 - HOSPITAL ROAD - - PO BOX 357
 CHETWYND, BC - V0C 1J0

Balance Sheet - As of 2023-02-28
(In Canadian \$) (Cash Basis)

Account 2023-02-28 Balance

ASSETS

<u>Cash & Bank Accounts</u>	
Equity Shares	\$161.76
Gaming	\$20,231.94
General	\$31,415.67
GIC	\$11,044.51
HISA	\$3,576.24
Plan 24	\$360.28
Test	\$389.79
Total Cash & Bank Accounts	\$67,180.19

Liabilities & Equity

Liabilities	\$0.00
Equity	\$67,180.19
Total Liabilities & Equity	\$67,180.19

Balance Sheet - As of 2023-03-31
(In Canadian \$) (Cash Basis)

Account 2023-03-31 Balance

ASSETS	
<u>Cash & Bank Accounts</u>	
Equity Shares	\$174.70
Gaming	\$22,668.96
General	\$29,309.55
GIC	\$11,044.51
HISA	\$3.13
Plan 24	\$360.30
Test	\$1,015.79
Total Cash & Bank Accounts	\$64,576.94

Liabilities & Equity

Liabilities	\$0.00
Equity	\$64,576.94
Total Liabilities & Equity	\$64,576.94

Balance Sheet - As of 2023-05-31
(In Canadian \$) (Cash Basis)

Account 2023-05-31 Balance

ASSETS

<u>Cash & Bank Accounts</u>	
Equity Shares	\$174.70
Gaming	\$18,726.78
General	\$24,862.92
GIC	\$11,044.51
HISA	\$3.13
Plan 24	\$360.33
Test	\$359.79
Total Cash & Bank Accounts	\$55,532.16

Liabilities & Equity

Liabilities	\$0.00
Equity	\$55,532.16
Total Liabilities & Equity	\$55,532.16

Balance Sheet - As of 2023-06-30
(In Canadian \$) (Cash Basis)

Assets	
<u>Cash & Bank Accounts</u>	\$174.70
Equity Shares	\$18,726.78
Gaming	\$34,295.68
General	\$11,110.78
GIC	\$3.13
HISA	\$360.34
Plan 24	\$349.79
Test	
Total Cash & Bank Accounts	\$65,021.20
Liabilities & Equity	
Liabilities	\$0.00
Equity	\$65,021.20
Total Liabilities & Equity	\$65,021.20

Balance Sheet - As of 2023-07-31
(In Canadian \$) (Cash Basis)

Account 2023-07-31 Balance

ASSETS

<u>Cash & Bank Accounts</u>	
Equity Shares	\$174.70
Gaming	\$23,231.78
General	\$29,780.68
GIC	\$11,110.78
HISA	\$3.13
Plan 24	\$360.36
Test	\$339.79
Total Cash & Bank Accounts	\$65,001.22

Liabilities & Equity

Liabilities	\$0.00
Equity	\$65,001.22
Total Liabilities & Equity	\$65,001.22

Balance Sheet - As of 2023-08-31
(In Canadian \$) (Cash Basis)

Account 2023-08-31 Balance

ASSETS

<u>Cash & Bank Accounts</u>	
Equity Shares	\$174.70
Gaming	\$23,231.78
General	\$37,725.68
GIC	\$11,110.78
HISA	\$3.13
Plan 24	\$360.38
Test	\$329.79
Total Cash & Bank Accounts	\$72,936.24

Liabilities & Equity

Liabilities	\$0.00
Equity	\$45,565.53
Total Liabilities & Equity	\$45,565.53

Balance Sheet - As of 2023-10-31
(In Canadian \$) (Cash Basis)

Assets	
<u>Cash & Bank Accounts</u>	\$174.70
Equity Shares	\$23,231.78
Gaming	\$54,732.47
General	\$11,110.78
GIC	\$3.13
HISA	\$360.41
Plan 24	\$309.79
Test	
Total Cash & Bank Accounts	\$89,923.06
Liabilities & Equity	
Liabilities	\$0.00
Equity	\$89,923.06
Total Liabilities & Equity	\$89,923.06

Balance Sheet - As of 2023-11-30
(In Canadian \$) (Cash Basis)

Account 2023-11-30 Balance

ASSETS	
<u>Cash & Bank Accounts</u>	
Equity Shares	\$174.70
Gaming	\$33,616.71
General	\$47,447.79
GIC	\$11,110.78
HISA	\$3.13
Plan 24	\$360.42
Test	\$299.79
Total Cash & Bank Accounts	\$45,565.53

