



## PEACE RIVER REGIONAL DISTRICT

### EMERGENCY EXECUTIVE COMMITTEE MEETING

### MINUTES

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DATE: Tuesday, January 7, 2020  
PLACE: Regional District Office, Dawson Creek, BC

PRESENT: **Directors**  
Director Sperling, Electoral Area 'C'  
Director Goodings, Electoral Area 'B'  
Director Hiebert, Electoral Area 'D'  
Director Rose, Electoral Area 'E'  
Director Ackerman, City of Fort St. John  
Director Bumstead, City of Dawson Creek

**Staff**  
Shawn Dahlen, Chief Administrative Officer  
Trish Morgan, General Manager of Community Services  
Tiffany Traverse, Protective Services Coordinator  
Kyla Traichevich, Community Services Clerk

**Call to Order** The meeting was called to order at 1:00 pm.

**Election of Chair** The Chief Administrative Officer called for nominations for the Office of Committee Chair for 2020.

Director Goodings nominated Director Sperling for the Office of Committee Chair for 2020.  
Director Hiebert Seconded the nomination.  
Director Sperling Accepted the nomination.

The Chief Administrative Officer called a second time for nominations for the Office of Committee Chair for 2020.

The Chief Administrative Officer called a third time for nominations for the Office of Committee Chair for 2020.

Hearing none, the Chief Administrative Officer declared Director Sperling, Chair of the Emergency Executive Committee for 2020.

**Election of Vice-Chair** The Chief Administrative Officer called for nominations for the Office of Committee Vice-Chair for 2020.

Director Goodings nominated Director Hiebert for the Office of Committee Vice-Chair for 2020.  
Director Rose Seconded the nomination.  
Director Hiebert Accepted the nomination.

The Chief Administrative Officer called a second time for nominations for the Office of Committee Vice-Chair for 2020.

The Chief Administrative Officer called a third time for nominations for the Office of Committee Vice-Chair for 2020.

Hearing none, the Chief Administrative Officer declared Director Hiebert, Vice-Chair of the Emergency Executive Committee for 2020.

**DIRECTORS NOTICE OF NEW BUSINESS:**

Trish Morgan Introduction of new staff in the Community Services Department

Director BC Hydro/Site C Emergency Response, Working Group  
Goodings

**ADOPTION OF AGENDA:**

MOVED by Director Hiebert , SECONDED by Director Bumstead,  
That the Emergency Executive Committee agenda for the January 7, 2020 including  
Director's new business and additional items for the agenda, be adopted as amended:

1. **Call to Order**
2. **Election of Chair and Vice-Chair**
3. **Notice of New Business**
4. **Adoption of Agenda**
5. **Adoption of Minutes**
  - M-1 Emergency Executive Committee Meeting Minutes of February 7, 2019
  - M-2 Search and Rescue Grant Allocation Meeting Minutes of July 25, 2019
6. **Business Arising from the Minutes**
  - M-1 February 7, 2019 Item #9, NB-1 RE: EOC
  - M-2 July 25, 2019, BA-1, Regional Model
7. **Delegations**
8. **Correspondence**
9. **Reports**
  - R-1 2020 Draft Budget Review
  - R-2 Modernizing the *Emergency Program Act*
10. **New Business**
  - NB-1 Introduction of New Staff
  - NB-2 BC Hydro/Site C Emergency Response Working Group
11. **Items for Information**
  - I-1 For Reference: PRRD Emergency and Disaster Service Establishment  
Bylaw No. 1598, 2005 and PRRD Emergency and Disaster Operations  
Bylaw No. 1599, 2005.
  - I-2 Incident Register
12. **Adjournment**

**CARRIED.**

**ADOPTION OF MINUTES:**

M-1 MOVED by Director Bumstead, SECONDED by Director Rose,  
February 7, That the Emergency Executive Committee Meeting Minutes of February 7, 2019 be  
2019 adopted.

