



**BOARD MEETING  
MINUTES**

**THURSDAY, SEPTEMBER 10, 2020**

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**LOCATION:** Peace River Regional District Office, Dawson Creek, BC

**PRESENT:**

**Directors**

Chair Sperling, Electoral Area 'C'  
Vice-Chair Rose, Electoral Area 'E'  
Director Ackerman, City of Fort St. John  
Director Bumstead, City of Dawson Creek  
Director Bertrand, District of Tumbler Ridge  
Director Courtoreille, District of Chetwynd  
Director Fraser, District of Taylor  
Director Goodings, Electoral Area 'B'  
Director Heiberg, District of Hudson's Hope  
Director Hiebert, Electoral Area 'D'  
Director Michetti, Village of Pouce Coupe  
Director Zabinsky, City of Fort St. John

**Staff**

Shawn Dahlen, Chief Administrative Officer  
Tyra Henderson, Corporate Officer  
Teri Vetter, Chief Financial Officer  
Kelsey Bates, Deputy Corporate Officer  
Paulo Eichelberger, General Manager of  
Environmental Services  
Trish Morgan, General Manager of Community  
Services  
Crystal Brown, Electoral Area Manager  
Trevor Ouellette, IT Manager  
David Sturgeon, Protective Services Manager  
Amber Vieweg, Investment Officer  
Brenda Deliman, Legislative Services Clerk

**Others**

Katrin Saxty, Urban Systems Ltd.

**Delegations**

*7.2 (via teleconference)*

Marnie Munro, Legal Counsel, Department of Justice  
Canada

Anne Seymour, A/Project Manager for Additions to  
Reserve Unit, Indigenous Services Canada

Dale Morgan, Regional Executive Director, North  
Area, Ministry of Indigenous Relations &  
Reconciliation, Province of BC

*7.2 PETRONAS (via teleconference)*

Julie Bourdon, Senior External Affairs Advisor  
Shannon Young, Director, External Affairs and  
Communications



**1. CALL TO ORDER**

The Chair called the meeting to order at 10:14 a.m.

Vary Agenda

RD/20/09/01

MOVED Director Zabinsky, SECONDED Director Bumstead,  
That the Regional Board vary the agenda to deal with Item 7.1 (Treaty Land Entitlement) at this time.

**CARRIED**

**7. DELEGATIONS:**

7.1

Treaty Land

Entitlement: Additions  
to Reserve Update  
from the Federal  
Government

The Regional Board was provided with an overview of Treaty Land Entitlement – Additions to Reserve from the Federal Government. Topics included:

- Additions to Reserve / Reserve Creation Process (environmental site assessment, land survey, consultation)
- Settlement negotiations
- First Nations approval process
- Local government (municipal service agreements)

A question and answer period ensued. Topics included:

- Indigenous and Northern Affairs Canada – New Addition to Reserve/Reserve Creation Policy Directive 2016
- Public access to recreational areas
- Engagement deadlines
- Record of public concerns

**2. DIRECTORS' NOTICE OF NEW BUSINESS**

Chair Sperling

Caribou Calls with the Provincial Ministry

Chair Sperling

October 8, 2020 Board Meeting Location

**3. ADOPTION OF AGENDA**

3.1

RD/20/09/02

MOVED Director Rose, SECONDED Director Fraser,  
That the Regional Board adopt the September 10, 2020 Board Meeting Agenda, as amended to include Director's New Business (Section 13):

**1. Call to Order**

**2. Directors' Notice of New Business**

**3. Adoption of Agenda**

**4. Gallery Comments or Questions**

**5. Adoption of Minutes**

5.1 Regional Board Draft Meeting Minutes of August 13, 2020

5.2 Regional Board Draft Special Meeting Minutes of August 18, 2020

**6. Business Arising from the Minutes**

**7. Delegations**

7.1 Treaty Land Entitlement: Additions to Reserve Update from the Federal Government

7.2 PETRONAS – Community Update

**8. Petitions**

**9. Correspondence**

9.1 Canadian Natural Resources Limited – Oil & Gas Site Nomination for BC Dormant Site Reclamation Program

9.2 West Fraser Mills Ltd. - West Fraser Summer 2020 Forest Operating Plan

*(Continued on next page)*



RD/20/09/02  
Adoption of Agenda  
(continued)

