



REPORT

To: Solid Waste Committee

Report Number: ENV-SWC-102

From: Gerritt Lacey, Solid Waste Manager

Date: July 7, 2022

Subject: RFQ Award 28-2022 Share Sheds – BBLF, CHLF, DCTS

RECOMMENDATION:

That the Solid Waste Committee recommend that the Regional Board award RFQ 28-2022 “Share Sheds – BBLF, CHLF, DCTS” to Celtic Construction at a cost of \$101,940.08 (excluding GST) for the supply of 3 – 12’x24’ sheds which will be used as share sheds at the Bessborough and Chetwynd Landfills and the Dawson Creek Transfer Station; further, that the Chair and Chief Administrative Officer be authorized to sign the agreement on behalf of the PRRD.

BACKGROUND/RATIONALE:

When the manned transfer station network was constructed between 2012 and 2015, share sheds were incorporated into the designs. These 8’ x 16’ share sheds were intended to collect lightly used items that residents can drop off and take, free of charge, during operating hours. These share sheds provide residents an opportunity to divert waste from the waste stream and are heavily used.

At this time, the only manned collection sites that do not have share sheds are the Bessborough and Chetwynd Landfills, and the Dawson Creek Transfer Station.

Staff issued a Request for Quotation (RFQ) to secure the best pricing for three 12’x24’ sheds. The larger shed dimensions will allow for additional opportunities to be pursued in the future, such as a dimensional wood program. One bid was received and the results are as follows:

	Celtic Construction
Mandatory Requirements	
Submission Form (Appendix B)	✓
Pricing (Appendix C)	✓
Scoring Matrix Results	
Total Score	88.50
PROPOSAL COST (Excluding GST)	\$101,940.08

This bid met all the mandatory requirements of the RFQ, therefore Celtic Construction is the preferred proponent.

ALTERNATIVE OPTIONS:

1. That the Solid Waste Committee provide further direction.

STRATEGIC PLAN RELEVANCE:

☒ Not Applicable to Strategic Plan

FINANCIAL CONSIDERATION(S):

Through the 2021 financial plan \$80,000 was allocated to the project, \$65,000 for purchase of the buildings and \$15,000 for electrical connections.

The quoted value by Celtic is \$21,940 above the budgeted amount, and does not include the cost to install the electrical connections to the building. The total amount need to complete the project is \$117,000 which is \$37,000 more then what was budgeted for the project in 2022.

Funding

Pricing on capital projects has come in higher than anticipated this year. The table below shows the planned projects for 2022 and their current status:

2022 Project	Budgeted	Actual Price	Budgeted vs Actual	Status
NPRLF Phase 1 Closure Construction	\$2,800,000	\$3,409,410	-\$609,410	Approved w/ budget amendment
Bulky Pit Closure Construction	\$170,000	\$136,390	\$37,310	Approved
LFG Probe Network – BBLF, CHLF, NPRLF	\$18,000	\$13,621	\$4,379	Approved
Share Sheds – BBLF, CHLF, DCTS	\$80,000	\$117,000	-\$37,000	July 7, 2022 SWC
TOTALS	\$3,068,000	\$3,679,421	\$4,689	
Manned TS Security Cameras	\$140,000	TBD	TBD	On Hold

To date, on approved projects, there is a balance of \$41,689 not including the NPRLF Phase 1 Closure Construction which includes a budget amendment to cover the additional \$4,379. Therefore, the current capital budget can absorb the extra \$37,000 needed for the share shed project.

COMMUNICATIONS CONSIDERATION(S):

None at this time.

OTHER CONSIDERATION(S):

Both the Hudson's Hope and Tumbler Ridge Transfer Stations have a pole shed that are used like a share shed and run by each municipality. At these sites, the PRRD is only responsible for the collection of household bagged waste, and any other recycling or diversion operations are run through the respective municipality.

The Regional Board has resolved to build a Tier 1 Transfer Station at the Hudson's Hope site, at which time a new share shed will be incorporated into the design.