



REPORT

To: Rural Budgets Administration Committee

Report Number: ENV-RBAC-014

From: Kari Bondaroff, Environmental Services Manager

Date: January 21, 2021

Subject: Function 525 North Pine TV Tower Draft 2021 Budget

RECOMMENDATION:

That the Rural Budgets Administration Committee recommend that the Regional Board include the draft 2021 budget for Function 525 – North Pine TV Tower in the 2021 Financial Plan.

BACKGROUND/RATIONALE:

The 2021 Budget Process and 2021 Budget Calendar were approved at the November 12, 2020 Board meeting. The 2021 budget is based on core expenses and presents any proposed non-core expenses as supplemental items, as required.

The 2021 draft budget is currently at \$56,000. This is an 86.69% increase from 2020. \$50,000 of the budget is the result of a pre-approved Area B - PRA allocation, as per the December 17, 2020 Rural Budgets Administration Committee. The \$50,000 allocation will be used to conduct a condition assessment of the existing infrastructure, as part of asset management.

This function does not utilize any requisition funds¹. It is currently, operationally sustained by two rental agreements which generate \$6,000 in annual revenue.

Highlights of increases and decreases in the draft 2021 North Pine TV Tower budget include:

Funding Sources:

- Recovered Costs – \$6,000
- Transfer from PRA - \$50,000

Operations:

- Insurance – increase of \$231
- General operations – decrease of \$24,701
- Allocations (Admin and Fleet) – increase of \$1,173.

The net sum of the above increases/decrease is -\$23,297.

ALTERNATIVE OPTIONS:

1. That the Rural Budgets Administration Committee provide further direction.

¹ August 10, 2017 Regional Board resolved that the provision of TV services within the North Pine TV function be discontinued and that the function be allowed to go dormant (i.e., no further taxation). See [Meeting Minutes, pg. 8](#)

STRATEGIC PLAN RELEVANCE:

- ☒ Organizational Effectiveness
- ☒ Develop a Corporate Asset Management Program

FINANCIAL CONSIDERATION(S):

1. The balance of the North Pine TV Tower operational reserve is \$26,118.
2. There is no capital reserve.

COMMUNICATIONS CONSIDERATION(S):

None at this time.

OTHER CONSIDERATION(S):

None at this time.

Attachments:

1. Function 525 North Pine TV Tower Draft 2021 Budget.