



PEACE RIVER REGIONAL DISTRICT

## SOLID WASTE COMMITTEE MEETING MINUTES

FRIDAY, MAY 13, 2022

**LOCATION** Peace River Regional District Office, Dawson Creek, BC

### ATTENDANCE

#### Committee Directors

Director Rose, Electoral Area E, Committee Chair  
Director Sperling, Electoral Area C (ex officio)  
Director Zabinsky, City of Fort St. John  
Director Bumstead, City of Dawson Creek  
*Via Zoom*  
Director Goodings, Electoral Area B  
Director Fraser, District of Taylor

#### Staff

Shawn Dahlen, Chief Administrative Officer, 10:45 am  
Tyra Henderson, Corporate Officer  
Kari Bondaroff, GM Environmental Services  
Gerritt Lacey, Solid Waste Manager  
John Gillis, Solid Waste Coordinator  
Becky Gelsthorpe, Executive Assistant, 10:50 am  
Suzanne Garrett, Recorder

**1. CALL TO ORDER** The Chair called the meeting to order at 10:02 am

### 2. DIRECTORS' NOTICE OF NEW BUSINESS

Director Zabinsky Tires

### 3. ADOPTION OF AGENDA

- 3.1 Adoption of Agenda MOVED Director Bumstead, SECONDED Director Zabinsky,  
That the Solid Waste Committee adopt the May 13, 2022 Meeting Agenda, as amended to include  
Director's new business (tires):
1. Call to Order
  2. Directors' Notice of New Business
  3. Adoption of Agenda
  4. Gallery Comments or Questions
  5. Adoption of Minutes
    - 5.1 Solid Waste Committee Draft Meeting Minutes of April 1, 2022
  6. Business Arising from the Minutes
  7. Delegations
  8. Correspondence
    - 8.1 Email from H. Kasemian, UNBC re: possible funding opportunity (Mitacs Elevate).
  9. Reports
    - 9.1 RFP Award 20-2022 SP Refuse Collection and Transfer Services Contract, ENV-SWC-090
    - 9.2 RFP Award 21-2022 NP Refuse Collection and Transfer Services Contract, ENV-SWC-091
    - 9.3 RFP Award 22-2022 Manned Transfer Station Operation and Haulage, ENV-SWC-093
    - 9.4 NPRLF Bio-Sul Production Agreement Renewal Update, ENV-SWC-094
    - 9.5 24 hour access pilot Q3 Update, ENV-SWC-096
    - 9.6 Cleanfarms Agricultural Plastics Pilot 2022 Q1 Update, ENV-SWC- 097
    - 9.7 PRRD Solid Waste Permit Update, ENV-SWC-098
  10. New Business
    - 10.1 Tires
  11. Diary
    - 11.1 Solid Waste Diary
  12. Item(s) for Information
    - 12.1 Terms of Reference
  13. Adjournment

**CARRIED**

#### 4. GALLERY COMMENTS OR QUESTIONS

#### 5. ADOPTION OF MINUTES

- 5.1  
April 1, 2022 SWC Minutes
- MOVED Director Bumstead, SECONDED Director Zabinsky,  
That the Solid Waste Committee adopt the April 1, 2022 Meeting Minutes.

**CARRIED**

#### 6. BUSINESS ARISING FROM THE MINUTES

#### 7. DELEGATIONS

#### 8. CORRESPONDENCE

##### 8.1 UNBC

At the April 21, 2022 Committee of the Whole Dominic Reiffarth, post doctoral student, University of Northern BC presented his initial research findings and recommendations as part of the Solid Waste Management Best Practices Study he compiled for the Regional District.

Funding for the “research” phase of the Solid Waste Management Best Practices study has been exhausted, Dominic is working on finalising the Report, which will be provided to the Solid Waste Committee and Regional Board in July.

UNBC has advised staff of a two year postdoctoral funding opportunity, totalling up to \$160K, through Mitacs Elevate. This two year program includes a postdoctoral fellowship. Under which Mr. Reiffarth could continue his work on the Best Practices Study as a Postdoctoral Fellow. Deadline for applications is July 6, 2022. The Regional District’s contribution would be \$20,000 per year, with \$60,000 per year coming from Mitacs.

MOVED Director Goodings, SECONDED Director Zabinsky,  
That the Solid Waste Committee recommend that the Regional Board authorize the submission of a grant application through the University of Northern BC (UNBC) to Mitacs Elevate, to secure funding for the continuance of the Solid Waste Management Best Practices Study, for a grant of up to \$160,000 over two years; further, that \$20,000 be allocated in 2022 and 2023 totalling \$40,000 as the PRRD’s contribution to the project.

