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February 18, 2020

Peace River Regional District
PO Box 810
Dawson Creek, BC V1G 4H8

Attention: Chair Brad Sperling

Dear Chair Sperling:

Subject: 2020 Grant Writing Support
Northern Development Project Number 6573 20

The Northern Development Initiative Trust board appreciates your interest and application to the 2020 Grant Writing Support program. The purpose of this funding is to provide grant writing support for priority community projects and to provide assistance to non-profits and First Nations located in or near your community. We are pleased to advise you that your application has been approved for a rebate grant of up to \$8,000.00 toward a community grant writing position. Northern Development is flexible as to when you contract or hire these services during 2020.

The Peace River Regional District must submit a completed Grant Writing Support program reporting form which can be found on Northern Development's website at www.northerndevlopment.bc.ca/funding-programs/capacity-building/grant-writing-support/. This report must verify a minimum of \$10,500 in wages or contract payments, a minimum of 400 hours spent on grant writing services, and a minimum of \$200,000 of grant applications during the approved calendar year. The minimum requirements must be met in order for Northern Development to issue the full \$8,000.00 rebate. Complete reporting is required prior to February 28, 2021.

The Northern Development Board wants to see the Peace River Regional District reach its economic potential and we look forward to being a partner in that endeavor.

Sincerely,

Joel McKay
Chief Executive Officer

- c: Shawn Dahlen, Chief Administrative Officer, Peace River Regional District
Crystal Brown, Electoral Area Manager, Peace River Regional District