**10. Reports**

- 10.1 August 20, 2020 Electoral Area Directors Committee Meeting Recommendations, ADM-BRD-072
- 10.2 August 20, 2020 Closed Electoral Area Directors Committee Meeting Recommendation, ADM-BRD-069
- 10.3 July 23, 2020 Emergency Executive Committee Recommendations, CS-BRD-018
- 10.4 September 3, 2020 Solid Waste Committee Recommendations, ENV-BRD-015
- 10.5 Criminal Record Check Policy Amendment, ADM-BRD-003
- 10.6 Condolence and Get Well Policy Amendment, ADM-BRD-059
- 10.7 Policies for Repeal, ADM-BRD-060
- 10.8 Gifts for Directors and Staff Recognition – Departure and Service Policies, ADM-BRD-070
- 10.9 Christmas Party 2020, ADM-BRD-071
- 10.10 Socially Responsible Investment - Community Building, FN-BRD-014
- 10.11 2020 Surplus from F275 – Grants to Community Organizations, FN-BRD-015
- 10.12 2020 Surplus for F140 – Economic Development, FN-BRD-016
- 10.13 Kelly Lake Community Centre – Use and Occupancy Agreement Extension, CS-BRD-014
- 10.14 Modernizing Emergency Management Legislation – What We Heard Report, CS-BRD-015
- 10.15 Fire Smart Grant Application, CS-BRD-017
- 10.16 Charlie Lake Fire Department Brush Truck Replacement, CS-BRD-019
- 10.17 Application for Subdivision within the ALR, PRRD File No. 20-013-ALRSub, ALC ID 61060, DS-BRD-048
- 10.18 Application for Exclusion from the ALR, PRRD File No. 20-005-ALREx, ALC ID 61046, DS-BRD-049
- 10.19 Application for Subdivision within the ALR, PRRD File No. 20-011-ALRSub ALC ID 61016, DS-BRD-056
- 10.20 Temporary Use Permit No. 20-002, DS-BRD-066
- 10.21 ALR Exclusion - PRRD File No. 20-004 ALREx, ALC ID 56120, DS-BRD-069
- 10.22 Notice of Closed Session – September 10, 2020, ADM-BRD-073

**11. Bylaws**

- 11.1 Zoning Amendment Bylaw No. 2296, 2019, PRRD File No. 17-059 ZN, DS-BRD068
- 11.2 Zoning Amendment Bylaw No. 2295, 2019, PRRD File No. 17-059 ZN, DS-BRD067
- 11.3 Zoning Amendment Bylaw No. 2355, 2020, PRRD File No. 20-008-ZN, DS-BRD065
- 11.4 OCP & Zoning Amendment Bylaw No 2411 & 2412, 2020, PRRD File No 20-009-OCP-ZN, DS-BRD-062

**12. Strategic Plan**

- 12.1 2019-2022 Strategic Plan

**13. New Business**

- 13.1 Chair Sperling – Caribou Calls with the Provincial Ministry
- 13.2 Chair Sperling – October 8, 2020 Board Meeting Location

**14. Appointments**

- 14.1 2020 Board Appointments

**15. Consent Calendar**

- 15.1 Emergency Executive Committee Draft Meeting Minutes of July 23, 2020
- 15.2 Solid Waste Committee Draft Meeting Minutes of September 3, 2020
- 15.3 Special Rural Budgets Administration Committee Meeting Minutes of July 9, 2020
- 15.4 Special Rural Budgets Administration Committee Meeting Minutes of July 2, 2020
- 15.5 Rural Budgets Administration Committee Meeting Minutes of June 18, 2020
- 15.6 Chetwynd Communications Society Meeting Minutes of July 14, 2020
- 15.7 Item Previously Released from a Closed Meeting, ADM-BRD-074
- 15.8 Minister of Public Safety & Solicitor General - Old Fort Landslide Event
- 15.9 Minister of Energy, Mines & Petroleum Resources - Deasan Holdings Ltd. Gravel Mine
- 15.10 Minister of Environment & Climate Change Strategy - Hybrid Recycling Collection System for Low Population Density Regional Districts

**16. Notice of Motion**

**17. Media Questions**

**18. Adjournment**

**CARRIED**

**4. GALLERY COMMENTS OR QUESTIONS**



**5. ADOPTION OF MINUTES**

- 5.1 RD/20/09/03  
Aug 13/20 Regional Board Minutes MOVED Director Heiberg, SECONDED Director Zabinsky,  
That the Regional Board adopt the Board Meeting Minutes of August 13, 2020.

**CARRIED**

**6. BUSINESS ARISING FROM THE MINUTES**

- 6.1 The Regional Board was advised that the City of Fort St John's use of the North Peace Leisure  
Aug 13/20 Minutes – Pool parking lot for a temporary laydown yard, for the construction of the festival plaza  
Reso. No. RD/20/08/28 pavilion for a ten-day period, has been rescheduled from September to October of 2020.  
– Item 10.16

**5. ADOPTION OF MINUTES**

- 5.2 RD/20/09/04  
Aug 18/20 Special Regional Board Minutes MOVED Director Bertrand, SECONDED Director Ackerman,  
That the Regional Board adopt the Special Board Meeting Minutes of August 18, 2020.

