



Received by email September 2, 2020

PEACE RIVER REGIONAL DISTRICT

## GRANT APPLICATION FORM

Society #: **S-0066761**

Name: Rotary Club of Dawson Creek Sunrise

Civic Address:

Mailing Address: Box 959

City: Dawson Creek

Postal Code: V1G 4H9

Contact Person: Joe Judge

Alternate Person: Keith Brown

Tel: (250) 719-5494

Tel: (250) 219-2434

Email: lujojjudge@gmail.com

Email: keithinformed@gmail.com

## SOCIETY EXECUTIVES

President: Keith Brown (Acting)

Vice President:

Treasurer: Jaron Neufeld

## PROJECT COSTS

Total Cost of Project: \$151,140.73

Amount Requested per \$30,000

For how many years?

1 yr ☒2 yrs ☐3 yrs ☐Have you applied to a municipality for funding? Yes ☒ No ☐ If so, how much did you apply for?Was your application successful? Yes ☒ No ☐ If so, how much did you receive?

Project balance as a loan

## Describe the project for which your organization is requesting a grant and the reason for your request.

If more space is needed, please add it as an attachment to your application.

The trail through the center of the City of Dawson Creek is part of the Trans Canada Trail (The Great Trail). The original trail is approximately 30 year old and has been maintained and patched over the years. Over time, the trail has deteriorated. It is now in need of total repaving to bring the 2.35km trail up to a more usable and long lasting benefit to the community.

The repaving of the trail will make it more accessible for the community, as well as those who are traveling along the Trans Canada Trail. This section of the Trans Canada Trail runs from the Alberta Border all the way up to Watson Lake, YK. Given the COVID-19 pandemic, the opportunity to offer outdoor recreation that is safe for all participants is of the utmost priority. The trail provides a 6.5km loop (out and back) for community members to stay physically active through walking, jogging, or running, in the outdoors of Dawson Creek. The trail path is protected from motor vehicle traffic and provides a safe outdoor activity for its users.

As this trail is featured on the Northeast section of the Trans Canada Trail (<https://thegreattrail.ca/>) with highlighted access points and trail information, it enhances the tourism attractiveness for Dawson Creek and surrounding areas.

## ATTACHMENTS REQUIRED:

- Project budget, including all sources of funding
- Current financial statements showing expenses, revenues & savings

Signature of Applicant:

Joe Judge

Date: September 2, 2020

## For Office Use Only

Fair Share: B ☐ C ☐ D ☐ E ☐Gas Tax: ☐PRA: B ☐ C ☐ D ☐ E ☐Other: ☐BCR/PRA: B ☐ C ☐ D ☐ E ☐

## User and Site Safety

As mentioned in the application, the current 3.25km trail system through the heart of Dawson Creek has numerous portions that have eroded, degraded, crumbled, and cracked. As such, the trail itself poses many safety concerns for the current users, and limits the ability for other user groups to enjoy the trail all together.

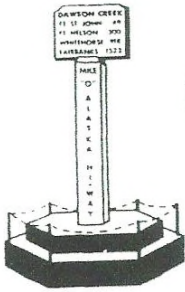
By repaving the trail to an even surface, we are opening the trail up to multiple user groups who would currently be restricted from use. Specifically, any walkers, joggers, or runners who are concerned about the uneven surface and potential injury related to missteps. Furthermore, individuals who have mobility issues, where the uneven footing poses significant balance issues or concerns. And lastly, our community families who use strollers, or who have children on bikes and scooters where the uneven surface causes issues with the wheels of the apparatus.

We want to ensure that our community is able to feel safe and protected when using the recreation facilities located within the Peace River Regional District, and specifically related to the Dawson Creek Rotary Trail.

The trail information on the Trans Canada Trail website specifically mentions the accessibility of the trail, and we feel that the trail is not currently meeting these conditions:

*This section of The Great Trail starts at Rotary Park, Pioneer Village and the Mile Zero Campground, winds through the historical city of Dawson Creek, past parks, a library and behind the Dawson Creek Mall. **Trail users have the options of hiking/walking, and cycling. The trail is wheelchair accessible and family friendly with dogs on leash permitted.** The Trail crosses a creek and is part of the trail that runs through one of Dawson Creek's natural areas, an area that contains many plants, birds, and other small wildlife. Courtesy of Dawson Creek Rotarians.*

We need to bring this trail back up to the standards that our community users deserve.



