



PRRD Health Care Scholarship Program Matrix

1. PRRD Health Care High School Scholarship- <i>ACTIVE</i>						
Description - Funding support for graduating high school students (SD 59 or 60) planning to pursue post-secondary education programs that will result in a Certificate, Diploma or Degree towards a career in health care. Certificate and Diploma programs include Diagnostic Medical Sonography, X-ray Technician, Medical Laboratory Technician, Licensed Practical Nursing, and Health Care Assistant. Degree programs include only those resulting in a Registered Nurse designation.						
Scholarship Amount \$15,000	Target Group	Approving Authority	GL/Cost Center 01-2-3130-5830-180	Administration and Approval Process	Application Deadline	Governing Policy
10 Scholarships at \$1,500 each for a total of \$15,000 Chetwynd = 1 @ \$1,500 NPSS = 3 @ \$4,500 Prespatou = 1 @ \$1,500 DCSS = 3 @ \$4,500 Tumbler = 1 @ \$1,500 Hudson's Hope = 1 @ \$1,500	Graduating high school students in SD 59 and SD 60 including those students enrolled by correspondence, distance education or home-school	Budget - Regional Board Recipients – Designated to High School Scholarship Selection Committees	Function 180 – Health Related Services GIA	<u>PRRD</u> 1. Staff email Academic Advisors at each high school written confirmation of scholarship funding and application in February or March and assist with questions/guidance when required. 2. Staff liaise with application process when/if Academic Advisors require assistance; before June 30 th staff receive copy of electronic application and consent for Finance payment file. 3. Staff issue payment to students upon receipt of proof of payment for eligible school expense. 4. Staff issue T4A to each scholarship recipient as per CRA. <u>High Schools</u> 1. Applications are completed by students and are submitted to the school Academic Advisor. 2. Applications are adjudicated by each school's scholarship selection committee for residency, academic standing, community involvement, financial need and acceptance at a post-secondary institution; the school forwards copies of all chosen recipient applications to the PRRD. 3. Recipients are awarded confirmation of their scholarship at their schools scholarship ceremony by the PRRD Director if in attendance or school representative. 4. Recipients contact PRRD to claim their award with proof of payment for eligible expense.	Mid May to beginning of June as per set school deadline	Health Related Services GIA policy #0340-64 Guidelines for eligibility criteria, approval process and award process are outlined in the scholarship application



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2. Northern Lights College Health Care Scholarships (formerly Health Care Assistant) – ACTIVE						
Description - Funding to support students who have successfully completed the Health Care Assistant, Practical Nursing or the Access to Practical Nursing programs offered through Northern Lights College.						
Scholarship Amount \$20,000	Target Group	Approving Authority	GL/Cost Center 01-2-3130-5831-180	Administration and Approval Process	Application Deadline	Governing Policy
20 Scholarships at \$1000	Graduates of the Health Care Assistant, Practical Nursing and/or Access to Practical Nursing programs Program at Northern Lights College who have secured employment with NH in the PRRD; preference given to applicants who have resided in the PRRD a minimum of 2.5 yrs prior to enrolling in the programs	Budget - Regional Board Recipients - NLC Foundation	Function 180 – Health Related Services GIA	<p>PRRD</p> <ol style="list-style-type: none"> 1. Ensure a financial commitment in the amount of \$20,000 is budgeted for Health Care Scholarships as part of the Annual Financial Plan for the period of five years from 2022 to 2026. 2. Provide payment to NLCF upon the receipt of an invoice, in the amount of \$1,000 for every student listed as a recipient of a Health Care Scholarship to a maximum of \$20,000. 3. Notify NLCF of any changes to the Health Care Scholarship <p>NLC Foundation</p> <ol style="list-style-type: none"> 1. Administer and distribute twenty (20) Health Care Scholarships, in the amount of \$1,000 each, to eligible graduates of the Health Care Assistant program, Practical Nursing program, or Access to Practical Nursing program offered at Northern Lights College. 2. Ensure each recipient of a scholarship meets the following criteria: <ol style="list-style-type: none"> i. Has successfully completed the Health Care program offered at Northern Lights College; and ii. Has provided proof of employment with Northern Health iii. Preference will be given to an applicant that has resided in the Peace River Regional District for a minimum of 2.5 years prior to entering into the Health Care program. 3. Ensure each scholarship recipient has signed a Consent to Release form to allow the PRRD to use their name and/or photo prior to the recipient receiving the scholarship funds. 4. Invoice the PRRD for the total number of recipients of the Health Care Scholarship no later than thirty (30) days after it is awarded and issue required T4As. 5. Ensure students are aware of the scholarship know how to apply. 6. Provide to the PRRD a list of the names with the total number of scholarship recipients each year by December 31st. 7. Advise the PRRD if Northern Lights College runs additional Health Care programs each year. 	Continuous Year Round Intake	Health Related Services GIA policy #0340-64 Guidelines for eligibility criteria, approval and award process per roles and responsibilities outlined in 5yr PRRD/NLCF MOU 2022-2026 signed June 2022