**CARRIED**

**7. DELEGATIONS**

- 7.2 The Regional Board was provided with a community update from PETRONAS. Topics included:  
PETRONAS –  
Community Update
  - Company and operations overview (history, key milestones, development strategy)
  - Innovation and ESG (environmental, social and governance)
  - Contributing to the community and Northeast BC (community investment, COVID-19 response)
  - Working together for economic recovery (BC competitiveness, challenges, opportunities)

**8. PETITIONS**

**9. CORRESPONDENCE**

- 9.1 RD/20/09/05  
Canadian Natural Resources Ltd. – Oil & Gas Site Nomination for BC Dormant Site Reclamation Program MOVED Director Fraser, SECONDED Director Rose,  
That the Regional Board receive the correspondence from Canadian Natural Resources Ltd. regarding the "Oil and Gas Site Nomination for the BC Dormant Site Reclamation Program" for discussion.

**CARRIED**

Director Bertrand left the meeting at 11:10 a.m.

- RD/20/09/06  
MOVED Director Fraser, SECONDED Director Michetti,  
That the Regional Board authorize that a letter be forwarded to Canadian Natural Resources Ltd. (CNRL) thanking them for the jobs they have created in the area but politely refusing to consider nominating CNRL dormant well sites for funding through the BC Dormant Site Reclamation Program until CNRL has given a presentation to the Regional Board; demonstrating how the region will benefit economically through CNRL's use of local contractors, and explaining their local environmental, social and governance policies.

**CARRIED**



9.2  
West Fraser Mills Ltd. –  
West Fraser Summer  
2020 Forest Operating  
Plan

RD/20/09/07  
MOVED Director Rose, SECONDED Director Hiebert,  
That the Regional Board receive the correspondence dated July 28, 2020 from Chetwynd Forest Industries, regarding the West Fraser Summer 2020 Forest Operating Plan, for discussion.

**CARRIED**

Director Bertrand returned to the meeting at 11:12 a.m.

RD/20/09/08  
MOVED Director Ackerman, SECONDED Director Bumstead,  
That the Regional Board invite Sean West, Planning Supervisor for West Fraser Mills Ltd., to a future Board meeting to discuss the West Fraser Summer 2020 Forest Operating Plan.

**CARRIED**

RD/20/09/09  
MOVED Director Goodings, SECONDED Director Bertrand,  
That the Regional Board authorize that a letter be forwarded to West Fraser Mills Ltd., in response to its request for comments on the West Fraser Summer 2020 Forest Operating Plan, to inquire about the indication of the spread of spruce and bark beetle into the PRRD.

**CARRIED**

## **10. REPORTS**

10.1  
Aug 20/20 Electoral  
Area Directors  
Committee Recs. ADM-  
BRD-072

RD/20/09/10  
MOVED Director Hiebert, SECONDED Director Goodings,  
That the Regional Board invite Allison Witter, Director of Innovation, BC Ministry of Agriculture, as a delegation to a Committee of the Whole meeting to discuss the Food Security Taskforce Report, following the UBCM Minister Meetings.

**CARRIED**

EADC Rec. #1  
Food Security Report

EADC Rec. #2  
PRRD Memberships

RD/20/09/11  
MOVED Director Goodings, SECONDED Director Rose,  
That the Regional Board discuss the value of membership to the North Central Local Government Association, the Union of BC Municipalities, and the Federation of Canadian Municipalities at a future Board Meeting.

**CARRIED**

RD/20/09/12  
MOVED Director Zabinsky, SECONDED Director Bertrand,  
That the Regional Board be provided with a report on:

1. the fees paid by member municipalities and the PRRD for memberships to the North Central Local Government Association (NCLGA), the Union of BC Municipalities (UBCM), and the Federation of Canadian Municipalities (FCM);
2. all the grants the PRRD has applied for through NCLGA, FCM and UBCM; and
3. the perspective on the value of the NCLGA membership from the PRRD's NCLGA representative;

for consideration during its deliberations on the value of memberships to these organizations at a future Board Meeting.

