



PEACE RIVER REGIONAL DISTRICT

ELECTORAL AREA DIRECTORS COMMITTEE MEETING **MINUTES**

DATE: June 18, 2020

PLACE: Regional District Office Boardroom, Dawson Creek, BC

PRESENT: **Directors**

Director Goodings, Meeting Chair
Director Sperling
Director Hiebert
Director Rose

Staff

Shawn Dahlen, Chief Administrative Officer
Tyra Henderson, Corporate Officer
Teri Vetter, Chief Financial Officer
Paulo Eichelberger, General Manager of Environmental Services
Trish Morgan, General Manager of Community Services
Crystal Brown, Electoral Area Manager
Kari Bondaroff, Environmental Services Manager
Gerritt Lacey, Solid Waste Services Manager
Trevor Ouellette, IT Manager
Naomi Donat, Recording Secretary

Call to Order The Chair called the meeting to order at 9:20 a.m.

DIRECTORS NOTICE OF NEW BUSINESS:

Director Hiebert	UBCM Resolution, Ranching Concerns
Director Sperling	Orphan wells
Director Rose	Planning
Director Goodings	Gotta Go

ADOPTION OF AGENDA:

MOVED by Director Hiebert, SECONDED by Director Rose,
That the Electoral Area Directors Committee agenda for the June 18, 2020
meeting, including Directors' new business, be adopted as amended:

1. Call to Order
 - 1.1. Director Goodings to Chair the Meeting
2. Directors' Notice of New Business
3. Adoption of Agenda
4. Gallery Comments or Questions

Adoption of Agenda
continued

5. Adoption of Minutes
 - 5.1. Electoral Area Directors Committee Draft Meeting Minutes of May 21, 2020
 - 5.2. Draft Minutes of Special Electoral Area Directors Committee Meeting June 4, 2020
6. Business Arising from the Minutes
7. Delegations
 - 7.1. Dawson Creek Society for Community Living – Pilot Project for Seniors, Sam Barber, Board Chairperson, *(by invitation of the Committee)*
 - 7.2. Coastal GasLink Pipeline Project Summer Construction Program, Heather Desarmia, Public Affairs Coordinator; Kiel Giddens, Public Affairs Manager; Melanie Shandruk, Ian McLeod, Rachel Kulasa, and Anthony Heywood-Smith – Project Manager for Wilde Lake Compressor Station
 - 7.3. Pacific Northern Gas – Update, Brock John, Director, Business Development and Stakeholder Relations, and Al Kleinschmidt, Manager Energy Management & DSM.
8. Correspondence
9. Reports
 - 9.1. PRRD Grant Writer Services, ADM-EADC-008
 - 9.2. British Columbia Utilities Commission Complaint Process, ADM-EADC-010
 - 9.3. Charlie Lake Sewage Collection Network Feasibility Study, ENV-EADC-004
 - 9.4. Charlie Lake Reclaimed Water Facility Design, ENV-EADC-003
 - 9.5. Grounds Maintenance of Cemeteries within the Peace River Regional District, CS-EADC-001
 - 9.6. Item Previously Released from a Closed Committee Meeting, ADM-EADC-011
 - 9.7. Notice of Closed EADC Session – June 18, 2020, ADM-EADC-009
10. Discussion Items
 - 10.1. Electoral Area Economic Development Function
11. New Business
 - 11.1. UBCM Resolution, Ranching Concerns
 - 11.2. Orphan Wells
 - 11.3. Planning
 - 11.4. Gotta Go
12. Communications
13. Diary
 - 13.1. June EADC Diary
14. Adjournment

CARRIED

GALLERY COMMENTS OR QUESTIONS

None

Vary the agenda

MOVED by Director Hiebert, SECONDED by Director Rose,
That the agenda be varied to hear Delegation 7.1.

CARRIED

DELEGATION

7.1:

Dawson Creek Society for Community Living – Pilot Project for Seniors
Sam Barber, Board Chairperson

The project was initiated to see what could be done to support rural seniors in their homes. The services provided include ready-to-heat meals, cleaning, snow removal, and odd jobs. Seniors commented that the companionship provided by the support staff was also very much appreciated. The society is hoping to be able to supply meals to urban seniors going into and coming out of surgery in July. There was a discussion of how a function could be created to assist urban and rural residents throughout the Regional District. Mr. Barber suggested starting small, with people in the local area. The Chief

Financial Officer agreed to meet with Mr. Barber to discuss financial options for assisting in providing these services.

ADOPTION OF MINUTES:

5.1
EADC Minutes MOVED by Director Hiebert SECONDED by Director Sperling,
That the Electoral Area Directors Committee Meeting Minutes of May 21,
2020 be adopted.

CARRIED

5.2 Special EADC MOVED by Director Rose, SECONDED by Director Sperling,
Minutes That the Special Electoral Area Directors Committee Meeting Minutes of June
4, 2020 be adopted.

