



REPORT

To: Chair and Directors

Report Number: ADM-BRD-491

From: Rural Budgets Administration Committee

Date: April 4, 2024

Subject: March 14, 2024 Rural Budgets Administration Committee Recommendation

The following recommendation from the Rural Budgets Administration Committee meeting held on March 14, 2024 is presented to the Regional Board for consideration:

RECOMMENDATION: *[Corporate Weighted]*

That the Regional Board amend the 2024 Financial Plan for Function 315 – Charlie Lake Fire to increase the transfer from Peace River Agreement Reserve in the amount of \$50,000; and increase Capital Expenditures in the amount of \$50,000.

BACKGROUND/RATIONALE:

On March 14, 2024, the Rural Budgets Administration Committee authorized a funding commitment of \$50,000 to cover higher than anticipated costs for fleet replacements for the Charlie Lake Fire Department, as per the following resolution:

MOVED, SECONDED, and CARRIED

That the Rural Budgets Administration Committee authorize a funding commitment in the amount of \$50,000 payable from Function 120 – Electoral Area C Peace River Agreement Funds, Spending Item #6 – Fire Protection to be issued to Function 315 – Charlie Lake Fire, to facilitate the purchase of the Squad 1 and Squad 3 replacement.

The Rural Budgets Administration Committee does not have the authority to amend the financial plan to recognize and formalize the funding commitment and therefore is asking the Regional Board to do so.

The draft minutes of the Rural Budgets Administration Committee meeting held on March 14, 2024 are provided on the Consent Calendar of this meeting agenda.

Please [click here](#) to access the Committee Agenda, please see Item 8.1 to review the report.

On December 8, 2023, the Regional Board passed the following resolution:

MOVED, SECONDED, and CARRIED

That the Regional Board provide capital budget pre-approval for the procurement of two 1-ton 4x4 crew cab pickup trucks to replace the Charlie Lake Fire Department Squad 1 and Squad 3 pickup trucks, as both will reach the end of their service life in 2024, at a cost not to exceed \$250,000 (excluding taxes); further, that the inclusion of the expense in the draft 2024-2028 PRRD Financial Plan for Function 315 - Charlie Lake Fire Department be authorized.

ALTERNATIVE OPTIONS:

1. That the Regional Board provide further direction.

STRATEGIC PLAN RELEVANCE:

- ☒ Asset and Infrastructure Management

FINANCIAL CONSIDERATION(S):

The original estimated cost of both trucks being replaced was \$250,000 excluding taxes. As noted in the report provided to RBAC (linked above), pricing submitted in response to the RFP was higher than expected. Since the posting of the RFP, there has been a noted increase in the cost of fire apparatus, including fire-specific vehicle builds. In January of 2024 a 6.77% increase was observed, and in February a 4.5% increase for a total of 11.27% for the year.

The total cost of the trucks including PST is estimated to be \$296,239.13.

COMMUNICATIONS CONSIDERATION(S):

None at this time.

OTHER CONSIDERATION(S):

None at this time.