



REPORT

To: Chair and Directors

Report Number: CS-BRD-011

From: Trish Morgan, General Manager of Community Services

Date: July 30, 2020

Subject: NPLP Facility Replacement Steering Committee Terms of Reference

RECOMMENDATION: *[Corporate Unweighted]*

That the Regional Board approve the “North Peace Leisure Pool Replacement Steering Committee Terms of Reference”, which establishes the term, purpose, goals, and required proceedings of the Steering Committee for the duration of the North Peace Leisure Pool replacement project; further,

that the approved Terms of Reference be sent to the District of Taylor and the City of Fort St. John for their consideration and approval; and further,

that should the District and the City approve the Terms of Reference, that they each be requested to appoint two members of their Council to the Steering Committee; and finally,

upon approval of the Steering Committee Terms of Reference by all participating local governments, that the Regional Board appoint the Area ‘B’ Director, the Alternate Area ‘B’ Director, the Area ‘C’ Director, and the Alternate Area ‘C’ Director to the North Peace Leisure Pool Replacement Steering Committee.

BACKGROUND/RATIONALE:

The North Peace Leisure Pool Replacement project started in 2017; participants include Electoral Areas B and C, the City of Fort St. John and the District of Taylor. In June 2020, the Regional Board supported in principle the establishment of a steering committee to oversee the development of the new North Peace Leisure Pool, subject to the agreement from both the City of Fort St. John and the District of Taylor. A draft Terms of Reference has been developed for the Committee for consideration by the Regional Board and participating Councils.

On June 25, 2020 the Regional Board passed the following resolution:

MOVED, SECONDED, and CARRIED

That the Regional Board support in principle the establishment of a Steering Committee to oversee the development of the new North Peace Leisure Pool, subject to agreement from both the City of Fort St. John and the District of Taylor; further, that should all three parties agree to this Steering Committee, that the membership consist of elected officials from the PRRD (Electoral Areas B and C), two council members each from the City of Fort St. John and the District of Taylor; and finally, with favourable support from the City of Fort St. John and District of Taylor, that the Steering Committee be supported by staff from the three local governments.

On July 9, 2020, the Regional Board passed the following resolution to clarify the membership of the proposed Steering Committee:

MOVED, SECONDED, and CARRIED

That the Regional Board authorize that the Terms of Reference for the North Peace Leisure Pool Steering Committee include membership as follows:

- a) The Area B Director and Alternate Director
- b) The Area C Director and Alternate Director
- c) Two (2) council members from the City of Fort St. John.
- d) Two (2) council members from the District of Taylor.

The attached North Peace Leisure Pool Replacement Steering Committee Terms of Reference outlines the goals and purpose of the Steering Committee. In addition, it lays out the required Committee organization, the accountability, the membership, the member responsibilities, meetings, reporting requirements, and stakeholders for the project.

ALTERNATIVE OPTIONS:

1. That the Regional Board provide amendments to the “North Peace Leisure Pool Replacement Steering Committee Terms of Reference”.
2. That the Regional Board provide further direction.

STRATEGIC PLAN RELEVANCE:

- ☒ Partnerships
- ☒ Collaboration with Local and First Nations governments

FINANCIAL CONSIDERATION(S):

In 2018, \$200,000 was requisitioned for a feasibility study, and approximately \$100,000 remains in that fund to complete the project.

COMMUNICATIONS CONSIDERATION(S):

None.

OTHER CONSIDERATION(S):

None.

Attachments:

1. North Peace Leisure Pool Facility Replacement Committee Draft Terms of Reference