



REPORT

To: Chair and Directors

Report Number: ADM-BRD-033

From: Tyra Henderson, Corporate Officer

Date: June 3, 2020

Subject: PRRD July Board Meeting Location

RECOMMENDATION: [Corporate Unweighted]

That the Regional Board change the location of the Board meeting scheduled in Fort St. John on July 9, 2020 to the PRRD Boardroom in Dawson Creek, BC.

BACKGROUND/RATIONALE:

The PRRD Boardroom has been retrofitted to accommodate all Directors so that the audio-visual system can be leveraged to allow electronic participation by elected officials, staff, and the public as required (ie: delegations). Therefore, it is suggested that the July 9, 2020 Board meeting be held in Dawson Creek, at the PRRD Boardroom.

ALTERNATIVE OPTIONS:

1. That the Regional Board provide further direction.

STRATEGIC PLAN RELEVANCE:

- ☒ Not Applicable to Strategic Plan.

FINANCIAL CONSIDERATION(S):

There will be no fees associated with the cancellation of the venue and catering in Fort St. John. The cost to place advertisements in newspapers regarding the meeting location change is \$567.00 (plus applicable taxes) per ad.

COMMUNICATIONS CONSIDERATION(S):

Any cancellations of gatherings or changes in meeting locations will be communicated to the Board members, staff, and the public.

OTHER CONSIDERATION(S):

None.