Liabilities & Equity	
Liabilities	\$0.00
Equity	\$45,565.53
Total Liabilities & Equity	\$45,565.53

Balance Sheet - As of 2023-12-31
(In Canadian \$) (Cash Basis)

Assets	
<u>Cash & Bank Accounts</u>	\$174.70
Equity Shares	\$33,871.68
Gaming	\$45,785.45
General	\$11,110.78
GIC	\$3.13
HISA	\$360.44
Plan 24	\$618.79
Test	
Total Cash & Bank Accounts	\$91,924.97
Liabilities & Equity	
Liabilities	\$0.00
Equity	\$91,924.97
Total Liabilities & Equity	\$91,924.97



Date: January 29, 2024

Society Number: S-0015722

Applicant Information

- 1. Name of Organization: Chetwynd & District Rod & Gun Club
Contact Person: Chelsea Roberts
Mailing Address: Box 1504, Chetwynd, BC V0C 1J0
Phone: [Redacted] Fax:
Email: chetwyndrodandgun@hotmail.com
Website:

Please list our organization on the PRRD website as a "Local Community Group" [X] Yes [] No (please check one)

- 2. If applicable, does your organization own any facilities or properties? [X] Yes [] No (please check one)
Please give the 9-1-1 address and legal description of the property that your organization either leases or owns.

5400 Hospital Rd

3. Organization Executives:

President

Name: Justin Harmacek Phone: [Redacted] Email: [Redacted]

Vice President

Name: Tyler Roberts Phone: [Redacted] Email: [Redacted]

Treasurer

Name: Chelsea Roberts Phone: [Redacted] Email: [Redacted]

Secretary

Name: Chelsea Roberts Phone: [Redacted] Email: [Redacted]

4. Purpose of Organization:

To provide legalized shooting at a certified range and to be an advocate for issues related to hunting and fishing in the area

5. Please describe the programs and activities that your organization sponsored in the last year:

Table with 3 columns: Qty per year, Activity/Program, Dates. Rows include: 20 Weeknight Clay Shooting - Wednesdays (May-September 2023), 1 Big Game Fundraiser (April 1, 2023), 1 Father's Day Shoot (June 18, 2023), 1 Gun Show (Nov 12, 2023).



6. Please provide a 5 year action plan for your organization.

- Year 1: Improve outside storage on the property, upgrade lighting on the 5 Stand Range, Build new Target Stands for rifle range, new aluminum gun racks, operational costs
- Year 2: upgrade skeet range building
- Year 3: renovate indoor rifle range backstop
- Year 4: continue upkeep and maintenance of rifle range
- Year 5: continue upkeep and maintenance of rifle range

Project Information

7. Describe the Year 1 project or general operations for which your organization is requesting funding.

We want to purchase a new sea can for outside storage, upgrade the lighting on the 5 Stand range, build new target stands for the rifle range, purchase aluminum for new gun racks and operational costs

8. How essential is the project to the community?

Outside storage is essential to keeping our equipment and supplies in good condition, better lighting on the 5 Stand range will allow us to use the range longer into the winter months, target stands are consistently needing replacement as members use them and new gun racks will improve useability of the rifle range.

9. What is the degree of support from the community at large?

The club is maintained by volunteers from the community and our Fundraiser garners support from the whole community and in turn supports the club

10. Approximately how many volunteer hours does your membership contribute each year?

1161 hours

11. How do you plan to maintain any future ongoing costs associated with this project?

Member fees help with some upkeep and maintenance, also we run our annual banquet fundraiser and Father's Day shoot that contribute to the funds to maintain upkeep.

12. What is the total cost of insurance(s) your organization pays each year? 3026

13. What is the total amount requested from the Regional District? 23,793.25

Application Submission & Authorization:

Please submit applications to prrd.dc@prrd.bc.ca on or before **January 31** and include the following:

- Year-end financial statements (Income statement and/or balance sheet).
- Detailed project and operations budget (list 'in-kind' contributions).
- 1 quote for labour, equipment or material costs valued at over \$3,000
- Annual Report(s), Schedule C

I confirm that the information in this application is accurate and complete and that the project proposal, including plans and budgets, is fairly presented. I understand that the information provided in this application may be accessible under the Freedom of Information (FOI) Act and may be shared with the Board of Directors, Committee(s) and staff of the Regional District.

