



HEALTH CARE SCHOLARSHIP COMMITTEE MEETING MINUTES

January 12, 2024, 2:00 p.m.
1981 Alaska Avenue, Dawson Creek, BC

Directors Present: Chair Veach, Village of Pouce Coupe
Vice-Chair, Director Hansen, City of Fort St. John (via Zoom)
Director Kealy, Electoral Area 'B' (via Zoom)
Alternate Director Parslow, City of Dawson Creek
Director Taillefer, District of Taylor (via Zoom)
Director Sperling, Electoral Area 'C' (Ex Officio) (via Zoom)
Director Rose, Electoral Area 'E'

Staff Present: Shawn Dahlen, Chief Administrative Officer
Tyra Henderson, Corporate Officer
Joanne Caldecott, Deputy Corporate Officer
Roxanne Shepherd, Chief Financial Officer
Jody Schmidt, Investment Officer
Matthew Bascom, Grants Coordinator/Recorder

Others Present: Northern Health, Angela DeSmit (via Zoom)
Northern Health, Shannon Anderson (via Zoom)
Northern Lights College, Nicole Dahlen (via Zoom)
Northern Lights College, Lindsey Borek (via Zoom)

1. CALL TO ORDER

Before calling the meeting to order, the Chief Administrative Officer explained that an election had been held for the positions of Chair and Vice-Chair of the Health Care Scholarship Committee for 2024. He announced that Director Veach had been elected as Chair and Director Hansen had been elected Vice-Chair. Director Veach then took the Chair and called the meeting to order at 2:12 p.m.

2. ADOPTION OF AGENDA

MOVED Director Veach
SECONDED Director Hansen

That the Health Care Scholarship Committee agenda for January 12, 2024, be adopted.

1. CALL TO ORDER

2. ADOPTION OF AGENDA

3. GALLERY COMMENTS OR QUESTIONS

4. ADOPTION OF MINUTES

4.1 Health Care Scholarship Committee Draft Meeting Minutes of October 20, 2023

5. BUSINESS ARISING FROM THE MINUTES

6. DELEGATIONS

(Cont'd on next page)



7. CORRESPONDENCE

- 7.1 Thank You Card - Addison Haddow
- 7.2 Thank You Card - Paige Scott
- 7.3 North Peace Secondary School - Request Confirmation of Scholarship Commitment

8. REPORTS

- 8.1 2023 Northern Health Annual Report and Funding Allocation Request, FN-HCSC-016
- 8.2 PRRD Health Care Scholarship – Progress Update and Subscription Status, FN-HCSC-015

9. NEW BUSINESS

10. CONSENT CALENDAR

- 10.1 HCSC Terms of Reference
- 10.2 Health Care Scholarship Matrix

11. ADJOURNMENT

CARRIED

3. GALLERY COMMENTS OR QUESTIONS

None.

4. ADOPTION OF MINUTES

4.1 Health Care Scholarship Committee Draft Meeting Minutes of October 20, 2023

- MOVED Director Taillefer
- SECONDED Director Hansen

That the Health Care Scholarship Committee Meeting Minutes of October 20, 2023, be adopted.

CARRIED

5. BUSINESS ARISING FROM THE MINUTES

None.

6. DELEGATIONS

None.

7. CORRESPONDENCE

7.1 Thank You Card - Addison Haddow

- MOVED Director Veach
- SECONDED Director Taillefer

That the Health Care Scholarship Committee receive the Thank You Card received from Addison Haddow, for information.

CARRIED

7.2 Thank You Card - Paige Scott

- MOVED Director Veach
- SECONDED Director Taillefer

That the Health Care Scholarship Committee receive the Thank you Card received from Paige Scott, for information.

CARRIED



7.3 North Peace Secondary School - Request Confirmation of Scholarship Commitment

MOVED Director Hansen

SECONDED Director Kealy

That the Health Care Scholarship Committee recommend that the Regional Board that a letter be sent to North Peace Secondary School to authorize the continuance of the Peace River Regional District Health Care Scholarship for 3 eligible graduates of the North Peace Secondary School Graduating Class of 2024 in the amount of \$1,500 each.