**CARRIED.**

M-2  
July 25, 2019                MOVED by Director Ackerman, SECONDED by Director Hiebert,  
That the Emergency Executive Committee Meeting Minutes of July 25, 2019 be adopted.  
**CARRIED.**

**BUSINESS ARISING FROM THE MINUTES:**

M-1 Feb 7, 2019        Committee members were advised that letters have been forwarded to the Honourable  
Item #9                Mike Farnsworth, Minister of Public Safety and Solicitor General, Deputy Minister Becky  
NB-1 re: EOC        Denlinger, Emergency Management, Ministry of Public Safety and Solicitor General, and the  
Honourable Selina Robinson, Minister of Municipal Affairs and Housing regarding a possible  
delegation to discuss detrimental impacts during emergency events. A meeting has been  
tentatively scheduled for the first few weeks of March with Tony Fiala, Senior Regional  
Manager EMBC to discuss the Old Fort After Action report and recommendations.

M-2 July 25,  
2019 BA-1                The Committee suggested that staff reach out to the Search and Rescue groups to obtain an  
Regional Model        update regarding the possibility of a Regional Model with respect to funding.

**DELEGATIONS:**  
**CORRESPONDENCE:**

**REPORTS:**

R-1  
December 17,  
2019 – 2020  
draft budget n  
300 Emergency  
Planning                MOVED by Director Ackerman, SECONDED by Director Hiebert,  
That the Emergency Executive Committee accept the 2020 budget for Function 300 -  
Emergency Planning, as presented, and forward it to the Regional Board for consideration in  
the 2020 Annual Financial Plan.  
**CARRIED.**

MOVED by Director Rose, SECONDED by Director Hiebert,  
That the supplementary request to conduct flood plain mapping west of Chetwynd, around  
Moberly Lake, south of Pouce Coupe and in the Tomslake and Tupper areas be approved  
subject to the Regional District obtaining a Community Emergency Preparedness Grant for  
up to \$150,000.  
**CARRIED.**

MOVED by Director Goodings, SECONDED by Director Hiebert,  
That the supplementary request to conduct extensive FireSmart® Education sessions and  
assessments within the rural areas of the Regional District be approved subject to the  
Regional District obtaining a Community Resiliency Investment Grant for up to \$150,000.  
**CARRIED.**

MOVED by Director Hiebert, SECONDED by Director Bumstead,  
That the supplementary request to complete a Disaster Debris Management Plan be  
approved.  
**DEFEATED.**

R-2  
December 17,  
2019 –  
Modernizing the  
*Emergency  
Program Act*

MOVED by Director Hiebert, SECONDED by Director Rose,  
That the Emergency Executive Committee recommend to the Regional Board to approve  
the draft response to the Province of BC regarding the discussion paper “Modernizing the  
*Emergency Program Act*.”

**CARRIED.**

MOVED by Director Goodings, SECONDED by Director Rose,  
That the Recommendation 8, *Building & Development*, specifically around the building  
inspection section, of the draft response letter to the Province of BC regarding the  
discussion paper “Modernizing the *Emergency Program Act*” be removed and replaced with  
the need to identifying the hazards in areas.

**CARRIED.**

**NEW BUSINESS:**

NB-1  
Introduction of  
new staff

The General Manager of Community Services introduced new staff:

- Tiffany Traverse – Protective Services Coordinator
- Kyla Traichevich – Community Services Clerk

NB-2  
BC Hydro Site C  
Emergency  
Response

MOVED by Director Ackerman , SECONDED by Director Rose,  
That Director Goodings attend the BC Hydro Site C Emergency Response Working Group  
meeting as an alternate to Director Sperling, once a date has been finalized.

**CARRIED.**

**ITEMS FOR INFORMATION:**

**ADJOURNMENT**

The Chair adjourned the meeting at 2:17 pm.

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Director Sperling, Meeting Chair

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Kyla Traichevich, Community Services Clerk