

North Peace Rural Roads Initiative
2020 DRAFT Workplan

Priority	Consulting Fees	Timing				
			JK	BM	SN	Admin
Mandatory	Lobby Provincial Government					
	MoTI continue to seek resolutions/progress on project objectives	Ad Hoc	20			
	relationship building/meetings with Fort St. John District MoTI staff (3)		12			
	seasonal road ban issues		20			
Mandatory	Director Meetings (monthly)	Monthly				
	Prep of agenda/material and followup/minutes		18			
Mandatory	Communications	Ad Hoc				
	consult with task force on individual issues		10	2		
	conference call(s) with task force in lieu of face-to-face meetings		5	1		
	develop and distribute newsletters (1)		20			
	develop communications, briefing notes, presentations		30			
	maintain lobby registry/reports (new for 2020)		18			
Mandatory	Rural Roads Task Force Meetings (2)	June				
	Meeting prep/followup		12	2		
	Meeting		8	6		
	Travel (JK to/from Edmonton/Bruce to/from DC)		28	4		
Mandatory	Research	2019/20				
	maintain current regular research/stats (O&G - load restrictions, land sales, wells drilled, et		23			
Recommended	Road Evaluation	June				
	Annual road evaluation (2 days)		18			
	Ground truth/refine pullout recommendations		16			
Recommended	Research	June-Sept				
	research/report and abandoned orphan wells by NPRR priority roads		20			
	gravel depletion paper		30	10		
	economic stimulus/revitalization opportunities		10			
Recommended	Stakeholder Meetings	Apr-May				
	Upper Halfway residents and Halfway River First Nation		8			
	meeting prep work and post meeting communication		4			
Recommended	Federal Meetings	Sept				
	Meeting(s) with MP's Zimmer and Doherty (prep/travel/followup)		15			

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**Note: the following contingency items are not budgeted for 2020. They would require reprioritization of tasks or additional funding if required.							
Contingency	Lobby Provincial Government (Victoria) ?						
	1 meeting in Victoria (prep, travel, followup)				30		
Contingency	Ministers Tour July-August						
	communications, organization				16		
	Meeting with Task Force (prep- pre-meeting - meeting)				4	4	
	tour				10	8	
	Travel (JK from Edmonton/Bruce to FSJ)				14	2	
	Total Hours				345	25	0
	Rate				\$100	\$205	\$160
	Budget				\$34,500	\$5,125	\$0
Mandatory	Hr				210	15	0
	\$				\$21,000	\$3,075	\$0
Recommended	Hr				135	10	0
	\$				\$13,500	\$2,050	\$0
Contingency	Hr				74	14	0
	\$				\$7,400	\$2,870	\$0
	MILEAGE/TRAVEL/EXPENSES Timing				North Peace OPTION		
					JK	BM	SN
	Mandatory	Mileage	Travel to FSJ (3)	2020	3570	255	Admin
	Mandatory	Travel	Hotels, working meals, meeting rooms etc over the year (estimate)	2020	500		
Recommended	Mileage	Annual road evaluation/pullout refinement	June	2125			
Recommended	Travel	MP meeting in Prince George (mileage, flight, parking)	Sept	1000			
Contingency	Travel	Meeting in Victoria (mileage, flight, parking, hotel)	?	1200			
Mandatory	Mileage				\$ 3,570	\$ 255	
	Travel/Expenses				\$ 500		
Recommended	Mileage						
	Travel/Expenses				\$ 1,000		
Contingency	Mileage						
	Travel/Expenses				\$ 1,200		
	Consulting Fees (excludes contingency)				\$ 34,500	\$ 5,125	
	Mileage/Travel Expenses (excludes contingency)				\$ 5,070	\$ 255	
					\$ 39,570	\$ 5,380	
							\$ 44,950

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Contingency	Ministers Tour (outside of JK Solutions Ltd contract)	
	Helicopter (A Star - 5 Passenger) \$1900 hr (incl fuel) - est 5 hrs	9500
	Helicopter (206 - 3 Passenger) \$1150 hr (incl fuel)	1150
	Hosting costs - suburban rental, breakfast, lunch etc???	1000
		\$11,650.00

JK - Jackie Kjos - JK Solutions Ltd.

BM - Bruce MacKay - B MacKay Consulting

SN - Steve Nicol - Lions gate Consulting Inc.

Admin - Administration support