**CARRIED**



- 10.1  
(continued)  
EADC Rec. #3  
Permission Tax  
Exemptions
- RD/20/09/13  
MOVED Director Goodings, SECONDED Director Bertrand,  
That the Regional Board authorize the preparation of a report regarding options for the  
PRRD to grant permissive tax exemptions; further, that the report be provided to a future  
Electoral Area Directors Committee meeting.
- CARRIED**
- EADC Rec. #4  
Don Nearhood  
Museum
- RD/20/09/14  
MOVED Director Goodings, SECONDED Director Heiberg,  
That the Regional Board, at the earliest opportunity, arrange a tour of the Don Nearhood  
Museum stationed at the Peace Canyon Dam.
- CARRIED**
- 10.2  
Aug.20/20 Closed  
Electoral Area Directors  
Committee Meeting  
Recommendation,  
ADM-BRD-069
- RD/20/09/15  
MOVED Director Goodings, SECONDED Director Rose,  
That the Regional Board authorize the conversion of Supplementary Letter Patent #45 (Sub-  
Regional Recreation and Cultural Services) into a service establishment bylaw.
- DEALT WITH BY THE FOLLOWING**
- RD/20/09/16  
MOVED Director Michetti, SECONDED Director Courtoreille,  
That the Regional Board defer consideration of Resolution No. RD/20/09/15 which states:  
“That the Regional Board authorize the conversion of Supplementary Letter Patent  
#45 (Sub-Regional Recreation and Cultural Services) into a service establishment  
bylaw.”  
until the next Board Meeting.
- CARRIED**
- 10.3  
July 23/20 Emergency  
Executive Committee  
Recommendations, CS-  
BRD-018 –  
EEC Rec. #1  
Grant Carry Forward
- RD/20/09/17  
MOVED Director Hiebert, SECONDED Director Bumstead,  
That the Regional Board waive the Search and Rescue Grant Policy to allow the Tumbler Ridge  
Search and Rescue Society to carry forward \$3,500 from their remaining 2019 Search and  
Rescue grant allocation, for the purpose of insurance for the new Command Truck, which  
delivery of has been postponed due to manufacturing delays related to COVID-19.
- CARRIED**
- EEC Rec. #2  
Chetwynd Search and  
Rescue
- RD/20/09/18  
MOVED Director Hiebert, SECONDED Director Rose,  
That the Regional Board deny the Regional Grant in Aid application from the Chetwynd Search  
and Rescue Society, in the amount of \$6,000, due to an incomplete application.
- CARRIED**  
**OPPOSED: Director Courtoreille**
- EEC Rec. #3  
North Peace Search  
and Rescue
- RD/20/09/19  
MOVED Director Ackerman, SECONDED Director Bumstead,  
That the Regional Board deny the Regional Grant in Aid application from the North Peace  
Search and Rescue Society, in the amount of \$12,394, to assist with mapping technology  
improvements.
- CARRIED**



- 10.3  
(continued)  
EEC Rec. #4  
South Peace Search  
and Rescue
- RD/20/09/20  
MOVED Director Bumstead, SECONDED Director Fraser,  
That the Regional Board approve the Regional Grant in Aid application from the South Peace  
Search and Rescue Society, in the amount of \$20,207.05.
- CARRIED**
- EEC Rec. #5  
Tumbler Ridge Search  
and Rescue
- RD/20/09/21  
MOVED Director Bertrand, SECONDED Director Heiberg,  
That the Regional Board approve the Regional Grant in Aid application from the Tumbler Ridge  
Search and Rescue Society, in the amount of \$4,540.00.
- CARRIED**
- EEC Rec. #6  
North Peace Search  
and Rescue
- RD/20/09/22  
MOVED Director Fraser, SECONDED Director Goodings,  
That the Regional Board approve the Regional Grant in Aid application from the North Peace  
Search and Rescue Society, in the amount of \$21,558.28.
- CARRIED**
- EEC Rec. #7  
Annual SAR Grant  
Allocation Meeting
- RD/20/09/23  
MOVED Director Hiebert, SECONDED Director Rose,  
That the Regional Board approve that no Search and Rescue Grant Allocation meeting be held  
in 2020, and that allocations be disbursed as approved by the Committee.
- CARRIED**
- 10.4  
Sept 3/20 Solid Waste  
Committee  
Recommendations,  
ENV-BRD-015 –  
SWC Rec. #1  
Special Meetings
- RD/20/09/24  
MOVED Director Goodings, SECONDED Director Zabinsky,  
That the Regional Board approve the updated Regional Solid Waste Management Plan  
timeline, and authorize two Special Committee of the Whole meetings, on October 1 and  
October 16, 2020, to review the updated strategies for the Plan; further, that a Solid Waste  
Management Plan, prepared by another regional district using broad, non-specific strategies  
be provided for information.
- CARRIED**
- SWC Rec. #2 –  
Vermicomposting  
Partnership – City of  
Dawson Creek
- RD/20/09/25  
MOVED Director Zabinsky, SECONDED Director Rose,  
That the Regional Board approve the preparation of an information report for the next Solid  
Waste Committee meeting, outlining potential cost implications to the 2021 budget for  
implementation of a vermicomposting pilot project, in partnership with the City of Dawson  
Creek's composting program, including infrastructure development of a pad area with  
leachate containment at the Bessborough Landfill.
- CARRIED**
- SWC Rec. #3  
Provincial Chronic  
Wasting Disease  
Program
- RD/20/09/26  
MOVED Director Rose, SECONDED Director Bumstead,  
That the Regional Board provide support for the Provincial Chronic Wasting Disease (CWD)  
program in Northeast BC by allowing access to wildlife carcasses brought into the  
Bessborough, Chetwynd and North Peace Regional Landfills from August 1, 2020 to April 30,  
2021.
- CARRIED**





10.4  
(continued)  
SWC Rec. #4  
Waiver of Tipping Fees  
- CWD

RD/20/09/27  
MOVED Director Bumstead, SECONDED Director Goodings,  
That the Regional Board waive tipping fees for the disposal of sample materials associated with  
the Provincial Chronic Wasting Disease program between August 1, 2020 and April 30, 2021.

