



# PEACE RIVER REGIONAL DISTRICT

## RURAL BUDGETS ADMINISTRATION COMMITTEE MINUTES

September 7, 2023, 10:00 am  
1981 Alaska Avenue, Dawson Creek, BC

Directors Present: Chair Rose, Electoral Area E  
Director Hiebert, Electoral Area D  
Director Kealy, Electoral Area B  
Director Sperling, Electoral Area C

Staff Present: Shawn Dahlen, Chief Administrative Officer  
Roxanne Shepherd, Chief Financial Officer  
Crystal Brown, Electoral Area Manager  
Trevor Ouellette, IT Manager  
Kari Bondaroff, GM of Environmental Services  
Daris Gillis, Environmental Services Manager  
Matthew Bascom, Grants Coordinator  
Suzanne Garrett, Recorder

Others: Audrey Issacs

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### 1. CALL TO ORDER

The Chair called the meeting to order at 11:11 am.

### 2. ADOPTION OF AGENDA

MOVED Director Sperling

SECONDED Director Kealy

That the Rural Budgets Administration Committee Meeting agenda for September 7, 2023 be adopted:

#### 1. CALL TO ORDER

#### 2. ADOPTION OF AGENDA

#### 3. GALLERY COMMENTS OR QUESTIONS

#### 4. ADOPTION OF MINUTES

4.1 Rural Budgets Administration Committee Draft Meeting Minutes of August 3, 2023

#### 5. BUSINESS ARISING FROM THE MINUTES

#### 6. DELEGATIONS

#### 7. CORRESPONDENCE

#### 8. REPORTS

8.1 Solid Waste Bins for Kelly Lake – Follow Up, ENV-RBAC-067

8.2 Grant Request- Electrical Extension for B Hagen, FN-RBAC-261

8.3 Grant Request – Rotary Club of Dawson Creek Sunrise, FN-RBAC-262

8.4 Grant Request – Kings Valley Christian Camp Society, FN-RBAC-263

8.5 Grant Request – Peace Liard Regional Arts Council, FN-RBAC-264

#### 9. NEW BUSINESS

#### 10. DIARY

10.1 RBAC Diary

*(continued on next page)*



**11. CONSENT CALENDAR**

11.1 RBAC Terms of Reference

**12. NOTICE OF MOTION**

**13. ADJOURNMENT**

**CARRIED**

**3. GALLERY COMMENTS OR QUESTIONS**

Audrey Issacs commented that grants should only be awarded to rural groups.

**4. ADOPTION OF MINUTES**

**4.1 Rural Budgets Administration Committee Draft Meeting Minutes for August 3, 2023**

MOVED Director Hiebert

SECONDED Director Kealy

That the Rural Budgets Administration Committee Meeting Minutes of August 3, 2023, be adopted.

**CARRIED**

**5. BUSINESS ARISING FROM THE MINUTES**

**6. DELEGATIONS**

**7. CORRESPONDENCE**

**8. REPORTS**

**8.1 Grant Request – Solid Waste Bins for Kelly Lake – Follow Up, ENV-RBAC-067**

MOVED Director Hiebert

SECONDED Director Sperling

That the Rural Budgets Administration Committee authorize that the unused funding commitment in the amount of \$3,965.26 from the original \$10,000 allocation, approved at the May 17, 2023, Rural Budgets Administration Committee meeting, payable from Function 500 - Electoral Area D Fair Share for the rental, trucking, and tipping of solid waste bins to be placed in Kelly Lake for the purpose of illegal dumping clean-up at the east end and around Kelly Lake be returned to Electoral Area D Fair Share, as the project is not complete.

**CARRIED**

**8.2 Grant Request – Electrical Extension for B Hagen, FN-RBAC-261**

MOVED Director Kealy

SECONDED Director Sperling

That the Rural Budgets Administration Committee authorize a grant in the amount of \$4,000, payable from Electoral Area B Fair Share, to assist with the extension of the hydro mainline service to the property located at 12209 258 Road, Montney, BC.

**CARRIED**

**8.3 Grant Request – Rotary Club of Dawson Creek Sunrise, FN-RBAC-262**

MOVED Director Hiebert

SECONDED Director Kealy

That the Rural Budgets Administration Committee authorize a grant in the amount of \$5,000, payable from the COVID-19 Reserve Fund, to be issued to the Rotary Club of Dawson Creek Sunrise assist with the loss of revenues and the cost of electronic equipment purchased to enable the club to function during COVID-19.

**CARRIED**



8.4 **Grant Request – Kings Valley Christian Camp Society, FN-RBAC-263**

MOVED Director Kealy

SECONDED Director Sperling

That the Rural Administration Committee authorize a grant in the amount of \$5,000, payable from the COVID-19 Reserve Fund, to be issued to the Kings Valley Christian Camp Society to assist with revenue shortfalls incurred as a result of the COVID-19 restrictions on public events.

**CARRIED**

8.5 **Grant Request – Peace Liard Regional Arts Council, FN-RBAC-264**

MOVED Director Sperling

SECONDED Director Hiebert

That the report titled “Grant Request – Peace Liard Regional Arts Council, FN-RBAC-264” be received for discussion.

**CARRIED**

Request for a multi-year grant in the amount of \$15,000 per year for three years for a total contribution of \$45,000 payable from Electoral Areas Fair Share in equal amounts of \$3,750. Concern was expressed regarding lost taxation in the rural areas, which will impact grant funding availability to all community groups in the future. A further concern was the lack of financial support from the municipality.

MOVED Director Sperling

SECONDED Director Hiebert

That the Rural Budgets Administration Committee respectfully deny the grant application from the Peace Liard Regional Arts Council and provide no funding to assist with their annual Open Sky Exhibition and general operating costs; further, that the Society be encouraged to contact the Grant Writer program to seek grant writing services for their project.

**CARRIED**

9. **NEW BUSINESS**

10. **DIARY**

10.1 RBAC Diary

11. **CONSENT CALENDAR**

11.1 RBAC Terms of Reference

12. **NOTICE OF MOTION**

13. **ADJOURNMENT**

The Chair adjourned at 11:27 am.

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Dan Rose, Chair

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Suzanne Garrett, Recorder  
Corporate Services Coordinator