



REPORT

To: Rural Budgets Administration Committee

Report Number: FN-RBAC-005

From: Teri Vetter, Chief Financial Officer

Date: May 11, 2020

Subject: Grant Request – Rolla Community Cemetery Committee

RECOMMENDATION:

That the Rural Budgets Administration Committee authorize a multi-year grant for a period of three (3) years, beginning in 2020, in the amount of \$1,000 per year, payable from Cemetery Grants-in-Aid, Area D, to be issued to the Rolla Community Cemetery Committee to assist with the operational costs for lawn maintenance.

BACKGROUND/RATIONALE:

The Rolla Community Cemetery Committee is a group of community volunteers who maintain and care for the Rolla Cemetery. The Committee operates as a not-for-profit group but is not registered as a society with *Societies Act of BC*; however, they do conduct monthly meetings and follow an established process for maintaining their financial records. The applicant is seeking financial assistance in the amount of \$1,000 per year for three years, for a total grant contribution of \$3,000. If approved, grant funds will be used to assist with the annual expense for lawn maintenance at the Rolla Cemetery, which is indicated as \$1,400.

The Rural Budgets Administration Committee has previously supported grant applications from the Rolla Community Cemetery Committee, and provided the following financial assistance:

2017	\$1,000 – Purchase and installation of a pioneer's bench at the Rolla Cemetery
2018	\$500 – Purchase and installation of a veteran's bench at the Rolla Cemetery
2018	\$500 - Operational assistance for lawn maintenance
2019	\$1,000 - Operational assistance for lawn maintenance

The Rolla Community Cemetery Committee submits a grant application to request support for lawn maintenance routinely each year. The Rural Budgets Administration Committee may wish to consider the authorization of a multi-year grant, given the established pattern of prior year funding for this applicant. This request meets the eligibility criteria as outlined in the attached Cemetery Funding Policy #26-2017.

ALTERNATIVE OPTIONS:

1. That the Rural Budgets Administration Committee authorize a grant in the amount of \$1,000, payable from Cemetery Grants-in-Aid, Area D, to be issued to the Rolla Community Cemetery Committee to assist with the operational costs for lawn maintenance.

2. That the Rural Budgets Administration Committee respectfully deny the grant application from the Rolla Community Cemetery Committee and provide no grant funding to assist with the operational costs for lawn maintenance.
3. That the Rural Budgets Administration Committee provide further direction.

STRATEGIC PLAN RELEVANCE:

- ☒ Not Applicable to Strategic Plan.

FINANCIAL CONSIDERATION(S):

- The 2020 Budget commitment under Function 285 - Cemeteries B, C, D, and E for Cemetery Grants-in-Aid – Area D General Grants is \$5,000.

COMMUNICATIONS CONSIDERATION(S):

The applicant will be notified in writing of Rural Budgets Administration Committee decision and made aware of the PRRDs Funding Recognition Guidelines.

OTHER CONSIDERATION(S):

None.

Attachments:

1. Grant Application
2. Cemetery Funding Policy