

## MINUTES OF CIVIC PROPERTIES COMMISSION MEETING

DATE: October 26, 2021  
TIME: 4:00 pm  
PLACE: Rec Centre – Aspen Room

**PRESENT:** Comm. Larry Houley, Alternate Chair  
Kathleen Connolly, Alternate  
Comm. Allen Courtoreille  
Comm. Janet Wark (Via Zoom)  
Comm. Walter MacFarlane (Via Zoom)  
Comm. Clay Bassendowski (Via Zoom)  
Carol Newsom, Chief Administrative Officer  
Steve McLain, Director of Recreation  
Elaine Webb, Recreation Programs Manager  
Kristina Phillips, Manager of Leisure Services  
Bryna Casey, Parks and Rural Recreation Coordinator, PRRD (Via Zoom)

**ABSENT:** Trish Morgan, General Manager of Leisure and Facility Services  
Dan Rose, Area E Director PRRD, Chair

### 1. CALL THE MEETING TO ORDER:

Comm. Houley called the meeting to order at 4:00pm.

### 2. DIRECTOR'S NOTICE OF BUSINESS: NIL

### 3. ADOPTION OF THE AGENDA:

MOVED by Comm. Courtoreille, SECONDED by Comm. Connolly

THAT the Agenda for October 26, 2021 be accepted.

CARRIED

### 4. MINUTES FROM THE PREVIOUS MEETING:

MOVED by Comm. Courtoreille, SECONDED by Comm. Connolly

THAT the Minutes from September 28, 2021 be accepted.

CARRIED

### 5. DELEGATIONS/PRESENTATIONS: NIL

**6. CORRESPONDANCE: NIL**

**7. OLD BUSINESS: NIL**

**8. REPORTS**

**R-1 – R-4**      MOVED by Comm. Bassendowski, SECONDED by Comm. Courtoreille  
THAT reports R-1 through R-4 are received for approval.  
CARRIED

**9. NEW BUSINESS:** Director Notice of New Business

MAIN MOTION:

MOVED by Comm. Wark, SECONDED by Comm. Bassendowski

THAT the Civic Properties Commission directs staff to require Proof of Covid Vaccinations from all patrons entering the Chetwynd and District Rec Centre.

AMENDMENT No. 1:

MOVED by Comm. Bassendowski, SECONDED by Comm. Courtoreille

THAT the age of patrons in the Main Motion be changed to "over the age of 12 years".

CARRIED

AMENDMENT No. 2:

MOVED by Comm. Bassendowski, SECONDED by Comm. Courtoreille

THAT the age of patrons in the Main Motion be changed to "over the age of 19 years."

CARRIED

QUESTION ON THE MOTION

DEFEATED

**10. ADJOURNMENT:** Alternate Chair Houley adjourned the meeting at 5:03pm

Next Meeting November 23, 2021

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Dan Rose,  
Chairperson

Elaine Webb  
Secretary