



# REPORT

To: Chair and Directors

Report Number: ADM-BRD-440

From: Electoral Area Directors Committee

Date: October 5, 2023

**Subject: September 7, 2023 Electoral Area Directors Committee Recommendations**

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The following recommendations from the September 7, 2023, Electoral Area Directors Committee meeting are presented to the Regional Board for its consideration:

**RECOMMENDATION #1: [Corporate Unweighted]**

That the Regional Board reach out to producer groups in the region requesting feedback on the relevancy of an Agriculture Advisory Committee and what their group(s) would like to see included in a Terms of Reference in the event that the Regional Board re-establishes the Agriculture Advisory Committee; further, that the information be posted to the Peace River Regional District website and social media platforms to allow the general public and other stakeholders to provide input.

**RECOMMENDATION #2: [Corporate Unweighted]**

That the Regional Board send a letter to the Honourable Rob Fleming, Minister of Transportation and Infrastructure, outlining the “roadblocks” that the Peace River Regional District is encountering with regards to drainage and rural road development requirements as they relate to subdivisions that must obtain Ministry of Transportation and Infrastructure approval, and requesting direction on how to proceed with future development applications that involve the Ministry of Transportation and Infrastructure.

**RECOMMENDATION #3: [Corporate Unweighted]**

That the Regional Board receive the report titled “North Peace Fall Fair Grounds Well Testing Report ENV-EADC-030”, and the report from Tetra Tech titled “North Peace Fall Fair Grounds Water Well Pump Test Results Final Report”, dated August 28, 2023, which provides the results of the North Peace Fall Fair Grounds well testing, for discussion.

**RECOMMENDATION #4: [Corporate Weighted]**

That the Regional Board approve a contract extension for Contract 46-2022 “Grant Writer Services” with Clear Course Consulting Limited for an additional two one-year terms, from March 1, 2024 to February 28, 2025, and from March 1, 2025 to February 28, 2026, at a total annual cost not to exceed \$148,200 (excluding taxes); further, that the Chair and Chief Administrative Officer be authorized to sign the agreement on behalf of the Peace River Regional District.

**RECOMMENDATION #5: [Corporate Weighted]**

That the Regional Board authorize the submission of a grant application to Northern Development Initiative Trust – Grant Writing Support, for a grant of up to \$8,000 to be used for rural Grant Writing Services; further, that the Peace River Regional District commit to providing financial resources to fund grant writing services in excess of the grant amount and to cover expenses not eligible under the grant program; further, that the funding for rural Grant Writing Services be included in the 2024 Financial Plan under Function 120 – Legislated Electoral Area.

**BACKGROUND/RATIONALE:**

The draft minutes of the September 7, 2023, Electoral Area Directors Committee Meeting are on the Consent Calendar.

Recommendation #1

Please click here to access the Committee Agenda, please see [Item #8.1](#) to review the report.

Recommendation #2

Please click here to access the Committee Agenda, please see [Item #8.2](#) to review the report.

Recommendation #3

Please click here to access the Committee Agenda, please see [Item #8.3](#) to review the report.

Recommendation #4 & 5

Please click here to access the Committee Agenda, please see [Item #8.4](#) to review the report.

**ALTERNATIVE OPTIONS:**

1. That the Regional Board provide further direction.

**STRATEGIC PLAN RELEVANCE:**

- Not Applicable to Strategic Plan

**FINANCIAL CONSIDERATION(S):**

None at this time.

**COMMUNICATIONS CONSIDERATION(S):**

None at this time.

**OTHER CONSIDERATION(S):**

None at this time.