



REPORT

To: Chair and Directors

Report Number: ENV-BRD-138

From: Gerritt Lacey, Solid Waste Manager

Date: April 20, 2023

Subject: RFP Award 28-2023 Solid Waste Compaction Trailer Purchases

RECOMMENDATION: *[Corporate Weighted]*

That the Regional Board award Request for Proposal 28-2023 “2023 Solid Waste Compaction Trailer Purchases” to Rollins Machinery at a cost of \$988,752 (excluding taxes); further, that the Chair and Chief Administrative Officer be authorized to sign the agreement on behalf of the Peace River Regional District.

BACKGROUND/RATIONALE:

As part of the 2023 budget process, a supplemental request was brought forward to the [December 1, 2023 Solid Waste Committee](#) (SWC) outlining an opportunity to implement compaction trailers at the Hudson’s Hope and Tumbler Ridge transfer stations to increase hauling capacity, and reduce transportation trips and cost. This supplemental request was approved by the Regional Board on December 9, 2023, and was included in the approved 2023 Financial Plan on March 9, 2023.

Staff issued a Request for Proposal (RFP) to acquire best pricing to the supply of three compaction trailer units to service the Hudson’s Hope and Tumbler Ridge transfer stations. Two bids were received, the results of the scoring matrix is provided below:

	Nexgen Municipal	Rollins Machinery
Mandatory Requirements		
Submission Form (Appendix B)	✓	✓
Pricing (Appendix C)	✓	✓
Scoring Matrix Results		
Total Score	80.00	84.88
PROPOSAL COST (Excluding GST)	\$1,189,089.00	\$988,752.00

Both submissions met the mandatory requirements of the RFP. Based on the scoring matrix above, Rollins Machinery is the preferred proponent.

ALTERNATIVE OPTIONS:

1. That the Regional Board provide further direction.

STRATEGIC PLAN RELEVANCE:

- Asset and Infrastructure Management

FINANCIAL CONSIDERATION(S):

Through the 2023 budget process, \$1,050,000 was allocated to the project. The proposed cost comes in \$7,964.64 over budget with the inclusion of Provincial Sales Tax (PST).

Table 1 below provides a summary of the budgeted vs awarded contract values for capital costs. This table will be updated as awards come forward.

Table 1: 2023 Solid Waste Capital Program

		Budgeted	Awarded	Total Including PST	Difference
2019 CHLF – Phase B Closure	Carry Forward	\$442,000	N/A	\$442,000	-
2020 BBLF – Phase 3B & Leachate Construction, Phase 1B Closure	Carry Forward	\$46,100	N/A	\$46,100	-
2022 NPRLF – Phase 1 Closure (QA/QC & Construction)	Carry Forward	\$3,000	N/A	\$3,000	-
BBLF Phase 4A Engineering Services	New	\$60,000	May 4, 2023	TBD	TBD
Compaction Trailer Purchases	New	\$1,050,000	\$988,752.00	\$1,057,964.64	-\$7,964.64
Hudson's Hope Tier 1 Upgrade	New	\$30,000	May 4, 2023	TBD	TBD
Land Purchases Hasler Flats and Beaton River	New	\$200,000	TBD	TBD	TBD
TS Design Groundbirch, Lebel, Lone Prairie	New	\$100,000	May 4, 2023	TBD	TBD
NPRLF Surface Water Diversion Works	New	\$285,000	TBD	TBD	TBD

With five new capital projects remaining to be awarded, the overage of \$7,964.64 may be able to be covered under the total capital envelope, pending other projects come in under their respective budget. In the event that the capital envelope cannot support the overage, a budget amendment with funding options will be brought forward to capture any additional funds required.

COMMUNICATIONS CONSIDERATION(S):

With the purchase of the trailers, staff will be working to create an implementation plan for rolling out the trailers to their respective sites. This will include updating agreements with attendant and waste hauling contractors.

OTHER CONSIDERATION(S):

None at this time.