Signature of Applicant



Amended by the Regional Board
Amended by the Regional Board
May 28, 2020
May 28, 2020
RD/20/05/24 (28)
RD/20/05/24 (28)



In accordance with Section 4.10 of the Recreational and Cultural Grants-in-Aid policy, all grant recipients are required to submit an Annual Report by January 31st of each year. This procedure has been implemented in an effort to ensure more accountability to tax payers and other organizations receiving Grant-in-Aid (GIA) funding. By doing so the Peace River Regional District will be following best practices employed by other municipalities and regional districts. This information will also assist the Rural Directors in making fair and equitable decisions on future Grant-in-Aid funding applications for all organizations. The report should include the following details:

- Progress made on all funded projects, activities, initiatives or events;
- Information on how grant funding was spent;
- Summary of capital costs and/or operational costs (include a copy of invoice to support the expense paid for insurance, if applicable); and
- Photos must be provided showing projects, including capital projects, completed with Grants-In-Aid funds.

Grant recipients should note that failure to provide this information could result in the following:

- Organizations being required to repay grant funds; and
- Not being considered for future grant funding.

Organization Name: Chetwynd & District Rod & Gun Club

Mailing Address: Box 1504, Chetwynd, BC V0C 1J0

Year GIA funds received: 2023

Project Summary

1. Please list below the reason(s) your organization received GIA funds (this may include capital projects, activities, events or general operating costs).
We recieved GIA Funds so that we may purchase building materials (lumber, tin etc), gravel and ground lead testing. Also to help us with operational expenses such as telephone and BC Hydro expenses
2. Describe what was accomplished or completed on your capital projects, activities, and events for which you received GIA funds.
We have purchased lumber, tin and other building supplies to build new trap machine houses and other repairs to the property buildings, and the ground lead testing has been completed.
3. Please provide in detail what was not completed and why?
We have not yet purchased the gravel we need for the parking lot improvements, and we need a bit more building material to finish building the trap machine houses
4. When do you expect to complete all outstanding projects, activities or events?
We expect to purchase the gravel and remaining building supplies in 2024



5. If your organization used GIA funds to support operational costs, please list the expenses below.
We used some of the GIA funds to support our telephone services and electricity bills.

6. If GIA funds were used to support insurance expenses, please indicate below what type of insurance (liability, directors insurance, property, building, etc.). **Please attach insurance statement/policy that outlines the type of insurance and a breakdown of the cost.**

Summary of Financial Information

Please complete the following table.

Total GIA Contribution	20,000
Less Total Operational costs paid for by GIA	2691.78
Less Total Capital costs paid for by GIA	11394.50
Total GIA funds unused	5913.72

If there is unused GIA funds please explain why and how your organization intends utilize them.
We have yet to purchase gravel for the property improvements we need to do. This will be done in 2024.

Signatories

We, the undersigned BOARD MEMBERS, certify on behalf of the organization that all of the information stated is correct.

Board Member (Treasurer)

Name (print): Chelsea Roberts

Position: Treasurer

Phone N: [Redacted]

E-mail: [Redacted]

Date: January 29, 2024

Signature: [Redacted]

Board Member

Name (print): Justin Harmacek

Position: President

Phone N: [Redacted]

E-mail: [Redacted]

Date: January 29, 2024

Signature: [Redacted]

THIS REPORT WAS PREPARED BY:

Name (print): [Redacted]

Phone Num: [Redacted]

Signature: [Redacted]

E-mail: [Redacted]

Date: January 29, 2024

Retain a copy of this report for your records.

Chetwynd & District Rod and Gun Club

Projected Budget for the year ending December 31, 2024

Projected Income

Banquet	\$	5,000.00
Donations	\$	540.00
Dues	\$	20,629.00
Equipment and targets	\$	2,035.00
Father's Day Shoot	\$	5,600.00
Gun Show	\$	500.00
		<hr/>
	\$	34,304.00

Projected Expenses

Accounting	\$	280.00
Advertising	\$	1,000.00
Bank Charges	\$	120.00
Dues and Fees	\$	10,000.00
Equipment General	\$	5,700.00
Insurance	\$	3,026.00
Office and miscellaneous	\$	500.00
Repairs and miscellaneous	\$	13,000.00
Capital projects	\$	3,000.00
Supplies	\$	510.00
Targets and Shells	\$	1,500.00
Telephone	\$	1,062.00
Utilities	\$	1,700.00
		<hr/>
	\$	41,398.00