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Scholarship Amount	Target Group	Approving Authority	GL/Cost Center	Administration and Approval Process	Application Deadline	Governing Policy
3. RN/RPN (Registered Nurse/Registered Psychiatric Nurse) Return of Service Scholarship (Two Parts) – ACTIVE Description - Two Part Scholarship: <ol style="list-style-type: none"> Funding to assist 4th Year students enrolled in an RN/RPN degree program, including UNBC’s Northern Baccalaureate Nursing Program, who are entering into their final year of study; and Funding to support a Return of Service (ROS) agreement with Northern Health Authority, upon Part 1 recipient’s successful completion of their degree program. 						
\$30,000 \$30,000 - 6 Awards each at \$5,000 <u>Part 1 - 4th Year Award:</u> \$15,000 - 6 parts each at \$2,500 <u>Part 2 – Return of Service (ROS) Award:</u> \$15,000 - 6 parts each at \$2,500	4 th year Post Secondary Students enrolled in a RN/RPN Degree program, including UNBC’s Northern Baccalaureate Nursing Program, First Priority given to applicants who graduated from high school in the PRRD, RD of Fraser Ft. George, Northern Rockies Regional Municipality, Grande Prairie County or Saddle Hills County	Budget – Regional Board Recipients - Regional Board	Function 180 – Health Related Services GIA 01-2-3130-5833-180 01-2-3130-5834-180	<u>PRRD – Part 1</u> Part 1 – 4th Year Award: <ol style="list-style-type: none"> Students complete application package and submit directly to PRRD. Staff review applications, summarize information and prepare report for Health Care Scholarship Committee. Health Care Scholarship Committee (HSCS) adjudicates applications on basis of residency, academics, community involvement and acceptance or registration in final year of RN/RPN program; HCSC selects recipients and makes recommendation to Regional Board that the chosen recipients be approved. Upon approval, staff notify recipients and initiate payment to be completed by October 31st; and forward a list of Part 1 recipient’s with contact information to NHA for Part 2 - ROS Award. <u>NHA – Part 2</u> Part 2 – Return of Service Award: <ol style="list-style-type: none"> NHA contacts all Part 1 Recipients as provided by the PRRD NHA confirms recipient’s successful graduation and determine the recipient’s willingness to enter into a 2 year ROS. NHA administers a 2 year ROS and awards Part 2 \$2,500 upon signature of that agreement. NHA provides PRRD names of all Part 2 recipients by Dec. 31st. NHA will issue all T4A’s as per the requirements under the Income Tax Act. 	June 30 th	Health Related Services GIA policy #0340-64 Guidelines for eligibility criteria, approval and award process follow application form NHA-PRRD MOU in place, signed Aug 2022, for 3 yrs from 2022-2024