CARRIED

8. REPORTS

8.1 2023 Northern Health Annual Report and Funding Allocation Request, FN-HCSC-016

MOVED Director Veach

SECONDED Director Hansen

That the Health Care Scholarship Committee recommend that the Regional Board approve the request from Northern Health to award thirteen RN/RPN Return of Service Part 2 Scholarships to Non-Part 1 recipients for a total of \$32,500, funded from their current scholarship balance.

Director Rose noted that the request for the additional scholarships was the same as a signing bonus for new hires, would not help to reduce diversions, and that signing bonuses had not been done in the past. Discussion ensued around whether the request would qualify under the Committee’s current Terms of Reference and Memorandum of Understanding. It was agreed there was need for the Regional Board to discuss the request before reaching a decision. Angela DeSmit noted the concern raised and explained that the thirteen individuals had all signed 2-year Return of Service Agreements and were not aware of the Part 1 Scholarships. She added that the proposed request was helpful to the hiring process and would help to build the workforce.

Amendment:

MOVED Director Rose

SECONDED Director Sperling

That the motion be amended to forward the request from Northern Health to the Regional Board for consideration.

CARRIED

Motion as Amended:

MOVED Director Veach

SECONDED Director Hansen

That the Health Care Scholarship Committee forward to the Regional Board the request from Northern Health to award thirteen RN/RPN Return of Service Part 2 Scholarships to Non-Part 1 recipients for a total of \$32,500, funded from their current scholarship balance, for consideration.

CARRIED



8.1 **2023 Northern Health Annual Report and Funding Allocation Request, FN-HCSC-016 (Cont'd)**

MOVED Director Hansen

SECONDED Director Kealy

That the Health Care Scholarship Committee recommend that the Regional Board approve the request from Northern Health to commit 5 additional Part 2 Scholarships to Non-Part 1 recipients in 2024 at \$2,500 each for a total of \$12,500 funded from their current scholarship balance.

CARRIED

Director Rose asked if Northern Health had additional candidates in mind for the five additional scholarships in 2024 and Angela DeSmit answered that the five additional scholarships may not be sufficient. She further explained this added measure was a strategy that aimed to keep more candidates in the region. Director Rose thanked Angela DeSmit for providing the clarification on the requests. While the explanation helped Directors to understand, there was need to revisit the Terms of Reference and Memorandum of Understanding as the requests did not align with the Committee's original intention and a broader discussion at the Regional Board table was necessary.

Amendment:

MOVED Director Rose

SECONDED Director Sperling

That the motion be amended to forward the request from Northern Health to the Regional Board for consideration.

CARRIED

Motion as Amended:

MOVED Director Rose

SECONDED Director Sperling

That the Health Care Scholarship Committee forward to the Regional Board the request from Northern Health to commit 5 additional Part 2 Scholarships to Non-Part 1 recipients in 2024 at \$2,500 each for a total of \$12,500 funded from their current scholarship balance, for consideration.

CARRIED

8.2 **PRRD Health Care Scholarship – Progress Update and Subscription Status, FN-HCSC-015**

MOVED Director Veach

SECONDED Director Hansen

That the Health Care Scholarship Committee receive the report titled "PRRD Health Care Scholarship Program – Progress Update and Subscription Status – FN-HCSC-011," which provides an update on the progress of the program, the number of subscriptions, and funds utilized, for information.

CARRIED



8.2 **PRRD Health Care Scholarship – Progress Update and Subscription Status, FN-HCSC-015 (Cont'd)**

MOVED Director Rose

SECONDED Director Kealy

That the Health Care Scholarship Committee share the report titled “PRRD Health Care Scholarship Program – Progress Update and Subscription Status – FN-HCSC-011” with the Regional Board.

CARRIED

9. **NEW BUSINESS**

None.

10. **CONSENT CALENDAR**

11.1 HCSC Terms of Reference

11.2 Health Care Scholarship Matrix

11. **ADJOURNMENT**

The Chair adjourned the meeting at 2:46 p.m.

CERTIFIED a true and correct copy of the Minutes of the Health Care Scholarship Committee from a meeting held on January 12, 2024, in the PRRD Board Room, 1981 Alaska Avenue, Dawson Creek, BC.

Danielle Veach, Chair

Matthew Bascom, Recorder