



REPORT

To: Chair and Directors

Report Number: ADM-BRD-081

From: Crystal Brown, Electoral Area Manager

Date: September 29, 2020

Subject: September 17, 2020 Rural Budgets Administration Committee Meeting Recommendation

The following recommendation from the September 17th Rural Budgets Administration Committee meeting is being presented to the Regional Board for its consideration:

RECOMMENDATION: [Corporate Weighted]

That the Regional Board authorize staff to develop a service agreement between the PRRD and the City of Fort St. John for equal access to Centennial Park Festival Plaza for rural residents, and further, that the Chair and Chief Administrative Officer be authorized to sign the agreement on behalf of the PRRD.

BACKGROUND/RATIONALE:

The draft minutes of the September 17 Electoral Area Directors Committee are on the Consent Calendar.

Please click [here](#) (Item 9.1) to access the Committee report.

Grants given for third-party capital through Peace River Agreement (PRA) need to have a legal service/partnership agreement in place before the money can be released. Additionally, if a specific project, funded from PRA, is not in the current 5-year PRA Financial Plan, the financial plan must be amended and the legal agreement must be sent to the Province. The following information has recently been provided by the Province, relative to PRA reporting:

When developing the 5 year capital plans and annual reports, the Province requests local governments to prioritize payments based on the acronym **CAMPS**:

- **C** for Capital (**highest priority**) – acquisition of land; construction of improvements (e.g. buildings, pipes, treatment facilities, and roads); acquisition of machinery, equipment, and vehicles.
- **AM** for Asset Management (**middle priority**) – maintenance of related capital
- **P** for Planning (**middle priority**) – OCPs, financial planning, engineering studies, master plans, DCCs, infrastructure plans ...
- **S** for services (**lowest priority**) – service costs not related to capital or planning (e.g. protective services, recreation services, general governance services)

Note: at least 80% of the eligible costs in your reporting should be in Capital, Asset Management, and Planning. Thus, no more than 20% of the costs should be in non-capital related services.

ALTERNATIVE OPTIONS:

1. That the Regional Board provide further direction.

STRATEGIC PLAN RELEVANCE:

- ☒ Organizational Effectiveness

FINANCIAL CONSIDERATION(S):

The Rural Budgets Administration Committee authorized a grant in the amount of \$140,000, payable from Electoral Area C Peace River Agreements, Spending Item #4 – Assistance to Other Organizations, to be issued to the City of Fort St. John to assist with the construction of the Centennial Park Festival Plaza.

COMMUNICATIONS CONSIDERATION(S):

When there is a signed agreement between the PRRD and the City of Fort St. John, \$140,000 from Electoral Area C Peace River Agreements will be released to the City of Fort St. John.

OTHER CONSIDERATION(S):

None at this time.