



# REPORT

To: Chair and Directors

Report Number: ADM-BRD-258

From: Tyra Henderson, Corporate Officer

Date: December 2, 2021

Subject: **2022 Board Appointments**

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## **RECOMMENDATION #1: [Corporate Unweighted]**

That the Regional Board authorize letters of appreciation for their volunteer service be sent to the members of the Community Measures Advisory Committee on behalf of Chair Sperling; further, that the Community Measures Advisory Committee be dissolved.

## **RECOMMENDATION #2: [Corporate Unweighted]**

That the Chair's re-appointment of Director Heiberg as the North Peace Director and Director Bertrand as the South Peace Director of the Health Care Scholarship Committee for 2022 be received for information.

## **RECOMMENDATION #3: [Corporate Unweighted]**

That Chair's appointment of Director Hiebert in place of Director Rose on the Regional Parks Committee for 2022 be received for information.

## **RECOMMENDATION #4: [Corporate Unweighted]**

That the Chair appointment of Director Bertrand in place of Alternate Director Deck as the South Peace Municipal Director, to the Solid Waste Committee, with all other appointments remaining the same be received for information; further, that Alternate Director Mel Deck be thanked for his many years of service and contributions to the Solid Waste Committee.

## **RECOMMENDATION #5: [Corporate Unweighted]**

That the District of Chetwynd appointments of Mayor Courtoreille, Councillor Clay Bassendowski, and Councillor Janet Wark to the Chetwynd Civic Properties Commission be accepted by the Peace River Regional District; further, that the Regional Board reaffirm Walter MacFarlane and Larry Houley as Area E appointees to the Commission.

*\*Chetwynd recommended that their appointees remain unchanged, as per the attached letter.*

## **RECOMMENDATION #6: [Corporate Unweighted]**

That the Regional Board appoint Director Rose and Director Sperling as the Peace River Regional District representative and alternate representative to the Municipal Finance Authority of BC.

## **RECOMMENDATION #7: [Corporate Unweighted]**

That the 2022 Board Appointments List, effective January 1, 2022, be endorsed.

**BACKGROUND/RATIONALE:**

The Regional Board has the ability under the *Local Government Act*, Section 218, to appoint a select committee to inquire into a matter and report its finding to the Board. The Chair may also establish standing committees for matters the Chair considers would be better dealt with by the committee and may appoint persons to those committees. The PRRD has a number of both standing and select committees. Annually, a review of the appointments is necessary to update or renew appointments. In addition, there are several liaison appointments to various external agencies and organizations included on the overall Board Appointments List.

Proposed Changes to the 2022 Board Appointments List include:

**Standing Committees**Community Measures Advisory Committee

The Peace River Regional District has presented BC Hydro with a background brief on the Regional District requests for a Community Measures Agreement between the parties to address the adverse impacts on the Peace River Regional District, its services and residents. The Committee has completed its work as an advisory body to inform the drafting of these requests and may be released from their roles.

Health Care Scholarship Committee

The Chair did not change the members of this committee for 2022.

Regional Parks Committee

While the Regional Parks Committee is a standing committee, and therefore appointment of members is the responsibility of the Chair, the Terms of Reference adopted by the Board for this Committee state that the Board shall appoint members to this committee. The Chair has indicated that Director Hiebert will replace Director Rose on this Committee for the 2022 year.

Solid Waste Committee

The Solid Waste Committee Terms of Reference were amended January 14, 2021 to expand representation on the committee across the region. The Chair has appointed Director Bertrand from the District of Tumbler Ridge to replace long serving Alternate Director Mel Deck as the South Peace municipal director to the Solid Waste Committee.

**Select Committees**Solid Waste Management Plan Technical Advisory Committee

The Solid Waste Management Plan Technical Advisory Committee (PTAC) replaced the Solid Waste Plan Monitoring Committee as part of the Solid Waste Management Plan Update. The Terms of Reference for the PTAC were approved by the Regional Board on October 10, 2019. The Regional Solid Waste Management Plan has been sent to the Province for approval. Once a new Solid Waste Management Plan has been approved, the Technical Advisory Committee will be dissolved and a Solid Waste Plan Monitoring and Advisory Committee (PMAC) will need to be re-established. The Board has requested consideration be given to potential conflict of interest for members when the PMAC is re-established.

**Legislated/Bylaw Commissions or Committees**Chetwynd Civic Properties Commission

These appointments are confirmation of the new Chetwynd Civic Properties Commission members as submitted by the District of Chetwynd, as per the terms of the bylaw. Director Rose did not request any changes to the Area E appointments.

**Board Liaison Appointments to Outside Agencies**Municipal Finance Authority

The Municipal Finance Authority requires a formal resolution of appointment each year.

**Other**North Peace Leisure Pool Facility Replacement Steering Committee (Select Committee)

The Terms of Reference for the North Peace Leisure Pool Facility Replacement Steering Committee are under review and once they are approved, the committee and its members will be added to the 2022 Appointment list.

Resolution 7 confirms the remainder of the appointments noted on the Board Appointments List. If there are changes required, identifying obsolete or expired appointments for removal, they should be resolved prior to endorsing the Board Appointments List in its entirety.

**ALTERNATIVE OPTIONS:**

1. That the Chair provide an alternate direction regarding appointments to those committees that are within his authority as Chair to appoint.
2. That the Regional Board provide an alternate direction regarding appointments that are at the pleasure of the Board.
3. That the Regional Board provide direction regarding any committees that are to be retained or dissolved.

**STRATEGIC PLAN RELEVANCE:**

- ☒ Not Applicable to Strategic Plan.

**FINANCIAL CONSIDERATION(S):**

Committee members appointed from within the Regional Board are provided with meeting fees and mileage for their committee work. As per the terms of Remuneration and Expense Bylaw No. 2354, Commissioners and Committee members are paid meeting fees and meals (or meal allowances), and are also able to claim reimbursement for mileage and any reasonable incidental expenses. Advisory Committees positions are generally on a volunteer basis.

**COMMUNICATIONS CONSIDERATION(S):**

New appointees will be provided with background information regarding the committees or groups they are appointed to. Thank You letters will be sent to all committee members that are not staff or elected officials at the PRRD.

**OTHER CONSIDERATION(S):**

It is anticipated that the North Peace Fringe Area Official Community Plan Steering Committee may be dissolved early in 2022 once the bylaw has been given second reading and shared via a Public Hearing. As at least one additional meeting is scheduled for December 2021, the committee remains on the Board Appointments list at this time.

**Attachments:**

1. Draft 2022 Board Appointments List
2. District of Chetwynd Letter – Civic Properties Commission
3. District of Chetwynd Letter – Regional Board Director and Alternate
4. Municipal Finance Authority Request for Appointment