# DAWSON CREEK ROTARY CLUB



MEETS TUESDAY 12:10 P.M.  
George Dawson Inn  
Box 186, Dawson Creek, B.C. V1G 4G3  
Phone: 782-1792

August 11, 2020

Council Meeting on August 17, 2020

## Re: Walking Trail

The Rotary Clubs in Dawson Creek, Morning & Noon clubs) have agreed to bring the current walking trail, not including bridges, to a maintainable standard. We have attempted to complete patchwork on the trail using the city equipment, but the trail is currently beyond a simple patch repair due to the extensive cracking and break-up of the current asphalt.

### Recommendation:

- Repave the trail to a 2 ½ meter width with a 1 ½" lift of asphalt
- Total length requiring repaving is 3,253 meters
- Asphalt required is 8,132.5m<sup>2</sup>
- Peters Brothers quote is \$18,33m<sup>2</sup> for a total cost of \$149,068.73
- Prior to paving, the current cracks need to be sprayed so weeds are killed to the roots. The cracks then need to be blown out with compressed air
- Quote from Melbern Vegetation for weed treatment is \$1,850 & tax. They will supply signage if we can use city blockades during spraying
- The process will require two weeks after treatment before cracks are blown out. We estimate a two-week period for the cracks to be cleared prior to paving so the pre-paving timeframe looks like three to four weeks for spraying & clearing. The Rotary clubs are not in a position to prepare the cracks so the city would need to complete this
- If paving is done next year, the earliest the spraying can start is the last week of May which would allow paving in late June or early July
- Peters Brothers said they would try to complete the work this year before freeze-up

### Financing:

- We are approaching service clubs and organization who originally contributed to the trail
- Trans Canada Trails provide a minimum grant
- DC Rotary Clubs have committed \$50,000, jointly, for this year's contribution and will commit to the balance of the project up to \$150,000. We are asking the City to carry the balance of the contract and we will reimburse the City as soon as funds are available.

Revenue Sources (Where the Funds Will Come From)	Sources			
	Confirmed Y/N	Cash \$	In-Kind \$	Total \$
DC Rotary Club (Sunrise)	Y	25,000.00		25,000.00
DC Rotary Club (Noon)	Y	25,000.00		25,000.00
Trans Canada Trail	Y	52,899.25		52,899.25
Multiple funding sources (as per below)	N	48,241.48		48,241.48
Peace River Regional District**	N	Unknown		-
City of Dawson Creek (Loan)**	Y	Outstanding balance		-
Community Foundation Funding	N	Unknown		-
Total		151,140.73	-	151,140.73
Expenditure Areas (Where Funds Will Be Spent)		Expenditures		
		Cash \$	In-Kind \$	Total \$
Weed treatment		2,072.00		2,072.00
Paving		149,068.73		149,068.73
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
Total		151,140.73	-	151,140.73
				-
Net Profit				-

# ROTARY CLUB OF DC - Sunrise

## Income Statement 07/01/2019 to 06/30/2020

### REVENUE

#### CLUB REVENUE

Fines & Fellowship Draws	-85.00
Membership Dues	14,593.42
Member Meals	2,525.00
Meals - Guest	75.00
Miscellaneous	400.00
Bank Interest	122.48

<b>Total Club Revenue</b>	<u>17,630.90</u>
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#### COMMUNITY/INTERNATIONAL REV

Rotary Auction	43,400.00	
TTL Joint Community		43,400.00
Bubble Run		9,976.41
Foundation Donations		3,640.00

<b>Total Revenue</b>	<u>57,016.41</u>
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<b>TOTAL REVENUE</b>	<u>74,647.31</u>
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### EXPENSE

#### COMMUNITY/INTERNATIONAL EXP

RAHR - Adventure in Human Rights	2,606.66
Hurricane Recovery Fund	25.00
Community Donation - Joint Project	15,000.00
Nordic Ski Club	3,500.00
Bubble Run	10,864.00
Texas 4000	274.44
Auction expenses	216.44
Total Local Projects	<u>216.44</u>
Christmas Tree Light Up	1,149.87
Total International	1,149.87
Rotary Manor - BBQ, etc	474.44
Local Families Gift Baskets	1,124.80
DPIL	15,700.00
Library	2,300.00
Scholarship	2,000.00
Youth programs, etc	4,900.00
The Arts-Music and Choral	3,000.00
CDC Kids - Art Gallery	1,000.00

