



## HEALTH CARE SCHOLARSHIP COMMITTEE MEETING MINUTES

**April 21, 2023, 1:00 pm**  
**1981 Alaska Avenue, Dawson Creek, BC**

**Directors Present:** Chair Rose, Electoral Area 'E'  
Vice-Chair Dober, City of Dawson Creek (via zoom)  
Director Hansen, City of Fort St. John (via zoom)  
Director Hiebert, ex officio  
Director Kealy, Electoral Area 'B' (via zoom)  
Director Taillefer, District of Taylor (via zoom)

**Directors Absent:** Director Couroreille, District of Chetwynd

**Staff Present:** Shawn Dahlen, Chief Administrative Officer  
Tyra Henderson, Corporate Officer  
Roxanne Shepherd, Chief Financial Officer  
Tabatha Young, Deputy Corporate Officer  
Matthew Bascom, Grants Coordinator, Recorder

**Others Present:** Angela DeSmit (via zoom)  
Shannon Anderson (via zoom)  
Norman Calliou (via zoom)  
Nicole Dahlen (via zoom)  
Shelley Calliou (via zoom)

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**1. CALL TO ORDER**

The Chair called the meeting to order at 1:03 PM.

**2. ADOPTION OF AGENDA**

MOVED Director Hiebert

SECONDED Director Kealy

That the Health Care Scholarship Committee agenda for April 21, 2023, be adopted.

**1. CALL TO ORDER**

**2. ADOPTION OF AGENDA**

**3. GALLERY COMMENTS OR QUESTIONS**

**4. ADOPTION OF MINUTES**

4.1 Health Care Scholarship Committee Draft Meeting Minutes of January 25, 2023

**5. BUSINESS ARISING FROM THE MINUTES**

**6. DELEGATIONS**

**7. CORRESPONDENCE**

7.1 Northern Lights College Foundation - Thank You

(Cont'd on next page)

**8. REPORTS**

8.1 Budget Carry-Forward Request – Northern Health, FN-HCSC-012

**9. NEW BUSINESS**

**10. CONSENT CALENDAR**

10.1 HCSC ToR

10.2 Health Care Scholarship Matrix

**11. ADJOURNMENT**

**CARRIED**

**3. GALLERY COMMENTS OR QUESTIONS**

None.

**4. ADOPTION OF MINUTES**

**4.1 Health Care Scholarship Committee Draft Meeting Minutes of January 25, 2023**

MOVED Director Kealy

SECONDED Director Dober

That the Health Care Scholarship Committee Meeting Minutes of January 25, 2023, be adopted.

**CARRIED**

**5. BUSINESS ARISING FROM THE MINUTES**

None.

**6. DELEGATIONS**

**7. CORRESPONDENCE**

**7.1 Northern Lights College Foundation - Thank You**

MOVED Director Kealy

SECONDED Director Hiebert

That the Health Care Scholarship Committee receive the Thank You letter from Raquel Ingal regarding the PRRD Health Care Scholarship, for information.

**CARRIED**

**8. REPORTS**

**8.1 Budget Carry-Forward Request – Northern Health, FN-HCSC-012**

MOVED Director Hansen

SECONDED Director Dober

That the Health Care Scholarship Committee recommend that the Regional Board approve the request from Northern Health Authority to carry-forward the unspent grant funds of \$111,000 to the 2023/2024 calendar year, \$40,647.27 of which is uncommitted and available for the 2023 grant intake.

**CARRIED**

**Discussion:**

*Angela DeSmit mentioned Northern Health Authority requires approval from the Regional District to Carry-forward the funds.*

*A question and answer period ensued. Topics included:*

- Focus on educating Northern Health Authority manager-level staff on the PRRD scholarships available to facilitate increased awareness.

- Scholarships extend beyond Nurses but there is a focus towards recruiting Nurses to the region.
- Reasons for the surpluses.

MOVED Director Taillefer

SECONDED Director Kealy

That the Health Care Scholarship Committee recommend that the Regional Board authorize no further payments be made to Northern Health Authority, until they provide written confirmation that their uncommitted balance is below \$10,000, in accordance with Section 5.0 of the MOU, which allows the funding contribution to be reduced in the event the prior years' annual funding contribution(s) is/are not fully utilized.

**CARRIED**

MOVED Chair Rose

SECONDED Director Dober

That the Health Care Scholarship Committee recommend that the Regional Board authorize staff to review the Memorandum of Understanding with the Northern Health Authority, to add clauses that dictate terms and conditions for the handling of surplus funds.

**CARRIED**

**9. NEW BUSINESS**

None.

**10. CONSENT CALENDAR**

10.1 HCSC ToR

10.2 Health Care Scholarship Matrix

**11. ADJOURNMENT**

The Chair adjourned at 1:23 PM.

CERTIFIED a true and correct copy of the Minutes of the Health Care Scholarship Committee from a meeting held on April 21, 2023, in the PRRD Board Room, 1981 Alaska Avenue, Dawson Creek, BC.

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Dan Rose, Chair

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Matthew Bascom, Recorder