Income Over Expenses **\$ (7,094.00)**

Cash in Bank, as of December 31, 2023 \$ 83,145.03

Projected Cash in Bank, December 31, 2024 **\$ 76,051.03**

Grants-In-Aid Projects

Seacans

Purchase new seacans for outside storage

<u>Item</u>	<u>Units</u>	<u>Price</u>	<u>Total</u>	<u>Price Source</u>
20' Single trip sea can	1 @	\$ 6,200.00	= \$ 6,200.00	Aim Trucking
20' used sea can	1 @	\$ 4,500.00	= \$ 4,500.00	Aim Trucking
Delivery and fuel surcharge	1 @	\$ 201.25	= \$ 201.25	Aim Trucking
Subtotal			\$ 10,901.25	
TOTAL			\$ 10,901.25	

Lights for 5 Stand Range

Upgrade lighting on the 5 Stand Range

<u>Item</u>	<u>Units</u>	<u>Price</u>	<u>Total</u>	<u>Price Source</u>
Upgrade Lighting	1 @	\$ 2,500.00	= \$ 2,500.00	
	@		= \$ -	
	@		= \$ -	
Subtotal			\$ 2,500.00	
GST	0 @	\$ 2,500.00	= \$ -	
TOTAL			\$ 2,500.00	

New Target Stands

Material and labour to build new target stands

<u>Item</u>	<u>Units</u>	<u>Price</u>	<u>Total</u>	<u>Price Source</u>
Material and labour for new target stands	10 @	\$ 200.00	= \$ 2,000.00	Member sourcing
	@		= \$ -	
	@		= \$ -	
Subtotal			\$ 2,000.00	
TOTAL			\$ 2,000.00	

Aluminum Gun Racks

Material for Aluminum gun racks

<u>Item</u>	<u>Units</u>	<u>Price</u>	<u>Total</u>	<u>Price Source</u>
Material for new gun racks	1 @	\$ 2,500.00	= \$ 2,500.00	Member sourcing
	@		= \$ -	
	@		= \$ -	
Subtotal			\$ 2,500.00	
TOTAL			\$ 2,500.00	

Operating Expenses

General operating expenses.

<u>Item</u>	<u>Units</u>	<u>Price</u>	<u>Total</u>	<u>Price Source</u>
Insurance	1 @	\$ 3,036.00	= \$ 3,036.00	
Hydro	12 @	\$ 150.00	= \$ 1,800.00	
Telus	12 @	\$ 88.00	= \$ 1,056.00	
Subtotal			\$ 5,892.00	
TOTAL			\$ 5,892.00	

SUMMARY

Seacans	\$ 10,901.25
Lights for 5 Stand Range	\$ 2,500.00
New Target Stands	\$ 2,000.00
Aluminum Gun Racks	\$ 2,500.00
Operating Expenses	\$ 5,892.00
TOTAL	\$ 23,793.25



Already in motion

Box 111, 4536 44th Ave
 Chetwynd, BC V0C 1J0
 Phone: 1-250-788-2287

Bill To:
 Chetywnd Rod and Gun Club

Date:
Quotation:
Customer ID:

FT#

Prepared By:

Estimate:

Comments or Special Instructions:

Please note: Prices fluctuate frequently, suggest re-quote at the time of purchase

Description	
20' Single Trip Sea Can	
20' Used Sea Can	
1 hour Delivery - in town	
Estimate valid for 30days	15% Fuel Surcharge
SUB TOTAL	

Quotation

November 8, 2023

N/A

Gina Alexander

Amount	
\$	6,200.00
\$	4,500.00
\$	175.00
\$	26.25
	<i>11,501.25</i>

CHETWYND & DISTRICT ROD & GUN CLUB
FINANCIAL STATEMENTS
DECEMBER 31, 2023
(Unaudited – see Notice to Reader)

Black Diamond Bookkeeping
Marion Brekkaas
961 Cornwall Crescent
Dawson Creek, BC V1G 1P1
(250) 219-9735

NOTICE TO READER

On basis of information provided by directors, I have compiled the Statement of Cash, Balance Sheet & Income Statement of Chetwynd & District Rod & Gun Club as of December 31, 2023. I have not performed an audit or a review engagement in respect of these financial statements and accordingly, I express no assurance thereon. Readers are cautioned that these statements may not be appropriate for their purposes.