CARRIED

BUSINESS ARISING FROM THE MINUTES:

6.1 7.1 Correspondence: Director Hiebert asked if PRiS (Peace River Internet
Society) had contacted Gloria and Tom Rounds.

Recessed At 9:58
Reconvened At 10:28

Vary the agenda Moved by Director Hiebert, SECONDED by Director Rose,
That the agenda be varied to discuss Reports.

CARRIED

REPORTS:

9.1 MOVED by Director Sperling, SECONDED by Director Rose,
Grant Writer That the Electoral Area Directors Committee recommend that the Regional
Services Board approve the preparation of a report on options for the PRRD Grant
Writer Services to be brought in house, inclusive of a work plan and budget
implications; and further, that the report be provided to the Electoral Area
Directors Committee.

CARRIED

9.2 MOVED by Director Sperling, SECONDED by Director Hiebert,
British Columbia That the Electoral Area Directors Committee receive the report titled "British
Utilities Commission Columbia Utilities Commission Complaint Process" dated June 9, 2020 for
Complaint Process discussion.

CARRIED

Director Hiebert will send a letter to the BC Utilities Commission in response to BCUC's response to the Klemmer's complaint.

MOVED by Director Rose, SECONDED by Director Hiebert,
That the Electoral Area Directors send a letter to the BC Utilities Commission asking for clarification of the BCUC complaint process.

CARRIED

DELEGATION

7.2

Coastal GasLink Pipeline Project Summer Construction Program

Heather Desarmia, Public Affairs Coordinator; Kiel Giddens, Public Affairs Manager; Melanie Shandruk, Ian McLeod, Rachel Kulasa, and Anthony Heywood-Smith – Project Manager for Wilde Lake Compressor Station

The delegation gave an update of their summer construction program including rights-of-way cleared, construction schedules, road upgrades, and plans for lodging their workers. The company is working with communities and contractors to ensure that they are meeting or exceeding the guidelines presented by Dr. Bonnie Henry, Provincial Health Officer. The company would have usually had an open house, but due to COVID-19, they will be mailing out notices to residents to let them know how to get in touch with TC Energy.

Director Rose asked if the Committee could be provided with a breakdown of workforce numbers to know how many are local, non-local, and local indigenous. Kiel Giddens responded that he can send these numbers for the projects in the Regional District.

Director Goodings asked how many streams will be crossed. Melanie Shandruk will send a report to the Committee.

Director Rose asked if Sauteau Camp is all self-contained in terms of solid waste, sewage, and potable water. Melanie Shandruk stated that contractors get their own permits to take care of these items. Director Rose asked if these applications had been received by the Regional District. Kiel Giddens said that he will send a report to the Committee indicating where solid waste and sewage is being taken.

Director Hiebert asked how future progress will be reported. Kiel Giddens stated that construction updates are made monthly. There is a place on their website to sign up to receive their newsletters. They are using newspaper advertisements and social media channels to get out more information to the public.

Kiel Giddens asked to be provided with any local guidelines that are above the provincial guidelines. He would also like to receive information on local recreational opportunities for their staff to participate in while they are in the area.

REPORTS

- 9.3
Charlie Lake Sewage
Collection Network
Feasibility Study
- MOVED by Director Sperling, SECONDED by Director Hiebert,
That the Electoral Area Directors Committee recommend that the Regional
Board authorize compilation and issuance of a Request for Proposal (RFP) for
qualified professionals to conduct a feasibility study to expand sewage
collection capacity along the eastern portion of Charlie Lake.
- CARRIED**
- 9.4
Charlie Lake
Reclaimed Water
Facility Design
- MOVED by Director Sperling, SECONDED by Director Hiebert,
That the Electoral Area Directors Committee recommend that the Regional
Board authorize compilation and issuance of a Request for Proposal (RFP) for
qualified professionals to design a water reclaim system at the Charlie Lake
Waste Water Treatment Facility.
- CARRIED**
- 9.5
Grounds
Maintenance of
Cemeteries within
the Peace River
Regional District
- MOVED by Director Hiebert, SECONDED by Director Sperling,
That the Electoral Area Directors Committee receive the report titled
“Grounds Maintenance of Cemeteries within the Peace River Regional
District”, dated June 8, 2020 for discussion.
- CARRIED**
- MOVED by Director Rose, SECONDED by Director Hiebert,
That the Electoral Area Directors Committee be provided with a report
identifying the cost for each individual Electoral Area to conduct lawn
maintenance for the existing cemeteries within those electoral areas and
what the subsequent taxation increase to requisition would be; the rules and
regulations that need to be followed in regards to operating and maintaining
cemeteries; and the additional grant dollars required to allow existing
cemeteries to remain operational and functioning in the short term.
- CARRIED**
- The Committee directed staff to get a legal opinion to determine if the
existing bylaw gives the Peace River Regional District the authority to operate,
develop and maintain cemeteries.
- Recess
Reconvene
- The Chair recessed the meeting for luncheon at 12:05
The Chair reconvened the meeting at 1:00

DELEGATION

- 7.3
- Pacific Northern Gas – Update
Brock John, Director, Business Development and Stakeholder Relations, and Al
Kleinschmidt, Manager Energy Management & DSM.
- The delegates reviewed each project listed on the spreadsheet provided.