**CARRIED**

SWC Rec. #5 -  
Provincial Chronic  
Wasting Disease  
Marketing Campaign

RD/20/09/28  
MOVED Director Bumstead, SECONDED Director Heiberg,  
That the Regional Board approve the development of a marketing campaign to increase  
awareness and importance of Chronic Wasting Disease (CWD); further that collaboration with  
First Nations, area Road Contractors, Guides and Outfitters, and other related agencies be  
undertaken to increase understanding of the possibility of CWD in Regional District wildlife.

**DEFEATED**  
**OPPOSED: Directors Ackerman, Bumstead, Heiberg and Zabinsky**

Director Bumstead left the meeting at 11:53 a.m.

10.5  
Criminal Record Check  
Policy Amendment,  
ADM-BRD-003

The Regional Board voted on the following motion deferred from its October 24, 2019  
meeting:

RD/20/10/15 (24)  
MOVED Director Rose, SECONDED Director Heiberg,  
That the Criminal Record Check Policy be amended to:

1. Add a discretionary ability for the Chief Administrative Officer (CAO) to request  
criminal record checks on new and/or additional positions in future that are not listed  
in the Policy;
2. Update and clarify the definitions of “designated positions” at the PRRD and the  
“vulnerable sector” to reflect organizational roles and current legislation;
3. Add a clause that employees who receive a criminal record check be compelled to  
report any new infractions to the CAO for review and consideration; and
4. Update the list of positions that require criminal record checks upon hire.

**DEFEATED**

RD/20/09/29  
MOVED Director Bertrand, SECONDED Director Zabinsky,  
That the Regional Board amend the Criminal Record Check Policy to:

1. Update and clarify the definitions of “designated positions” at the PRRD and the  
“vulnerable sector” to reflect organizational roles and current legislation;
2. Add a clause that states that employees who are required to receive a criminal record  
check be compelled to report new infractions, that affect bona fide occupation  
requirements of their position, to the Chief Administrative Officer for review and  
consideration; and,
3. Update the list of positions that require criminal record checks.

**CARRIED**

10.6  
Condolence and Get  
Well Policy  
Amendment, ADM-  
BRD-059

RD/20/09/30  
MOVED Director Fraser, SECONDED Director Bertrand,  
That the Regional Board adopt the amended Condolence and Get Well Policy, which updates  
the purpose of the Policy and the definition of immediate family.

**CARRIED**





10.7  
Policies for Repeal,  
ADM-BRD-060

RD/20/09/31

MOVED Director Fraser, SECONDED Director Hiebert,  
That the Regional Board repeal the following Administration policies:

1. News Media – Agendas
2. Agenda Deadline
3. Committee of the Whole Meetings

**CARRIED**

RD/20/09/32

MOVED Director Fraser, SECONDED Director Hiebert,  
That the Regional Board repeal the following Finance policies:

1. Chetwynd Recreation Complex Purchasing Policy and Approval Process
2. Internet Access
3. Insurance Liability
4. Insurance – MIABC Liability
5. Insurance – Property Tendering
6. Telephone Logs
7. Tangible Capital Asset Implementation
8. Banking
9. Capital Budget
10. Cheque Requisition
11. Financial Reports
12. Surplus Equipment – Disposal Of
13. Direct Deposit
14. Accounts Payable Payment Authorization Process

**CARRIED**

10.8  
Gifts for Directors and  
Staff Recognition –  
Departure and Service  
Policies, ADM-BRD-070

RD/20/09/33

MOVED Director Heiberg, SECONDED Director Courtoreille,  
That the Regional Board adopt the amended Gifts for Directors Policy, which:

1. updates the name from Gifts for Directors/Staff, to Gifts for Directors;
2. removes references to staff; and
3. reflects the four year elected official term

**CARRIED**

RD/20/09/34

MOVED Director Bertrand, SECONDED Director Hiebert,  
That the Regional Board adopt the Staff Recognition Policy, which:

1. incorporates parameters on recognition gifts for staff, formerly contained in the Gifts for Directors/Staff Policy;
2. repeals and replaces the Long Term Service Awards Policy; and
3. supports employee retention.

**CARRIED**

Recess

The Chair recessed the meeting to luncheon at 12:02 p.m.