Dawson Creek, BC
February 09, 2024

Marion Brekkaas, A.C.I.A.

Chetwynd & District Rod & Gun Club Comparative Balance Sheet

	As at 12/31/2023	As at 12/31/2022
ASSET		
Assets		
LVCU Chequing (1939636)	83,347.20	48,516.84
LVCU - Equity Shares	30.47	28.21
Total Cash	83,377.67	48,545.05
Total Assets	83,377.67	48,545.05
TOTAL ASSET	83,377.67	48,545.05
LIABILITY		
Liabilities		
Accounts Payable	0.00	170.00
Total Liabilities	0.00	170.00
TOTAL LIABILITY	0.00	170.00
EQUITY		
Surplus		
Retained Earnings - Previous Year	48,375.05	48,355.14
Current Earnings	35,002.62	19.91
Total Surplus	83,377.67	48,375.05
TOTAL EQUITY	83,377.67	48,375.05
LIABILITIES AND EQUITY	83,377.67	48,545.05

Chetwynd & District Rod & Gun Club Comparative Income Statement

	Actual 01/01/2023 to 12/31/2023	Actual 01/01/2022 to 12/31/2022
REVENUE		
Revenue		
Banquet Revenue	19,326.77	0.00
Donations	4,117.75	795.00
Memberships & Dues	19,242.86	19,903.00
Father's Day Shoot Revenue	8,573.82	7,405.00
Grant Revenue	20,000.00	27,273.00
Gun Show Revenue	1,087.05	996.00
Targets & Shell Revenue	2,639.00	1,015.00
Miscellaneous Revenue	2.26	0.00
Total Revenue	74,989.51	57,387.00
TOTAL REVENUE	74,989.51	57,387.00
EXPENSE		
Expenses		
Accounting	226.80	173.25
Advertising	511.13	264.68
Bank Charges & Interest	267.23	146.50
Donation/Promotion	3,269.17	0.00
Dues & Fees	2,036.00	6,269.50
Education/Training	0.00	1,700.00
Equipment & Building	5,397.79	14,803.43
Event Expenses	9,150.28	85.02
Insurance	651.00	1,862.00
Office Expense	956.82	317.28
Repairs & Maintenance	14,232.48	12,955.15
Targets & Shells	0.00	14,520.59
Telephone	1,061.04	1,061.04
Utilities	2,227.15	3,208.65
Total Expenses	39,986.89	57,367.09
TOTAL EXPENSE	39,986.89	57,367.09
NET INCOME	35,002.62	19.91

Chetwynd & District Rod & Gun Club**Account Reconciliation with Outstanding Transaction Detail Report 12/01/2023 to ...****Report By: Statement end date**

Date	JE#	Source	Comment	Amount	Total
Account: 1060 LVCU Chequing (1939636)					
Previous Statement Start ...		11/01/2023			
Previous Statement End D...		11/30/2023			
Statement start date:		12/01/2023			
Statement end date:		12/31/2023			
Reconciliation date:		12/31/2023			

Reconciled

Statement End Balance as of 12/31/2023	83,145.03
Add: Outstanding Deposits	237.99
Subtract: Outstanding Withdrawals	(35.82)
Adjusted Bank Balance as of 12/31/2023	<u>83,347.20</u>
Book balance as of 12/31/2023	<u>83,347.20</u>

Outstanding Deposits

12/29/2023	J283	Cash	166, Memberships	99.18	
12/30/2023	J284	Cash	167, Memberships	138.81	
Total Outstanding Deposits				<u>237.99</u>	

Outstanding Withdrawals

12/20/2023	J269	8	Gear-O-Rama Supply Chetwy...	(35.82)	
Total Outstanding Withdrawals				<u>(35.82)</u>	



Date: January 30, 2024

Society Number: S-001643

Applicant Information

1. **Name of Organization:** Pine Valley Seniors Association

Contact Person: Loretta Westover

Mailing Address: P. O. Box 1362

Phone: [REDACTED] **Fax:** _____

Email: [REDACTED]

Website: _____

Please list our organization on the PRRD website as a "Local Community Group" Yes No (please check one)

2. **If applicable, does your organization own any facilities or properties?** Yes No (please check one)

Please give the **9-1-1 address** and legal description of the property that your organization either leases or owns.

