



Chetwynd Public Library

Regular Board Meeting Minutes – APPROVED

October 26, 2021 – in person and zoom

Call to Order: 5:38pm

Present: Dana Bergen, Tanya Harmacek, Rachel Janzen, Kelly Wilson zoom: Sorene Kampen, Melissa Millsap (LD), Janet Wark

Regrets: Krixia Padilla, Zach Sheridan-Carr, Liz Landon, Dan Rose

Agenda: MOVED by KW, SECONDED by TH That the agenda be adopted. – CARRIED

Minutes: MOVED by DB, SECONDED by KW That the minutes of the September 28, 2021 regular board meeting and the October 06, 2021 special board meeting be adopted. – CARRIED

Correspondence: Nil

Treasurer Report: Reviewed the Comparison Income Statement and the budget and fund spreadsheet.

MOVED by SK, SECONDED by DB That the treasurer report be received for information. – CARRIED

Chair – Welcomed Rachel Janzen to the meeting. Rachel gave a brief introduction, history, and reasoning why she would like to join the board. She is a passionate community member with over 40 years of experience living in our community. She has owned her own businesses and worked for the District of Chetwynd. The library is one of her favourite places, she has a love for reading and enjoys being part of a board. Danielle Burt will be moving and has given her notice of resignation. DB and LD will make sure to recognize Danielle for her years of service on the library board. It was an exciting month with October being libraries month. It was an honor to go to the District Office with the LD for the signing of the proclamation by our Mayor. We had a conversation with him after about the new library, our First Nations Communities and he had some really great ideas that DB will share with the Library Project Committee such as ideas for the new library, teachings, traditions and Knowledge Keepers.

Library Director – Stats with daily averages. New Casual Library Clerk. The library is doing monthly tube tales where items in the tube inspire creativity in any form of art or writing. Prizes are donated through Decoda Literacy. Held a literacy bingo for the month of September for literacy month. Updated the computer virtual reality waiver and policy. Ongoing printing and laminating of vaccine cards. Compiling information for the new library. Participated in a day for Truth and Reconciliation on September 30th and the Mental Health Walk on October 03rd. Started in-house programing in October, nice to have children and families back in the library attending programs. Recruiting for the Friends of the Library. Proclamation signing for library's month by our Chetwynd Mayor, Allen Courtoreille. Last kit to go out under our seed library NDIT Agricultural Grant will be pumpkins. Staying up-to-date with the Provincial Health Orders. Update on meetings, grants, staff notes and programming.

(NELF) North East Library Federation Representative – The October meeting was postponed until November 9th at 7pm. Our library still needs to appoint a board member to sit on this committee. LD gave a brief overview of the roles and responsibilities.

District of Chetwynd – On September 30th in honor of Truth and Reconciliation the District purchased and raised the Treaty-8 flag. 65% of Chetwynd residents were vaccinated as of 10 days ago. Public Works is busy preparing for winter. Restrooms at Don Titus Park will be open until the end of October the ones in

Sprit Park will be open year round. The boards are going up for the Arena at Spirit Park. Halloween fireworks will be at 8:15pm weather permitted. The Rec Centre is offering a variety of participant registered Halloween activities.

Peace River Regional District – Nil

Library Project Committee – Moving forward with a design and preparing for the public engagement that will take place on Wednesday November 03rd. PRRD has done a lot of work setting up the social media platforms. They have also mailed out cards and put up displays in the Rec Centre, District Office, and Library. Information packages were given to West Moberly First Nations and Saluteau First Nations. So far the staff and board members have received a lot of positive feedback. Reminder to encourage people to come out to view the boards. Paper surveys are available as well as a digital one when logging into the PRRD website, have your say. The deadline for the surveys is Monday November 8th and our next meeting is tomorrow at 5pm.

Children's Area Upgrade Planning Committee – Nil

Fundraising Committee – Nil

Friends of the Library – Held their second meeting on October 20th and had a few new Friends join up. The decision is to not host a festival of trees this year. The friends would like to decorate the outside of the library putting lights up for Christmas. Carol Newsome with the DOC gave permission as long Covid-19 precautions are being followed.

MOVED by TH, SECONDED by DB That the reports be accepted as presented. – CARRIED

New Items:

Update and discussion on the Provincial Health Orders, vaccine cards, library exemption and waiting on direction and clarification from the province.

MOVED by DB, SECONDED by SC That Rachel Janzen be elected as Trustee for the CPL Board. – CARRIED

MOVED by KW, SECONDED by TH That we renew the bistro lease and janitorial contract and present to each of them for renewal – CARRIED

Diary Items:

Strategic Plan – Need to have another meeting for the final draft. Plan to present it at the January AGM.

Library hours of operation – the board would like to keep the hours as is at this time.

In-Camera:

Entered into in-camera meeting at 6:38pm

Resumed regular meeting at 6:49pm

Adjournment: MOVED by DB, SECONDED by KW to adjourn the meeting at 6:50pm. – CARRIED

Next Meeting: Tuesday November 23, 2021 at 5:30pm