



REPORT

To: Chair and Directors

Report Number: ADM-BRD-062

From: Kori Elden, Executive Assistant/HR Generalist

Date: July 29, 2020

Subject: 2020 Pre Budget Approval – Student/Junior Planner Position

RECOMMENDATION: *[Corporate Weighted]*

That the Regional Board authorize pre budget approval for 2021, in an amount not to exceed \$28,000, to extend the Student/Junior Planner position for a full nine-month term extending six months into 2021.

BACKGROUND/RATIONALE:

The Development Services Department has been short staffed for quite some time now. Consequently, the Development Services Department is being supported by a contracted organization. The Student/Junior Planner position will be an asset to the department and extending the budget dollars into 2021 will allow for a nine-month employment term. At this time, it would be difficult to recruit a qualified candidate for a term ending December 10, 2020.

ALTERNATIVE OPTIONS:

1. That the Regional Board provide further direction.

STRATEGIC PLAN RELEVANCE:

- ☒ Not Applicable to Strategic Plan.

FINANCIAL CONSIDERATION(S):

The 2020 Student/Junior Planner wage is \$26.20/hr. The total cost of a one-year term for this position is \$54,360 (including 14% in lieu of benefits)

COMMUNICATIONS CONSIDERATION(S):

The successful candidate for this position would receive notification of the nine-month term dates upon Board approval.

OTHER CONSIDERATION(S):

None.