5312 - 47th Avenue NW, Chetwynd, B. C., VOC 1J0

3. **Organization Executives:**

President
 Name: Whitney Coon Phone: [REDACTED] Email: [REDACTED]

Vice President
 Name: Loretta Westover Phone: [REDACTED] Email: [REDACTED]

Treasurer
 Name: Marie Nelson Phone: [REDACTED] Email: [REDACTED]

Secretary
 Name: _____ Phone: _____ Email: _____

4. **Purpose of Organization:**

Meals on Wheels are preparing the meals in the kitchen. Hall rentals, functions for the community, meetings, memorials, cards, birthdays, footcare for seniors, and family, business Christmas gatherins, other events throughout the year.

5. **Please describe the programs and activities that your organization sponsored in the last year:**

Qty per year	Activity/Program	Dates
12	Footcare Esthetician	one Sunday a month
10	Quintessential Quilters Association	one weekend a month
104	Meals on Wheels	twice a week
52	Cards	every Saturday
12	Unifor local union meetings	once a month

Amended by the Regional Board
May 28, 2020
RD/20/05/24 (28)



6. Please provide a 5 year action plan for your organization.

- Year 1: ongoing rentals, having a hall where people and organizations can go that is at a decent price. Events
- Year 2: Replace lighting in the hall
- Year 3: Replace the eavestroughs
- Year 4: _____
- Year 5: _____

Project Information

7. Describe the Year 1 project or general operations for which your organization is requesting funding.

Insurance for the hall.

8. How essential is the project to the community?

Being able to have a place where the community can go and have their function without it costing a fortune.

9. What is the degree of support from the community at large?

A large support from the community, members of our organization, and from the District of Chetywnd.

10. Approximately how many volunteer hours does your membership contribute each year?

800

11. How do you plan to maintain any future ongoing costs associated with this project?

Apply for future grants, if needed.

12. What is the total cost of insurance(s) your organization pays each year? \$ 5,212.00

13. What is the total amount requested from the Regional District? \$ 8,528.00

Application Submission & Authorization:

Please submit applications to prrd.dc@prrd.bc.ca on or before **January 31** and include the following:

- Year-end financial statements (Income statement and/or balance sheet).
- Detailed project and operations budget (list 'In-Kind' contributions).
- 1 quote for labour, equipment or material costs valued at over \$10,000
- Annual Report(s), Schedule C



I confirm that the information in this application is accurate and complete and that the project proposal, including plans and budgets, is fairly presented. I understand that the information provided in this application may be accessible under the Freedom of Information (FOI) Act and may be shared with the Board of Directors, Committee(s) and staff of the Regional District.

Signature of Applicant: [Redacted]

Amended by the Regional Board
May 28, 2020
RD/20/05/24 (28)



In accordance with Section 4.10 of the Recreational and Cultural Grants-in-Aid policy, all grant recipients are required to submit an Annual Report by January 31st of each year. This procedure has been implemented in an effort to ensure more accountability to tax payers and other organizations receiving Grant-in-Aid (GIA) funding. By doing so the Peace River Regional District will be following best practices employed by other municipalities and regional districts. This information will also assist the Rural Directors in making fair and equitable decisions on future Grant-in-Aid funding applications for all organizations. The report should include the following details:

- Progress made on all funded projects, activities, initiatives or events;
- Information on how grant funding was spent;
- Summary of capital costs and/or operational costs (include a copy of invoice to support the expense paid for insurance, if applicable); and
- Photos must be provided showing projects, including capital projects, completed with Grants-In-Aid funds.

Grant recipients should note that failure to provide this information could result in the following:

- Organizations being required to repay grant funds; and
- Not being considered for future grant funding.

Organization Name: Pine Valley Seniors Association

Mailing Address: P. O. Box 1362, Chetwynd, B. C., V0C 1J0

Year GIA funds received: 2023

Project Summary

1. Please list below the reason(s) your organization received GIA funds (this may include capital projects, activities, events or general operating costs).
Insurance.
2. Describe what was accomplished or completed on your capital projects, activities, and events for which you received GIA funds.
We will be able to pay for our insurance.
3. Please provide in detail what was not completed and why?
Funds were used to pay our insurance.
4. When do you expect to complete all outstanding projects, activities or events?
Everything was completed.



5. If your organization used GIA funds to support operational costs, please list the expenses below.

Insurance.

