



REPORT

To: Rural Budgets Administration Committee

Report Number: ENV-RBAC-019

From: Kari Bondaroff, Environmental Services Manager

Date: January 21, 2021

Subject: Function 605 Harper Imperial Subdivision Sewer Draft 2021 Budget

RECOMMENDATION:

That the Rural Budgets Administration Committee recommend that the Regional Board include the draft 2021 budget for Function 605 – Harper Imperial Subdivision Sewer in the 2021 Financial Plan.

BACKGROUND/RATIONALE:

The 2021 Budget Process and 2021 Budget Calendar were approved at the November 12, 2020 Board meeting. The 2021 budget is based on core expenses and presents any proposed non-core expenses as supplemental items, as required.

The 2021 draft budget is currently at \$161,740. This is an 11.93% increase from 2020. As per the Rural Budgets Administration Committee meeting on December 17, 2020, a \$50,000 Area D - Gas Tax allocation was approved to fund the 2021 condition assessment for this function.

Highlights of increases and decreases in the draft 2021 Harper Imperial Subdivision Sewer budget include:

Funding Sources:

- Parcel Tax – \$61,404 (no change).
- Surplus – decrease of \$2,475.
- Gas Tax – increase of \$50,000.
- User Fees – increase of \$2,500.
- PRA – decrease of \$26,664.
- MFA Actuarial – decrease of \$6,118.

Net sum of the above increase/decrease is \$17,243 in revenue.

Operations:

- Wages and benefits – increase of \$1,894.
- Insurance – decrease of \$183.
- General operations – increase \$25,227.
- Allocations (Admin and Fleet) – increase of \$3,470.
- Actuarial – decrease of \$6,118.
- Sewer Charges – increase of \$3,500
- Transfer to Capital Reserve – decrease \$72.
- Transfer to Operating Reserve – decrease \$10,475.

The net sum of the above increases/decreases is \$17,243 expenditures.

ALTERNATIVE OPTIONS:

1. That the Rural Budgets Administration Committee provide further direction.

STRATEGIC PLAN RELEVANCE:

- ☒ Organizational Effectiveness
 - ☒ Develop a Corporate Asset Management Program

FINANCIAL CONSIDERATION(S):

1. The balance of the operational reserve, including the estimated 2020 surplus is: \$24,472.
2. The balance of the capital reserve is \$26,968.

COMMUNICATIONS CONSIDERATION(S):

None at this time.

OTHER CONSIDERATION(S):

None at this time.

Attachments:

1. Function 605 Harper Imperial Subdivision Sewer Draft 2021 Budget.