



REPORT

To: Rural Budgets Administration Committee

Report Number: ENV-RBAC-015

From: Kari Bondaroff, Environmental Services Manager

Date: January 21, 2021

Subject: **Function 601 Charlie Lake Sewer Draft 2021 Budget**

RECOMMENDATION:

That the Rural Budgets Administration Committee recommend that the Regional Board include the draft 2021 budget for Function 601 – Charlie Lake Sewer in the 2021 Financial Plan.

BACKGROUND/RATIONALE:

The 2021 Budget Process and 2021 Budget Calendar were approved at the November 12th Board meeting. The 2021 budget is based on core expenses and presents any proposed non-core expenses as supplemental items, as required.

The 2021 draft budget is currently at \$1,206,258. This is a 22.67% decrease from 2020. There are no supplemental projects scheduled for 2021 at this time.

ALTERNATIVE OPTIONS:

1. That the Rural Budgets Administration Committee provide further direction.

STRATEGIC PLAN RELEVANCE:

- ☒ Organizational Effectiveness

FINANCIAL CONSIDERATION(S):

Highlights of increases and decreases in the draft 2021 Charlie Lake Sewer budget include:

Funding Sources:

- Parcel Tax – \$71,258 (no change).
- 2020 Surplus – decrease of \$291,907.
- User Fees – increase of \$14,500
- PRA - \$100,000 (no change).
- Trucked Waste Fees Residential and Commercial - \$675,000 (no change).
- Fees (connection and call-out) – decrease of \$31000.

Net sum of the above increase/decrease is -\$308,407 in revenue.

Operations:

- Wages, benefits, WCB, Contingency – decrease of \$18,837.
- Insurance – increase of \$353.
- General operations – increase of \$8,197.
- Legal, consulting, studies/plans – decrease of \$24,808.
- Allocations (Admin and Fleet) – increase of \$3,914.
- Contractual Obligations – increase of \$51,238.
- Transfer to Reserves – decrease of \$298,464.
- Fees – decrease of \$30,000.

The net sum of the above increases/decrease is -\$308,407 expenditures.

Operating Reserve

- The balance of the operational reserve: \$103,557.

Capital Reserves

- The balance of the capital reserves are:
 - a. CL Treatment & Disposal: \$366,609.
 - b. CL Trucked Waste Receiving Facility: \$594,068.
 - c. DCC Reserve: \$280,423.
 - d. General Capital Reserve: \$517,500.

COMMUNICATIONS CONSIDERATION(S):

None at this time.

OTHER CONSIDERATION(S):

None at this time.

Attachments:

1. Function 601 Charlie Lake Sewer Draft 2021 Budget.