Reconvene

The Chair reconvened the meeting at 1:00 p.m. Director Bumstead was present in the meeting



- 10.9  
Christmas Party 2020,  
ADM-BRD-071
- RD/20/09/35  
MOVED Director Zabinsky, SECONDED Director Bertrand,  
That the Regional Board cancel the 2020 PRRD Christmas Party due to the COVID-19 Order from the Provincial Health Officer, which states that a “gathering of more than fifty patrons at a place for the purpose of an event is prohibited”.
- CARRIED**
- RD/20/09/36  
MOVED Director Zabinsky, SECONDED Director Courtoreille,  
That the Regional Board approve the closure of the Fort St. John and Dawson Creek Peace River Regional District office’s and warehouse for Christmas Eve, December 24, 2020, in lieu of the 2020 Christmas Party.
- CARRIED**
- 10.10  
Socially Responsible  
Investment –  
Community Building,  
FN-BRD-014
- RD/20/09/37  
MOVED Director Goodings, SECONDED Director Zabinsky,  
That the Regional Board receive the report titled “Socially Responsible Investment – Community Building, FN-BRD-014” for information.
- CARRIED**
- 10.11  
2020 Surplus from  
F275 – Grants to  
Community  
Organizations, FN-BRD-  
015
- RD/20/09/38  
MOVED Director Heiberg, SECONDED Director Bumstead,  
That the Regional Board receive the report “2020 Surplus from F275 – Grants to Community Organizations, FN-BRD-015” for discussion.
- CARRIED**
- 10.12  
2020 Surplus for F140 –  
Economic  
Development, FN-BRD-  
016
- RD/20/09/39  
MOVED Director Heiberg, SECONDED Director Hiebert,  
That the Regional Board receive the report “2020 Surplus for F140 – Economic Development, FN-BRD016” for discussion.
- CARRIED**
- 10.13  
Kelly Lake Community  
Centre – Use and  
Occupancy Agreement  
Extension, CS-BRD-014
- RD/20/09/40  
MOVED Director Hiebert, SECONDED Director Courtoreille,  
That the Regional Board authorize a one (1) year extension of the Kelly Lake Community Centre Society Use and Operating Agreement, with the Kelly Lake Community Centre Society, expiring September 24, 2021, for the use and operation of the Kelly Lake Community Centre; further, that the Chair and Chief Administrative Officer be authorized to sign the extension behalf of the PRRD.
- CARRIED**



- 10.14  
Modernizing  
Emergency  
Management  
Legislation – What We  
Heard Report, CS-BRD-  
015
- RD/20/09/41  
MOVED Director Fraser, SECONDED Director Bertrand,  
That the Regional Board approve the September 10, 2020 letter of response to the Province  
of BC, regarding the discussion paper “What We Heard: Modernizing Emergency Management  
Legislation”, reiterating the Board’s position that:
- states of local emergencies should be increased to 14 days;
  - critical infrastructure operators, including Crown corporations, should be required to  
educate the public on the hazards, risks and impacts that could occur should there be  
an infrastructure failure; and
  - the “expense authorization form” system, utilized during emergency response and  
recovery to approve expenses, be examined; with particular attention being targeted  
at finding ways to speed up approval processes in order to keep pace with the  
emergency.
- CARRIED**
- 10.15  
FireSmart Grant  
Application, CS-BRD-  
017
- RD/20/09/42  
MOVED Director Hiebert, SECONDED Director Courtoreille,  
That the Regional Board authorize the submission of a grant application, to the Union of BC  
Municipalities (UBCM) Community Resiliency Investment program, to apply for \$150,000 of  
funding for a PRRD FireSmart Campaign in 2021.
- CARRIED**
- 10.16  
Charlie Lake Fire  
Department Brush  
Truck Replacement, CS-  
BRD-019
- RD/20/09/43  
MOVED Chair Sperling, SECONDED Director Bertrand,  
That the Regional Board approve the purchase of the Charlie Lake Fire Department brush truck,  
in the amount of \$58,013.80, from Browns Chevrolet in Dawson Creek, further, that the Chair  
and Chief Administrative Officer be authorized to sign the agreement on behalf of the PRRD.
- CARRIED**
- 10.17  
Application for  
Subdivision within the  
ALR, PRRD File No. 20-  
013-ALRSub, ALC ID  
61060, DS-BRD-048
- RD/20/09/44  
MOVED Chair Sperling, SECONDED Director Fraser,  
That the Regional Board support ALR Subdivision application 20-013-ALRSub (ALC ID 61060),  
to realign the property lines between the properties identified as PID 011-346-400 and 010-  
966-757, resulting in two  $\pm$  2.08 hectare lots, and authorize the application to proceed to the  
Agricultural Land Commission.
- CARRIED**
- 10.18  
Application for  
Exclusion from the ALR,  
PRRD File No. 20-005-  
ALREx, ALC ID 61046,  
DS-BRD-049
- RD/20/09/45  
MOVED Chair Sperling, SECONDED Director Hiebert,  
That the Regional Board support ALR Exclusion application 20-005-ALREx (ALC ID 61046), to  
exclude a 4 hectare portion of the property identified as PID 017-324-572 from the ALR, and  
authorize the application to proceed to the Agricultural Land Commission.
- CARRIED**
- 10.19  
Application for  
Subdivision within the  
ALR, PRRD File No. 20-  
011-ALRSub, ALC ID  
61016, DS-BRD-056
- RD/20/09/46  
MOVED Director Goodings, SECONDED Director Courtoreille,  
That the Regional Board support ALR Subdivision application 20-011-ALRSub (ALC ID 61016),  
to subdivide the property identified as PID 014-927-632 into two  $\pm$  63.9 hectare lots, and  
authorize the application to proceed to the Agricultural Land Commission.
- CARRIED**