Director Goodings asked if there is still an offer from Canadian Natural Resources Limited for a 20 year supply in the Prespatou/Buick Creek area. Brock John replied that CNRL does not really want to be a utility company. PNG is reluctant to take over CNRL infrastructure that is 50 years old.

Director Gooding asked if the Committee could see the report showing that certain projects are not economical. Al Kleinschmidt explained that the estimates showed that projects were not economical in comparison with what residents' costs are now. The risk was that the costs would be more than what residents are currently paying for propane. More information could be obtained on the potential load, number of clients and volume needed. Brock John explained that using a 40 year depreciation factor versus 20 years does not make any difference in terms of the economic calculations. Al Kleinschmidt agreed to present the economic analysis in a more comprehensive package.

Director Hiebert pointed out that where the table referred to Kelly Lake First Nation, it should be the Community of Kelly Lake instead.

Brock John agreed to put together a summary for the Wonowon community.

Director Rose pointed out that Area E communities are not on the spreadsheet. Brock John asked Crystal Brown to send him the list again.

CORRESPONDENCE:

None

Vary the agenda

MOVED by Director Rose, SECONDED by Director Hiebert,
That the agenda be varied to move the closed session to the end of the meeting.

CARRIED

DISCUSSION ITEMS:

10.1

Electoral Area Economic Development Function

MOVED by Director Rose, SECONDED by Director Sperling,
That the Electoral Area Directors Committee recommend that the Regional Board provide authorization for information regarding the establishment of an electoral area economic development function to an Electoral Area Directors Committee meeting prior to the workshop on Regional Grant-in-Aid and Economic Development.

CARRIED

NEW BUSINESS:

11.1

UBCM Resolution,

MOVED by Director Rose, SECONDED by Director Hiebert,
That the Electoral Area Directors Committee recommend that the Regional

Ranching Concerns Board submit the following resolution to UBCM for consideration at the 2020 UBCM Convention:

WHEREAS residents are concerned with the lack of service that is offered by the Ministry of Forests, Lands, Natural Resource Operations and Rural Development, including a lack of staff with experience or training in ranching related issues, high turnover, and unreasonable delays in communications and approvals; and

WHEREAS ranchers are faced with numerous delays in approvals for fence installation due to the removal of natural boundaries by third party operators; and

WHEREAS ranchers are facing hardships and are unable to properly manage their tenures due to a lack of qualified staff who can assist ranchers with range burning applications;

THEREFORE BE IT RESOLVED that the Union of British Columbia Municipalities petition the Province to bring up staffing levels in the range department so that grazing tenures or license issues are dealt with more timely and efficiently to prevent entire grazing seasons being lost.

11.2 Director Sperling said that the Committee will receive information on
Orphan wells priorities from the BC Oil and Gas Commission.

11.3 MOVED by Director Rose, SECONDED by Director Hiebert,
Planning That the Electoral Area Directors send a letter to the Honorable Selina Robinson regarding Section 14 of the Local Government Act, Land Use Planning, on Electoral Area Letterhead.

CARRIED

Director Rose will work with staff to write the letter.

11.4 The Electoral Area Directors gave their support to Director Goodings to
Gotta Go develop a service function that will assist with funding for maintenance at the Mile 202 and Sikanni Gotta Go sites, for a period of 9 years.

COMMUNICATIONS: None.

DIARY:

13.1 No changes were made to the Diary.

REPORTS:

9.6 MOVED by Director Hiebert, SECONDED by Director Sperling,
Item Previously That the following resolution released from a closed committee meeting be

Released from a
Closed Committee
Meeting

received for information:

MOVED, SECONDED, AND CARRIED

That the Electoral Area Directors Committee research further options for the distribution of connectivity across the region, inclusive of a work plan.

CARRIED

9.7
Notice of Closed
Session

MOVED by Director Rose, SECONDED by Director Sperling

That the Electoral Area Directors Committee recess to a Closed Meeting for the purpose of discussing the following item:

- Agenda Items M-1 & R-2 - Closed Meeting Minutes & Items for Release (CC Section 97(1)(b))
- Agenda Item R-1 - Negotiations Related to a Proposed Service (CC Section 90 (1)(k) & 90(1)(j))

CARRIED

ADJOURNMENT

The Chair adjourned the meeting at 3:50 p.m.

Director Goodings, Meeting Chair

Naomi Donat, Recording Secretary