<b>Community/International Expense</b>	<u>64,135.65</u>
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#### CLUB EXPENSES

Bank Fees	217.00
Donations - miscellaneous local	200.00
Club Runner	600.07
District Meetings & conference	730.00
District Dues	3,294.50
Rotary International Dues	3,503.82
Member Meals	2,358.93
Fellowship Activities	120.75
Office & Stationary	542.54

<b>Total Club Expenses</b>	<u>11,567.61</u>
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<b>TOTAL EXPENSE</b>	<u>75,703.26</u>
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<b>NET INCOME</b>	<u><u>-1,055.95</u></u>
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# ROTARY CLUB OF DC - Sunrise

## Balance Sheet As at 06/30/2020

### ASSET

#### Current Assets

Cash Clearing/on-hand	0.00	
LVCU - High Interest Savings	26,866.44	
LVCU -Chequing Account	49,768.53	
LVCU - Equity Shares	55.06	
Total Cash		76,690.03
Accounts Receivable	3,449.46	
Meals and dues accrual until bill...	0.00	
Due from noon club	0.00	
Due to/from joint account	0.00	
Total Receivable		3,449.46
<b>Total Current Assets</b>		<b>80,139.49</b>

**TOTAL ASSET** 80,139.49

### LIABILITY

#### Current Liabilities

Accounts Payable	0.85
Foundation Donations	0.00
<b>Total Current liabilities</b>	<b>0.85</b>

**TOTAL LIABILITY** 0.85

### EQUITY

#### Owners Equity

Prior to 10/11- Club Surplus	29,456.48	
Unknown Surplus	0.00	
Prior Year - Club Surplus	5,056.29	
Prior Year - Club Surplus		34,512.77
Surplus Project Funds - Prior Ye...		46,681.82
Surplus Funds		-1,055.95
<b>Total Owners Equity</b>		<b>80,138.64</b>

**TOTAL EQUITY** 80,138.64

**LIABILITIES AND EQUITY** 80,139.49





luella judge &lt;lujojjudge81@gmail.com&gt;

**Zoom meeting minutes from August 21 2020 meeting**

1 message

**John Kurjata** <jkurjata.s2kpa.com@clubrunner.email>

Fri, Aug 21, 2020 at 8:36 AM

Reply-To: John Kurjata &lt;jkurjata@s2kpa.com&gt;

To: Joe Judge &lt;lujojjudge81@gmail.com&gt;

Rotary Club of Dawson Creek Sunrise  
Regular Zoom Meeting  
August 21, 2020

Attending: Keith, Fred, Rick Hall, Joe, Aimee, Dale, Marlana, John, Pat

M/S to record meeting – Marlana/Aimee

O'Canada from the Toronto Raptors first home game – Yikes!!! I would not do that! Gave me the heebie jeebies just looking at it.

Remember we have a social next week.

This month Jason had a birthday, John and Shari married 40 years, Pat and Robin married 53 years and Dennis and Sandy married 47 years. Congrats all. Keith played a funny video with some great ideas for songs for when the bride is walking down the aisle. We all shared some stories about favorite wedding moments.

Mini project last week went really well. Pat let us know that cut wood was moved from the woods to the trail with the help of Dale, Jaron, Jaron's two sons, Aimee and Jim. Thanks for those who helped and lots of wood was moved. More next month!

Don Bourassa and Joe met with City Council and got support for the walking trail project. They approved a loan of \$120,000 to be repaid over the next three years. The weeds will need to be sprayed in the coming week to allow for the weeds to die and then the city will go along and blow out the cracks a couple of days before paving. This project looks like it will go forward this fall. Application has been sent to Trans Canada Trail and a grant from them looks promising. Maximum amount of the grant is 35% of the project cost and they would like signs posted that they've taken part. Another portion of the trail has fallen away between 13<sup>th</sup> and 15<sup>th</sup>. That will need some work as well. Joe is exploring other grant options such as NDIT through contacts with the city grant writer. Letters will be sent to SP Oilmens and the Kinsmen for support as well.