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4. Licensed Practical Nurse (LPN) Scholarship- ACTIVE						
Description – Funding to support students graduating from Northern Lights College LPN (Licensed Practical Nurse) program who are willing to sign a 1 year return of service agreement with NH to work in PRRD.						
Scholarship Amount \$10,000	Target Group	Approving Authority	GL/Cost Center 01-2-3130-5836-180	Administration and Approval Process	Application Deadline	Governing Policy
10 Scholarships each at \$1,000	Graduates of the Licensed Practical Nurse Program at Northern Lights College who are willing to sign a 1 yr return of service with NH to work in PRRD, with preference given to those who have lived in the PRRD for a least 2.5 years prior to enrolling in the program	Budget - Regional Board Recipients - Northern Health Authority	Function 180 – Health Related Services GIA	NHA 1. NHA will work with the Northern Lights College (NLC) to develop a process for the selection of recipients from the graduates of the LPN program. 2. NHA will award 10 graduates upon successful graduation and the signing of a ROS for 1 year with a scholarship of \$1,000 each. 3. NHA will advise the PRRD of the number of recipients annually. 4. NHA will issue all T4A's as per the requirements under the Income Tax Act.	January 31 and July 31	Health Related Services GIA policy #0340-64 NHA-PRRD MOU in place, signed Aug 2022, for 3 yrs from 2022-2024



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5. Career Professional Development Scholarship –ACTIVE						
Description - 13 scholarships valued from \$1,000 to \$1,500 to assist existing NHA employed LPNs bridging to an RN designation or employees in bridging into a new health care career.						
Scholarship Amount \$15,000	Target Group	Approving Authority	GL/Cost Center 01-2-3130-5832-180	Administration and Approval Process	Application Deadline	Governing Policy
13 Scholarships total value \$15,000 1. LPN's bridging to RN - 4 awards each at \$1,500 (\$6,000) 2. NHA employees in programs 2 or more semesters in length - 9 awards at \$1,000 (\$9,000)	LPNs bridging to RN program; and NHA Employees bridging into a new health care career and taking programs 2 or more semester in length All must be willing to sign a 1 yr return of service with NH to remain in PRRD post course completion.	Budget - Regional Board Recipients - Northern Health Authority	Function 180 – Health Related Services GIA	NHA 1. NHA will select applicants based on the scholarship criteria 2. NHA will ensure the LPN scholarships are awarded to recipients in their 3rd year of study. 3. NHA will ensure the scholarships for employees in programs two semesters or more are awarded at the start of the program. 4. NHA will ensure a one (1) year ROS to continue employment with NHA to remain in the PRRD. 5. NHA has the discretion to award the scholarship more than once to the same recipient but must ensure there is an equitable distribution of scholarship funds. 6. NHA will advise the PRRD of the number of recipients annually. 7. NHA will issue all T4A's as per the requirements under the Income Tax Act.	January 31 and July 31	Health Related Services GIA policy #0340-64 NHA-PRRD MOU in place, signed Aug 2022, for 3 yrs from 2022-2024



PRRD Health Care Scholarship Program Matrix

6. RN/RPN Professional Development Scholarship – ACTIVE						
Description - Funding to support existing NHA RN or RPN who are undertaking career development programs that align with the needs identified by NHA and result in either a certificate, diploma or degree.						
Scholarship Amount \$15,000	Target Group	Approving Authority	GL/Cost Center 01-2-3130-5835-180	Administration and Approval Process	Application Deadline	Governing Policy
5 Scholarships each valued at \$3,000	Existing NHA RNs or RPNs taking career development programs that align with NH identified needs and result in a certificate, diploma or degree; must be willing to sign a 2yr return of service w/NH to remain working in the PRRD post course completion.	Budget - Regional Board Recipients - Northern Health Authority	Function 180 – Health Related Services GIA	NHA 1. NHA will select applicants based on the scholarship criteria. 2. NHA will ensure the programs align with their needs and are either a certificate, diploma or degree. 3. NHA has the discretion to award the scholarship more than once to the same recipient but must ensure there is an equitable distribution of scholarship funds. 4. NHA will ensure a two (2) year ROS agreement to continue employment with NHA in the PRRD. 5. NHA will advise the PRRD of the number of recipients annually. 6. NHA will issue all T4A's as per the requirements under the Income Tax Act.	January 31 and July 31	Health Related Services GIA policy #0340-64 NHA-PRRD MOU in place, signed Aug 2022, for 3 yrs from 2022-2024