10.20 RD/20/09/47  
Temporary Use Permit MOVED Director Rose, SECONDED Director Bumstead,  
No. 20-002, DS-BRD- That the Regional Board authorize the issuance of Temporary Use Permit No. 20-002, to allow  
066 a ±12.16 hectare area of Units 19 & 29 Block, Group 93-P-11, Peace River District, to be used  
as a pipeline construction stockpile site and laydown yard for a three year term, expiring  
September 10, 2023.

**AMENDED BY THE FOLLOWING**

Motion to Amend RD/20/09/48  
MOVED Director Bumstead, SECONDED Director Ackerman,  
That the motion be amended to add:  
“, with the condition that the proponent escort school buses along the Lone Prairie  
route to enhance traffic safety.”  
to the end of the resolution.

**CARRIED**

Motion as Amended The Chair called the Question to the Motion as Amended:  
  
That the Regional Board authorize the issuance of Temporary Use Permit No. 20-002, to  
allow a ±12.16 hectare area of Units 19 & 29 Block, Group 93-P-11, Peace River District, to be  
used as a pipeline construction stockpile site and laydown yard for a three year term,  
expiring September 10, 2023, with the condition that the proponent escort school buses  
along the Lone Prairie route to enhance traffic safety.

**CARRIED**

10.21 RD/20/09/49  
Application for MOVED Director Hiebert, SECONDED Director Heiberg,  
Exclusion from the ALR, That the Regional Board support ALR Exclusion application 20-004-ALREx (ALC ID 56120), to  
PRRD File No. 20-004 exclude the properties identified as PID 024-932-744 and PID 024-932-680 from the ALR, and  
ALREx, ALC ID 56120, authorize the application to proceed to the Agricultural Land Commission.  
DS-BRD-069

**CARRIED**

Vary Agenda RD/20/09/50  
MOVED Director Ackerman, SECONDED Director Hiebert,  
That the Regional Board vary the agenda to deal with Item 10.22 (Notice of Closed Session) at  
the end of the meeting.

**CARRIED**

## **11. BYLAWS**

11.1 RD/20/09/51  
Zoning Amendment MOVED Director Hiebert, SECONDED Director Bertrand,  
Bylaw No. 2296, 2019, That whereas the owner of PIDs 024-932-680 and 024-932-744 has made progress toward  
PRRD File No. 17-059- completion of the conditions, imposed by the Regional Board on July 9, 2020, to bring the  
ZN, DS-BRD-068 properties closer to compliance with zoning regulations prior to Regional Board consideration  
of Bylaw 2296;

That the Regional Board extend the deadline for completion of all conditions from August 14,  
2020 to October 30, 2020, to allow the property owner additional time to complete  
outstanding required actions; further, that the owner be required to submit an updated survey  
of the properties verifying the completion of the conditions not later than October 30, 2020.

**CARRIED**



11.2  
Zoning Amendment  
Bylaw No. 2295, 2019,  
PRRD File No. 17-059-  
ZN, DS-BRD-067

The Regional Board amended Resolution No. RD/20/07/19 (Zoning Amendment Bylaw No. 2295, 2019), which had been deferred from its July 9, 2020 meeting for voting.

RD/20/09/52

MOVED Director Hiebert, SECONDED Director Heiberg,  
That the Regional Board amend resolution RD/20/07/19 to extend the deadline for the applicant to meet the conditions required by the Board from August 14, 2020 to October 30, 2020.

**CARRIED**

The Regional Board voted on Resolution No. RD/20/07/19, deferred from its July 9, 2020 meeting, as amended:

RD/20/07/19

MOVED Director Hiebert, SECONDED Director Michetti,  
That the Regional Board, prior to consideration of third reading of Zoning Amendment Bylaw No. 2295, 2019, which adds a text amendment to the R-4 (Residential 4) zone, to allow two single family dwellings on the property identified as PID: 028-642-627, require that the following conditions must be met:

1. The bylaw is amended to state that the amendment is applicable to the two existing single family dwellings only, and does not permit any additional enhancement, addition, or replacement of the dwellings other than routine and regular maintenance of the dwellings; ie: two dwellings are permitted only for the lifetime of the existing structures in the current state/size.
2. The applicant must by October 30, 2020:
  - a) Complete the requirements associated with the water and sewer systems as identified by Northern Health;
  - b) Construct a fence on the legal property lines of the east and west parcel lines of the subject property to prevent encroachment on neighbourhood properties; and
  - c) Submit a completed Development Variance Permit application to rectify the parcel line set back infringement.