6. If GIA funds were used to support insurance expenses, please indicate below what type of insurance (liability, directors insurance, property, building, etc.). **Please attach insurance statement/policy that outlines the type of insurance and a breakdown of the cost.**

Summary of Financial Information

Please complete the following table.

Total GIA Contribution	\$ 4,717.00
Less Total Operational costs paid for by GIA	\$ 4,717.00
Less Total Capital costs paid for by GIA	n/a
Total GIA funds unused	n/a

If there is unused GIA funds please explain why and how your organization intends utilize them.

No

Signatories

We, the undersigned BOARD MEMBERS, certify on behalf of the organization that all of the information stated is correct.

Board Member (Treasurer)

Board Member

Name (print): LORETTA WESTOVER
 Position: Vice President
 Phone Number: [REDACTED]
 E-mail: [REDACTED]
 Date: June 30, 2024

Name (print): WHITNEY CANN
 Position: President
 Phone Number: [REDACTED]
 E-mail: [REDACTED]
 Date: June 30, 2024

Signature: [REDACTED]

Signature: [REDACTED]

THIS REPORT WAS PREPARED BY:

Name (print): LORETTA WESTOVER
 Phone Number: [REDACTED]
 Signature: [REDACTED]

E-mail: [REDACTED]
 Date: June 30, 2024

Retain a copy of this report for your records.



Subject **RE: Pine Valley Policy - Premiums**
 From Dustin Sall <Dustin.Sall@westernfg.ca>
 To [REDACTED]
 Date 2024-01-30 2:23 pm

Policy premium's- Time Period - **Dec 1, 2022 – Dec 1, 2023**

Commercial Liability & Property - **Total Premium and Fees \$ 4,077.00**

Director's & Officers Liability- **Total Premium and Fees \$ 640.00**

Total \$ = \$ 4,717.00

Dustin J. Sall, CAIB
 Commercial Account Executive, Western Financial Group
 Suite 5 - 10230 -100th Street, Fort St John, BC V1J 3Y9
 Phone: (250) 785-2225 Fax: (250) 785-2256
 Cell: (250) 263-1257
 e-mail: dustin.sall@westernfg.ca
www.westernfinancialgroup.ca

From: Dustin Sall
Sent: Monday, January 29, 2024 1:10 PM
To: [REDACTED]
Subject: RE: Pine Valley Policy - Premiums

Good Afternoon Loretta,

As requested, Please the premium break down:

Commercial Liability & Property Renewal - December 1, 2023 – March 1, 2024

Total Premium \$ 1,124.00 (PAID)

Director's & Officers Liability- December 1, 2023 – July 1, 2024

Total Premium and Fees \$ 654.00 (PAID)

(PAID \$ 1,787.00 (includes endorsement increasing contents))

Commercial Liability & Property Renewal – March 1, 2024. – July 1, 2024

Total Premium \$ 1,538.00

Policy premium's- Time Period - **July 1, 2024 – July 1, 2025**

Commercial Liability & Property - **Total Premium and Fees \$ 4,558.00**

Director's & Officers Liability- **Total Premium and Fees \$ 654.00**

Total \$ = \$ 5,212.00

This should be the info that you require.

Thanks,

Dustin J. Sall, CAIB
 Commercial Account Executive, Western Financial Group
 Suite 5 - 10230 -100th Street, Fort St John, BC V1J 3Y9
 Phone: (250) 785-2225 Fax: (250) 785-2256
 Cell: (250) 263-1257
 e-mail: dustin.sall@westernfg.ca
www.westernfinancialgroup.ca

Amended by the Regional Board
 May 28, 2020
 RD/20/05/24 (28)

This email is being sent by Western Financial Group Inc., 1010 -24th Street, S.E. High River, Alberta T1V 2A7. (866) 245-2779. Please [click here](#) to unsubscribe from receiving commercial electronic messages from us in the future. Please note that you will continue to receive non-commercial electronic messages, such as statements, policy information, renewal reminders and other similar factual electronic messages from us.

