



## PEACE RIVER REGIONAL DISTRICT

### **RURAL BUDGETS ADMINISTRATION COMMITTEE MEETING** **MINUTES**

DATE: June 18, 2020

PLACE: Regional District Office Boardroom, Dawson Creek, BC

PRESENT: **Directors**

Director Hiebert, Meeting Chair  
Director Rose  
Director Sperling  
Director Goodings

**Staff**

Shawn Dahlen, Chief Administrative Officer  
Teri Vetter, Chief Financial Officer  
Tyra Henderson, Corporate Officer  
Crystal Brown, Electoral Area Manager  
Kori Elden, Executive Assistant/HR Generalist

**Others**

**1. CALL TO ORDER**

The Chair called the meeting to order at 3:57 pm.

**2. DIRECTORS' NOTICE OF NEW BUSINESS:**

Director Rose                      Bulterys Community House

**3. ADOPTION OF AGENDA:**

MOVED by Director Sperling, SECONDED by Director Goodings,  
That the Rural Budgets Administration Committee agenda for the June 18, 2020  
meeting be adopted as amended to include Directors' new business:

**1. CALL TO ORDER:**

1.1 Meeting Chair - Director Hiebert

**2. DIRECTORS' NOTICE OF NEW BUSINESS:**

**3. ADOPTION OF AGENDA:**

**4. GALLERY COMMENTS OR QUESTIONS:**

**5. ADOPTION OF MINUTES:**

5.1 Rural Budgets Administration Committee Draft Meeting Minutes of May 21, 2020

**6. BUSINESS ARISING FROM THE MINUTES:**

**7. DELEGATIONS:**

**8. CORRESPONDENCE:**

8.1 Stacy Scriven - Natural Gas Extension Grant Application

**9. REPORTS:**

9.1 Grant Request – Rolla Community Cemetery Committee, FN-RBAC-005

9.2 Grant Request – Clearview Arena Society – Ventilation Project, FN-RBAC-012

9.3 Grant Request – Sunrise Valley Mountain Cemetery Association, FN-RBAC-013

9.4 Grant Request – South Peace Arts Society – Heart Work Project, FN-RBAC-011

9.5 Grant Request – District of Chetwynd, Wild-land Fire Protection Unit, FN-RBAC010  
9.6 May 2020 Financial Report, FN-RBAC-009

**10. DISCUSSION ITEMS:**

**11. NEW BUSINESS:**

11.1 Bulterys Community House

**12. DIARY:**

12.1 Diary Items

**13. ITEM(S) FOR INFORMATION:**

**14. ADJOURNMENT:**

**CARRIED**

**4. GALLERY COMMENTS OR QUESTIONS:**

**5. ADOPTION OF MINUTES:**

5.1  
May 21, 2020 RBAC Minutes  
MOVED by Director Sperling, SECONDED by Director Rose,  
That the Rural Budgets Administration Committee Meeting Minutes of May 21, 2020  
be adopted.

**CARRIED**

**6. BUSINESS ARISING FROM THE MINUTES:** None.

**7. DELEGATIONS:** None.

**8. CORRESPONDENCE:**

8.1  
May 20/20 – Stacy  
Scriven – Natural Gas  
Extension Grant  
Application  
MOVED by Director Hiebert, SECONDED by Director Sperling,  
That the Rural Budgets Administration Committee authorize a Natural Gas Extension  
Grant to Stacy Scriven in the amount of \$5,000, payable from Electoral Area D Fair  
Share.

**CARRIED**

**9. REPORTS:**

9.1  
May 11/20 – Grant  
Request – Rolla  
Community Cemetery  
Committee  
MOVED by Director Hiebert, SECONDED by Director Sperling,  
That the Rural Budgets Administration Committee authorize a one year grant in the  
amount of \$1,000, payable from Cemetery Grants-in-Aid, Area D, to be issued to the  
Rolla Community Cemetery Committee to assist with the operational costs for lawn  
maintenance.

**CARRIED**

9.2  
June 5/20 – Grant  
Request – Clearview  
Arena Society –  
Ventilation Project  
MOVED by Director Goodings, SECONDED by Director Sperling,  
That the Rural Budgets Administration Committee authorize a grant in the amount of  
\$160,000, payable from Community Works Gas Tax, to be issued to Clearview Arena  
Society to assist with the cost of installing a new ventilation system at the Clearview  
Arena.

**CARRIED**

9.3  
June 8/20 – Grant  
Request – Sunrise  
MOVED by Director Hiebert, SECONDED by Director Rose,  
That the Rural Budgets Administration Committee authorize a grant in the amount of  
\$8,000, payable from Electoral Area D Fair Share, to be issued to the Sunrise Valley

Valley Mountain Cemetery Association Mountain Cemetery Association to assist with the shelter belt and fencing project.  
**CARRIED**

9.4  
June 5/20 – Grant Request – South Peace Arts Society – Heart Work Project  
MOVED by Director , SECONDED by Director ,  
That the Rural Budgets Administration Committee authorize a \$7,000 grant, payable from Peace River Agreements, Spending Item #4 – Assistance to Other Organizations, to be issued to the South Peace Arts Society to support the Heart Work project.  
**DEFEATED**

9.5  
June 8/20 – Grant Request – District of Chetwynd, Wild-land Fire Protection Unit  
MOVED by Director Rose, SECONDED by Director Hiebert,  
That the Rural Budgets Administration Committee authorize a grant in the amount of \$25,000, payable from Electoral Area E Peace River Agreements, Spending Item #4 – Assistance to Other Organizations, to be issued to the District of Chetwynd to assist with the purchase of a Wild-land Fire Protection Unit.  
**CARRIED**

9.6  
June 5/20 – May 2020 Financial Report  
MOVED by Director Rose, SECONDED by Director Sperling,  
That the Rural Budgets Administration Committee receive the May 2020 Financial Report for discussion.  
**CARRIED**

MOVED by Director Goodings, SECONDED by Director Sperling,  
That the Rural Budgets Administration Committee send a letter to Whiskey Jack Nordic Ski Club to ask for information regarding the Beaton Park Day Lodge project.  
**CARRIED**

The Committee gave direction to staff to schedule a house keeping day to determine which commitments can be removed from the Financial reports, and what the different accounts can be used for.

**10. DISCUSSION**  
**ITEMS:**

None.

**11. NEW BUSINESS:**

11.1  
Director Rose –  
Bulterys Community House  
Director Rose discussed the funding needed for the Bulterys Community House.  
Chair Sperling indicated that at the next Rural Budgets Administration Committee meeting he would like to discuss options for funding the Bulterys Community House.

**12.**  
**COMMUNICATIONS**

None.

**13. DIARY:**

13.1  
No changes were made to the Diary.

**14. ADJOURNMENT**

The Chair adjourned the meeting at 4:24 p.m.