**CARRIED**

11.3  
Zoning Amendment  
Bylaw No. 2355, 2020,  
PRRD File No. 20-008-  
ZN, DS-BRD-065

RD/20/09/53

MOVED Chair Sperling, SECONDED Director Hiebert,  
That the Regional Board give Zoning Amendment Bylaw No. 2355, 2020, to allow the property identified as PID 014-590-689 to have a minimum parcel size of 35 hectares, third reading.

**CARRIED**

RD/20/09/54

MOVED Chair Sperling, SECONDED Director Hiebert,  
That the Regional Board adopt Zoning Amendment Bylaw No. 2355, 2020.

**CARRIED**



11.4  
OCP & Zoning  
Amendment Bylaw No. 2411 & 2412, 2020,  
PRRD File No. 20-009-  
OCPZN, DS-BRD-062

RD/20/09/55  
MOVED Director Goodings, SECONDED Director Fraser,  
That whereas the Regional Board has considered the requirements of *Local Government Act* section 475, and has provided opportunity for early and ongoing consultation with those persons, organizations and authorities the Board considers will be affected as summarized in the staff report dated August 27, 2020,

That the Regional Board give Official Community Plan Amendment Bylaw No. 2411, 2020, to amend the designation of a  $\pm$  4.1 hectare portion of the property identified as PID 013-507-311 from 'Ag' (Agriculture) to 'LC' (Local Commercial), first and second readings; further,

That the Regional Board give Zoning Amendment Bylaw No. 2412, 2020, to rezone the same  $\pm$  4.1 hectare portion of the property from 'A-2' (Large Agricultural Holdings Zone) to 'C-2' (General Commercial Zone), and rezone the remaining  $\pm$  60.6 hectares of the property from 'A-2' (Large Agricultural Holdings Zone) to 'A-1' (Small Agricultural Holdings Zone), first and second readings; and finally,

That a public hearing, delegated to the Director of Electoral Area B, be held pursuant to *Local Government Act* Section 464(1), and public notification be authorized pursuant to *Local Government Act* Section 466.

**CARRIED**

## **12. STRATEGIC PLAN**

12.1 The Strategic Plan was included for the Regional Board's information.

## **13. NEW BUSINESS**

13.1  
Caribou Calls with the  
Province

RD/20/09/56  
MOVED Chair Sperling, SECONDED Director Rose,  
That the Regional Board authorize that a letter be forwarded to the Ministry of Forests, Lands, Natural Resource Operations and Rural Development suggesting that future caribou calls be held regionally so that each District can discuss issues specific to their area.

**CARRIED**

13.2  
October 8, 2020  
Regional Board  
Meeting Location

RD/20/09/57  
MOVED Director Goodings, SECONDED Director Heiberg,  
That the Regional Board authorize that the location of the October 8, 2020 Board Meeting be moved from Fort St. John to the PRRD office in Dawson Creek, BC.

**CARRIED**

## **14. APPOINTMENTS**

## **15. CONSENT CALENDAR**

15.1

RD/20/09/58  
MOVED Director Hiebert, SECONDED Director Rose,  
That the Regional Board receive the September 10, 2020 consent calendar.

**CARRIED**

## **16. NOTICE OF MOTION**

## **17. MEDIA QUESTIONS**



**10. REPORTS**

10.22 RD/20/09/59  
Notice of Closed MOVED Chair Sperling, SECONDED Director Courtoreille,  
Session – September That the Regional Board recess to a Closed Meeting for the purpose of discussing the  
10, 2020, ADM-BRD- following items:  
073                      Agenda Items 3.1 & 5.1– Closed Meeting Minutes & Item(s) for Release (CC Section  
                                 97(1)(b))  
                                 Agenda Item 5.2 – Negotiations (CC Section 90(1)(k) and 90(1)(j))  
                                 Agenda Item 5.3 – Litigation (CC Section 90(1)(i))

**CARRIED**

Recess                      The Chair recessed the meeting to a Closed Session at 2:06 p.m.

Reconvene                The Chair reconvened the meeting at 3:18 p.m.

**18. ADJOURNMENT**

The Chair adjourned the meeting at 3:21 p.m.

CERTIFIED a true and correct copy of the Minutes of the Regional Board of the Peace River Regional District from a meeting held on September 10, 2020 in the Regional District Office Board Room, Dawson Creek, BC.

\_\_\_\_\_  
Brad Sperling, Chair

\_\_\_\_\_  
Tyra Henderson, Corporate Officer