



# REPORT

To: Invasive Plant Committee

Report Number: ENV-IPC-008

From: Daris Gillis, Environmental Services Manager

Date: December 7, 2021

Subject: **Draft 2022 Budget – Function 520 Invasive Plants**

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## **RECOMMENDATION #1:**

That the Invasive Plant Committee recommend that the Regional Board include the draft 2022 budget totalling \$268,641 for Function 520 Invasive Plants in the 2022 Financial Plan which includes a 17.5% decrease from 2021 and an estimated tax rate of \$0.0027/\$1000.

## **RECOMMENDATION #2:**

That the Invasive Plant Committee recommend that the Regional Board amend Operating Reserve Fund Establishment Bylaw No. 2274, 2016 to include a reserve for Function 520 – Invasive Plants in order to build an operational reserve for the function.

## **BACKGROUND/RATIONALE:**

The 2022 Budget Process and Budget Calendar were approved at the November 4, 2021 Board meeting. The 2022 budget is based on core expenses and presents any proposed non-core expenses and operational requests as supplemental items, as required.

Staff are presenting two strategic plans options within the “2022 Invasive Plant Program Strategic Plan – ENV-IPC-007” report also included on the December 8<sup>th</sup> IPC meeting agenda, with accompanying budgets. An outline of the strategic plan budget options are below:

### *Option 1*

The draft Option 1 - 2022 budget is currently at \$268,641 for operational activities. This is a 17.5% decrease from 2021. The estimated tax rate for 2022 will be \$0.0027/ \$1,000.

### *Option 2*

The draft Option 2 - 2022 budget is currently at \$391,823 operational activities. This is a 16.7% increase from 2021. The estimated tax rate for 2022 will be \$0.0065/ \$1,000.

## **ALTERNATIVE OPTIONS:**

1. That the Invasive Plant Committee recommend that the Regional Board include the draft Option 2 - 2022 budget for Function 520 Invasive Plants in the 2022 Financial Plan.

## **STRATEGIC PLAN RELEVANCE:**

☒ Not Applicable to Strategic Plan.

**FINANCIAL CONSIDERATIONS:*****Option 1 Draft 2022 Budget***

Highlights of funding source increases and decreases in the draft 2022 Function 520 Invasive Plants budget include

- Requisition – decrease of \$123,182
- Surplus – increase of \$65,588

Net sum of the above decrease in revenue is \$57,594.

- Wages and benefits – decrease of \$157,327
- Contingency – decrease of \$5,633
- Operations – decrease of \$29,125
- Allocations – decrease of \$15,509
- Operational Reserve allocation increase of \$150,000

Net sum of the above decrease in expense is \$57,594.

***Option 2 Draft 2022 Budget***

Highlights of funding source increases and decreases in the draft 2022 Function 520 Invasive Plants budget include:

- Requisition – no increase
- Surplus – increase of \$65,588

Net sum of the above increase in revenue is \$65,588.

- Wages and benefits – increase of \$12,251
- Contingency – decrease of \$5,633
- Operations – increase of \$9,479
- Allocations – decrease of \$15,509
- Operational Reserve allocation increase of \$65,000

Net sum of the above increase in expense is \$65,588.

**COMMUNICATIONS CONSIDERATION(S):**

None at this time.

**OTHER CONSIDERATION(S):**

Operating Reserve Fund Establishment Bylaw No. 2274 2016 will need to be amended at the December 17, 2021 Board meeting to add an operational reserve for Function 520 – Invasive Plants to allow transfers to operational reserve for this function in the Draft 2022 Financial Plan

Attachments:

1. Draft 2022 Function 520 Invasive Plants budget