

June 5, 2020

*Sent via email*

Shawn Dahlen  
Chief Administrative Officer  
Peace River Regional District  
Box 810  
Dawson Creek, BC V1G 4H8

**RE: CEPF: 2020 Flood Risk Assessment, Flood Mapping and Flood Mitigation Planning – Approval Agreement & Terms of Conditions of Funding – IN CONFIDENCE**

Dear Shawn Dahlen,

Thank you for submitting an application for the 2020 Flood Risk Assessment, Flood Mapping and Flood Mitigation Planning funding stream under the Community Emergency Preparedness Fund.

I am pleased to inform you **in confidence** that the Evaluation Committee has approved funding for your project, *Flood Mapping for Chetwynd Fringe, Moberly Lake and Tomslake-Pouce Coupe Rural Area*, in the amount of \$150,000.00.

As outlined in the Program & Application Guide and in this letter, an initial grant payment of \$75,000.00, equal to 50% of the approved grant, will be issued when the signed Approval Agreement is received. The balance will be paid when the approved project is complete and UBCM has received and approved the Final Report and financial summary.

The Ministry of Transportation & Infrastructure has provided funding for this program and the general Terms & Conditions are attached. In addition, in order to satisfy the terms of the contribution agreement, we have the following requirements:

- (1) This approval agreement is required to be signed by the CAO, Band Manager, or designate and returned to UBCM;
- (2) To provide the Province of BC with the opportunity to make announcements of funding approvals under this program, please keep information regarding this funding approval in confidence until July 10, 2020;
- (3) The funding is to be used solely for the purpose of the above named project and for the expenses itemized in the budget that was approved as part of your application;
- (4) All expenditures must meet eligibility requirements as defined in the Program & Application Guide;

- (5) All spatial data acquired/produced with CEPF funds must meet BC LiDAR standards and be provided to the Province of BC with free and clear access and distribution rights, specifically a perpetual, royalty-free, non-exclusive, worldwide license to use, reproduce, modify and distribute, any and all of the spatial data products acquired/produced using CEPF funding.
- (6) All project activities must be completed within 12 months and no later than June 5, 2021;
- (7) The Final Report Form is required to be submitted to UBCM within 30 days of the project end date and no later than July 5, 2021;
- (8) Any unused funds must be returned to UBCM within 30 days following the project end date;
- (9) As a condition of grant approval, recipients may be required to meet with Emergency Management BC and/or the Ministry of Forests, Lands, Natural Resource Operations and Rural Development, or applicable provincial agencies, to discuss the project prior to commencing work.

Please note that descriptive information regarding successful applicants under the 2020 Flood Risk Assessment, Flood Mapping and Flood Mitigation Planning grant program will be posted on the UBCM and/or the provincial government website and all final report materials will be made available to the Province of BC.

On behalf of the Evaluation Committee, I would like to congratulate Peace River Regional District for responding to this opportunity to assess and plan for flood risks in your community to support the resiliency of BC communities.

If you have any questions or if your approved application includes a component that may be affected by COVID-19 restrictions, please feel welcome to contact Local Government Program Services at 250-387-4470 or [cepf@ubcm.ca](mailto:cepf@ubcm.ca).

Sincerely,

Rebecca Bishop  
CEPF Program Officer

*cc: Trish Morgan, General Manager, Community Services*

*Enclosure*

**Approval Agreement** (to be signed by the CAO, Band Manager or equivalent)

I, Shawn Dahlen, have read and agree to the general Terms & Conditions and the requirements for funding under the 2020 Flood Risk Assessment, Flood Mapping and Flood Mitigation Planning funding stream.

_____ Signature	June 5, 2020 _____ Date
--------------------	-------------------------------

Peace River Regional District

*Please return a scanned copy of this signed Approval Agreement to [cepf@ubcm.ca](mailto:cepf@ubcm.ca)*