**CARRIED**

#### 9. REPORTS

##### 9.1 RFP Award 20-2022 SP Rural Collection and Transfer Services, ENV-SWC-090

MOVED Director Bumstead, SECONDED Director Zabinsky,  
That the Solid Waste Committee recommend that the Regional Board award Request for Proposal 20-2022 “South Peace Rural Refuse Collection and Transfer Services Contract” to Green for Life Environmental Inc. for a three year contract, from July 1, 2022 to June 30, 2025, at a total cost not to exceed \$973,714 (excluding taxes) for the term of the contract inclusive of \$846,706 for scheduled tips and an additional \$127,006 allocated for hourly clean-up work; further, that the Chair and Chief Administrative Officer be authorized to sign the agreement on behalf of the Peace River Regional District.

**CARRIED**

9.2 RFP 21-2022 Award North Peace Rural Refuse Collection and Transfer Services Contract, ENV-SWC-091

MOVED Director Goodings, SECONDED Director Fraser,  
That the Solid Waste Committee recommend that the Regional Board award Request for Proposal 21-2022 "North Peace Rural Refuse Collection and Transfer Services Contract" to Green for Life Environmental Inc. for a three year contract, from July 1, 2022 to June 30, 2025. The cost of the contract is to be \$379,230 for scheduled tips with an additional \$56,770 allocated for hourly clean-up work, making a total cost not to exceed \$436,000 (excluding taxes) for the term of the contract; further, that the Chair and Chief Administrative Officer be authorized to sign the agreement on behalf of the Peace River Regional District.

**CARRIED**

9.3 RFP 22-2022 Award Manned Transfer Station Operation and Waste Haulage, ENV-SWC-093

MOVED Director Zabinsky, SECONDED Director Bumstead,  
That the Solid Waste Committee recommend that the Regional Board award Request for Proposal 22-2022 "Manned Transfer Station Operation and Waste Haulage" to Secure Energy for a five year term, from November 16, 2022 to November 15, 2027, at a total cost not exceeding \$6,537,426 (excluding taxes) for the term of the contract; further, that the Chair and Chief Administrative Officer be authorized to sign the agreement on behalf of the Peace River Regional District.

**CARRIED**

9.4 North Peace Regional Landfill Bio-Sul Production Agreement Renewal Update, ENV-SWC-094

MOVED Director Zabinsky, SECONDED Director Bumstead,  
That the Solid Waste Committee receive the report titled "North Peace Regional Landfill Bio-Sul Production Agreement Renewal Update, ENV-SWC-094" for discussion; and further, that the report be shared with the Regional Board via the Consent Calendar.

**CARRIED**

9.5 24 Hour Access pilot Q3 Update, ENV-SWC-096

MOVED Director Zabinsky, SECONDED Director Fraser,  
That the Solid Waste Committee receive the report titled "24 Hour Manned Transfer Station Pilot Third Quarter Update, ENV-SWC-096", which provides the third quarter update for the pilot program conducted at Moberly Lake and Prespatou Transfer Stations to accept bagged household waste 24 hours per day, for discussion; further, that the report be shared with the Regional Board via the Consent Calendar.

**CARRIED**

9.6 Cleanfarms Agricultural Plastics Pilot – Q1 Update, ENV-SWC-097

MOVED Director Bumstead, SECONDED Director Goodings,  
That the Solid Waste Committee receive the report titled "Cleanfarms Agricultural Plastics Pilot 2022 Q1 Update, ENV-SWC-097", which provides an update and information on tonnage collected, the financial report, communication activities and key challenges/learnings through the first quarter of the program in 2022, for discussion; further, that the report be shared with the Regional Board via the Consent Calendar.

**CARRIED**

9.7 PRRD Solid Waste Permit  
Update, ENV-SWC-098

MOVED Director Bumstead, SECONDED Director Zabinsky,  
That the Solid Waste Committee receive the report titled "PRRD Solid Waste permit  
Update, ENV-SWC-098", which updates Committee members on the work completed  
since 2020 on closed landfills in the PRRD and the upcoming work required in 2022,  
for information; further, that the report be shared with the Regional Board via the  
Consent Calendar.

**CARRIED**

**10. NEW BUSINESS**

10.1 Tire collection

Director Zabinsky inquired if the Peace River region was experiencing collection  
issues under the Tire Stewardship program.

Staff responded that tires at landfills and tier 1 transfer stations are handled through  
the Extended Producer Responsibility (EPR) program Tire Stewardship BC. Having the  
Tire Stewardship BC's contractor collect tires from sites has been an issue, delays of  
over one year to have the tires picked up has happened before in the PRRD.  
Challenges occur due to lower volumes collected at the various sites to warrant the  
transportation costs from the stewardship. Tire Stewardship BC underwent a  
consultation process in 2021, during the consultation, timely collection was  
identified as a problem across the Province. Tire Stewardship BC has since reached  
out to the PRRD and intends on doing a large pickup this year in the region asap  
starting with the higher volume sites.

**11. DIARY**

**12. ITEMS FOR INFORMATION**

Terms of Reference

**13. ADJOURNMENT**

The Chair adjourned the meeting at 11:00 am

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Director Rose, Meeting Chair

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S. Garrett, Recorder