Networks Ministries is moving September 12 at 9:00 am. They need some help checking toilets in the new building, removing vinyl walls in some rooms and hang some gyproc, and remove some heavy desks for destroying. They are also starting a fundraiser whereby anyone can purchase 1 square foot of the building for \$40. More to come from that.

Our project budget was moved by Shamir via email on August 8 and seconded by Fred. Only Shamir emailed back and Fred seconded at our meeting. All those in attendance this morning approved the budget.

\* The motion for the walking trail funding in the amount of \$25,000 was moved by Jaron via email on August 6 and seconded by Dennis at our last zoom meeting. All those in attendance this morning approved the funding.

Social with the noon club is set for next Friday starting at 5:30 at Pioneer Village. It will be completely open to us and we'll be having hamburgers and hotdogs. Aimee needs to have some numbers for attendance so please replay as soon as you can.

We're down to 3 Mizpah House kits so this is a heads up that some shopping may be needed soon.



August 31, 2020

Rotary Club Of Dawson Creek Sunrise  
Box 959  
Dawson Creek, British Columbia VG 4H9

Dear Mr. Judge,

I am pleased to inform you that the **Dawson Creek Re-paving** project led by the **Rotary Club of Dawson Creek Sunrise** has been selected to receive a financial contribution from Trans Canada Trail (TCT) through the 2020-2021 Capital Improvement Plan (CIP), subject to the conditions detailed below.

Your Project will be funded to a maximum of **\$52,899.25**, which is based on **35%** of your estimated total project costs and was calculated based on a percentage of eligible expenses, according to your detailed project budget. Please note that invoices detailing eligible project expenses may be required, at the sole discretion of TCT, before payments are made.

Given the uncertainty and challenging circumstances surrounding the impact of Covid-19, we are requesting that all groups continue to keep TCT informed, to the best of their ability, regarding any changes that may affect their capacity to follow through and complete their projects.

The financial contribution outlined in this letter is conditional to your signature of a contribution agreement before **September 4, 2020**. Once you have signed and returned the contribution agreement to TCT, TCT will sign and return a copy to you for your records. Funding by TCT will only be provided to you once the contribution agreement is signed by you and TCT, and you are otherwise in compliance with the agreement.

If you have any questions please contact your TCT regional Trail Development Manager, Trisha Kaplan at [tkaplan@tctrail.ca](mailto:tkaplan@tctrail.ca).

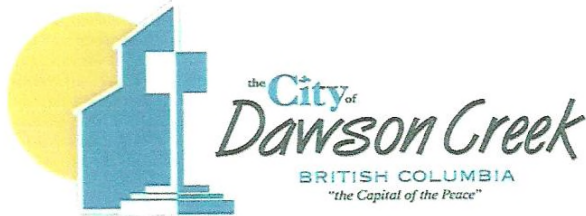
On behalf of TCT staff and Board of Directors, I wish you the very best in the successful completion of your project and thank you for your support as we continue to maintain, develop, improve and expand The Great Trail from coast to coast to coast.

Sincerely,



Mathieu Roy, P.Eng  
Vice-President, Trail Development and Management





August 18, 2020

File: 1-1-4

Dawson Creek Rotary Club  
Joe Judge & Don Bourassa

Email: [don.bourassa@sunlife.com](mailto:don.bourassa@sunlife.com) & [lujojjudge81@gmail.com](mailto:lujojjudge81@gmail.com)

**Re: Letter of Proposal for the Dawson Creek Walking Trail**

Thank you for your attendance and presentation at the Regular Meeting of Council on Monday, August 17, 2020.

Council supports your project of repaving the Dawson Creek Walking Trail and has approved a loan of up to \$120,000 repayable within a three year period, with an option to request Council for an extension if necessary.

Kevin Henderson, General Manager of Development Services will be reaching out to you to ensure the project is in line with the 8<sup>th</sup> Street project and City staff will work with your contractor regarding weed control and posting the proper public notification signage after the weeds have been sprayed.

Should you have any questions regarding this matter, please do not hesitate to contact Kevin Henderson by email at [khenderson@dawsoncreek.ca](mailto:khenderson@dawsoncreek.ca) or via phone at 250-784-3622.

Yours truly,

Brenda Ginter  
Corporate Officer

/js

c. K. Henderson, General Manager of Development Services  
F. Rossi Donovan, Chief Financial Officer

# Google Maps Dawson Creek

