



<u>Item #</u>	<u>Agenda Item</u>	<u>Minutes</u>
1.0	Roll Call	North Peace Airport Society President Jim McKnight, Electoral Area C Vice-President Brent Taillefer, District of Taylor Director Arlene Boon, Electoral Area B Director Rob Fraser, District of Taylor Director Dave Heiberg, District of Hudson's Hope Director Karen Goodings, Electoral Area B Director Moira Green, City of Fort St. John Director Brad Sperling, Electoral Area C Director Byron Stewart, City of Fort St. John Miranda V. Flury, Director of Strategy, Capital & Planning (D.SCP) North Peace Airport Services Shea De La Mare, Managing Director Vantage Airport Group Zachary Berglund, Manager Facilities, Projects, and Capital Planning David Grant, Director, Asset Management Marika De Decker, Director of Operations Absent Director Bob Norton, District of Hudson's Hope
1.1	Call to Order	10:15 am
1.2	Amendments to Agenda	None.
2.0	Meeting Minutes	
2.1	Meeting Minutes May 6, 2020	JUNE/8/2020- 1 MOVED: Dave Heiberg SECONDED: Rob Fraser THAT the regular meeting minutes from May 6, 2020 are approved as presented. CARRIED
3.0	Consent Agenda	JUNE/8/2020- 2 MOVED: Dave Heiberg SECONDED: Rob Fraser



		THAT the consent agenda on June 8, 2020 is approved as presented. CARRIED
4.0	Society's Financial Statements	JUNE/8/2020- 3 MOVED: Arlene Boon SECONDED: Brent Taillefer THAT the Society's financial statements dated April 30, 2020 are accepted as presented. CARRIED
5.0	North Peace Airport Services Reports	
5.1	NPAServices' Operational Report April 2020	<ul style="list-style-type: none">• Received.• The new disability regulations may incur a capital cost for a pet relief area, no other capital investment is required.• Additional flights expected from WestJet starting July 5th 2020, and from Air Canada starting June 15th 2020.
5.2	NPAServices' Financial Statements	<ul style="list-style-type: none">• Received.• Natural gas bill has caused the 15% increase YTD, Vantage will review and update the Society.• NPAServices is in a negative cash flow position for the last 2 months, and thus Vantage has had to inject funds to stabilize it.
5.3	Project Status Updates	
5.3.1	Project Update- Runway Rehabilitation 03/21 ACAP	<ul style="list-style-type: none">• Not received, a smaller update was provided on MD report.
5.3.2	Project Update- Grader	<ul style="list-style-type: none">• Not received, a smaller update was provided on MD report.
5.3.3	Project Update- Firehall and Maintenance Upgrades	<ul style="list-style-type: none">• Not received, a smaller update was provided on MD report.



5.3.4	Project Update- Crash Gates	<ul style="list-style-type: none">• Not received, a smaller update was provided on MD report.
5.3.5	Project Update- Professional Services Agreement with WSP (ARFF Firehall)	<ul style="list-style-type: none">• Still waiting for written confirmation from ACAP indicating YXJ still qualifies for a firehall if the original ACAP application is no longer active.
5.3.6	Project Update- Computer Server Upgrade	<ul style="list-style-type: none">• Not received, a smaller update was provided on MD report.
5.3.7	Project Update- North Cariboo Air Apron Rehabilitation	<ul style="list-style-type: none">• Not received, a smaller update was provided on MD report.
6.0	Unfinished Business	
7.0	New Business	
7.1	Lease Agreement Taskforce	<p>JUNE/8/2020- 4 MOVED: Rob Fraser SECONDED: Brad Sperling THAT the Lease Agreement Taskforce terms of reference is approved as presented with one amendment: remove the authority to sign the non-disturbance agreement for the proposed tenant; AND THAT Jim McKnight, Brent Taillefer, and Miranda V. Flury are members on this taskforce.</p> <p>CARRIED</p>
8.0	Adjournment	<p>JUNE/8/2020- 5 MOVED: Karen Goodings THAT the meeting is adjourned at 10:45 am.</p> <p>CARRIED</p>
9.0	Closed Meeting	See closed meeting minutes.