Subject **RE: Pine Valley Policy - Premiums**
From Dustin Sall <Dustin.Sall@westernfg.ca>
To [REDACTED]
Date 2024-01-29 1:09 pm



Good Afternoon Loretta,

As requested, Please the premium break down:

Commercial Liability & Property Renewal - December 1, 2023 – March 1, 2024

Total Premium \$ 1,124.00 (PAID)

Director's & Officers Liability- December 1, 2023 – July 1, 2024

Total Premium and Fees \$ 654.00 (PAID)

(PAID \$ 1,787.00 (includes endorsement increasing contents))

Commercial Liability & Property Renewal – March 1, 2024. – July 1, 2024

Total Premium \$ 1,538.00

Policy premium's- Time Period - **July 1, 2024 – July 1, 2025**

Commercial Liability & Property - **Total Premium and Fees \$ 4,558.00**

Director's & Officers Liability- **Total Premium and Fees \$ 654.00**

Total \$ = \$ 5,212.00

This should be the info that you require.

Thanks,

Dustin J. Sall, CAIB
Commercial Account Executive, Western Financial Group
Suite 5 - 10230 -100th Street, Fort St John, BC V1J 3Y9
Phone: (250) 785-2225 Fax: (250) 785-2256
Cell: (250) 263-1257
e-mail: dustin.sall@westernfg.ca
www.westernfinancialgroup.ca

This email is being sent by Western Financial Group Inc., 1010 -24th Street, S.E. High River, Alberta T1V 2A7. (866) 245-2779. Please [click here](#) to unsubscribe from receiving commercial electronic messages from us in the future. Please note that you will continue to receive non-commercial electronic messages, such as statements, policy information, renewal reminders and other similar factual electronic messages from us.

Pine Valley Seniors Association
Compiled Financial Information
December 31, 2022



Pine Valley Seniors Association
Contents

For the year ended December 31, 2022

	<i>Page</i>
Compilation Engagement Report	
Compiled Financial Information	
Statement of Financial Position.....	1
Statement of Operations.....	2
Statement of Changes in Net Assets.....	3
Notes to the Compiled Financial Information.....	4

Pine Valley Seniors Association
Statement of Financial Position

As at December 31, 2022

	2022	2021
Assets		
Current		
Prepaid expenses and deposits	-	2,846
Chequing	5,814	9,272
High Interest Savings	10,481	16,434
Chequing Gaming Account	42,586	20,000
LVCU Shares	162	162
	59,043	48,714
Capital Assets	360,234	360,234
	419,277	408,948
Liabilities		
Current		
Accounts payable and accruals	-	403
Deferred contributions	-	20,000
	-	20,404
Net Assets	419,277	388,544
	419,277	408,948

Approved on behalf of Management

Pine Valley Seniors Association
Statement of Operations

For the year ended December 31, 2022

	2022	2021
Revenues		
PRRD Grant	45,032	13,000
Dist of Chetwynd Grant	35,000	5,000
Hall Rentals	11,466	1,718
Memberships	680	610
Cards, Crib	342	270
Donations	20,842	530
Rental Income	1,000	-
Contributions	20,000	-
Events Catering	500	-
Interest Income	48	18
	134,909	21,146
Operating Expenses		
Chet Chamber Membership	71	81
Miscellaneous	-	81
Bank charges and interest	180	180
Donations	500	300
COSCO Membership	-	50
Insurance	2,846	2,630
Security	799	315
Office supplies and expenses	1,991	1,985
Accounting and legal	5,325	3,481
Repairs and maintenance	82,959	7,146
Events	668	-
Telephone	1,580	1,204
Minister of Finance	-	40
Utilities	4,804	3,690
Advertising	2,453	1,832
	104,176	23,015
Total expenses		
	30,733	(1,869)
Excess (deficiency) of revenue over expenses		

Pine Valley Seniors Association
Statement of Changes in Net Assets
For the year ended December 31, 2022

	2022	2021
Net assets, beginning of year	388,544	390,413
Excess (deficiency) of revenue over expenses	30,733	(1,869)
Net assets, end of year	419,277	388,544

Pine Valley Seniors Association
Notes to the Compiled Financial Information
For the year ended December 31, 2022

1. **Basis of accounting**

The basis of accounting applied in the preparation of the financial information of Pine Valley Seniors Association as at December 31, 2022 is on the historical cost basis, reflecting cash transactions with the addition of:

- deferred contribution
- property, plant and equipment amortized over their useful life
- accounts payable and accrued liabilities

2. **Capital assets**

	<i>Cost</i>	<i>2022 Net book value</i>	<i>2021 Net book value</i>
Buildings	350,000	350,000	350,000
Equipment	10,234	10,234	10,234
	360,234	360,234	360,234